



BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY June 15, 2019

1. **CALL TO ORDER** – Meeting was called to order at 11:00 AM by Chairman Shannon Scott.
2. **PLEDGE OF ALLEGIANCE** – Chairman Scott led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** – Board Members present were Larry Lambert, Judy Varns, Shannon Scott, Cindy Perelli and Jack Beale.
4. **REVIEW AND ADOPTION OF AGENDA** – Chairman Scott asked for a motion to adopt the Agenda. Mr. Beale made a motion to adopt the Agenda and Mr. Lambert seconded the motion. There was no discussion. Chairman Scott asked for a vote. Mr. Lambert, Mrs. Varns, Mr. Scott, Ms. Perelli and Mr. Beale voted in favor of the Motion. The Motion passed.
5. **ANNOUNCEMENTS**
The next Board Meeting will be held Saturday July 27th, 2019 at 11AM.
6. **REPORTS AND CORRESPONDENCE**

Chairman's Report

Chairman Scott had no report.

Chief's Report – Chief Paine gave his report for May 2019.

- Personnel: 37 total; 14 volunteers, 17 part-time reserves, 5 full time reserves, 1 part-time admin. Bill Sheward and Glen Kothe have both submitted resignations. They will be recognized for their many years of dedicated service to the Blue Ridge Fire District at the August Awards Dinner. Thank you, Bill and Glen.!
- Apparatus: All vehicles were in service.
- Incident Report: call volume for May -13 total; 7 EMS, 2 fire, 3 Motor vehicle crash, 1 service call.
- Training: There was 297 hours accumulative training hours during the month of May. Department training was held on May 11th. Subject matter included scene management, communications, water shuttle, drafting, and float pump operations.

Chief's Updates to the Board:

- AZDHS ambulance rate increase- current base rate is \$904, DHS recommended a new rate of \$2,093, and a new mileage rate of \$11.43. There will be further info to come.
- Camp Colley – City of Phoenix has given a verbal agreement to renew service agreement. Payment of \$5,000 can be expected at a date TBD.
- Chief read Coldwater Fire new release to everyone present.
- We have had first ambulance support request for wild land which we were not able to respond to due to staffing issues.

- Starlight Pines WFHF Grant. Previous grant for fuel reduction has been cancelled. A new grant is in works and the cost sharing has been changed to 90/10.
- Mr. Scott asked the status of the new Ambulance. Chief Paine said that the supplier is looking for a new chase, and we may not receive until fall time frame.

Other Reports

None

7. CALL TO THE PUBLIC

Mr. Henry Spackman asked the Board for clarification on the rate billed when firefighters are requested by the State to respond to a fire incident. Chief Paine stated that this was all handled by the State of Arizona Forestry.

8. OLD BUSINESS

a. None.

9. NEW BUSINESS

a. APPROVAL OF MINUTES – Discussion and possible action to approve minutes from the Board Meeting held May 18th, 2019

Chairman Scott asked for a motion. Mr. Lambert made a motion to approve the minutes from the May 18th Board Meeting as written and Mr. Beale seconded the motion. There was no discussion and Chairman Scott asked for the vote. Mr. Lambert, Ms. Varns, Mr. Scott, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.

b. Discussion and possible action to approve the Financial Report for May 2019.

Chairman Scott asked for a motion on this item. Ms. Perelli made a motion to approve the Financial Report for March 2019 as presented and Mr. Beale seconded the motion. Chairman Scott asked that Mrs. Wise read the Financial Summary Report to those present. There was no discussion and Chairman Scott asked for a vote. Mr. Lambert, Ms. Varns, Mr. Scott, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.

c. Discussion and possible action to select one preliminary Budget from two presented and review and approve a Tentative Budget for Fiscal Year 2019/2020.

Chairman Scott asked for a motion. Ms. Perelli made a motion select one of the budgets presented from the two presented and then approve the Budget selected as the Tentative Budget. Mr. Lambert seconded this motion. Mr. Scott went over how the Budgets were developed so everyone was informed about the two proposed Budgets and Chief Paine also added some further details. The vote proceeded as follows:

Budget 1 @ \$2.65

Mr. Lambert – No

Ms. Varns – No

Mr. Scott – No

Ms. Perelli – No

Mr. Beale – No

Budget 2 @ \$2.76 (4% increase)

Mr. Lambert – Yes

Ms. Varns – Yes

Ms. Scott – Yes

Ms. Perelli – Yes

Mr. Beale – Yes

Proposed Budget number 2, at the rate of \$2.67, was selected by unanimous vote of the Board as a proposed Tentative Budget.

Mr. Lambert, Ms. Varns, Mr. Scott, Ms. Perelli and Mr. Beale all voted in favor of approving proposed Budget #2 as our Tentative Budget for FY 2019/2020.

Discussion and possible action to approve moving unencumbered funds remaining as of June 30th 2019, from the Coconino General fund to the Coconino County Reserve Account.

Chairman Scott asked for a Motion. Ms. Perelli made a motion to approve moving unencumbered funds as of June 30th, 2019, from the Coconino County general fund to the Coconino Reserve account. Mr. Beale seconded the motion. After some discussion, Mr. Scott asked for a vote. Mr. Lambert, Ms. Varns, Mr. Scott, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.

- d. Discussion and possible action to approve moving \$350,000 on July 1st, 2019 from the Coconino County Reserve Account to the Coconino County general fund to cover FY 2019/2020 operating expenditures through October 31st, 2019.

Chairman Scott asked for a motion. Mr. Beale made a motion to approve moving funds on July 1st, 2019 from the Coconino County Reserve Account to the County general fund to cover expenditures the first four months of the fiscal year. Ms. Varns seconded the motion. After some discussion and further clarification of the amount needed. Chairman Scott asked Mr. Beal to amend his motion.

Mr. Beale requested that we recessed the meeting at 11:53 so he could respond to a personal matter. The meeting was reconvened at 11:57.

Mr. Beal amended his motion the we approve and accept the movement of \$350,000 from the Coconino County reserve account to the general fund. Mr. Lambert seconded the amended motion. Mr. Scott asked for the vote. Mr. Lambert, Ms. Varns, Mr. Scott, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.

- e. Discussion and possible action to vote to go into Executive Session pursuant to A.R.S. 38-431-03 (A)(1), for the purpose of discussing personnel matters.

Chairman Scott asked for a motion. Mr. Mr. Beal made a motion to go into executive session to discuss personnel matter. Mr. Lambert seconded the motion. There was no discussion and the motion passed.

Meeting recessed at 11:58

Meeting reconvened at 2:07 PM

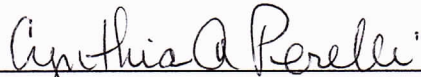
10. AGENDA ITEMS OR NEXT BOARD MEETING

- Hold a Public Hearing on Tentative Budget for FY 2019/2020
- Approve Budget for FY 2019/2020
- Approve a Blue Ridge Fire District Policy on funding for PSPRS. This is required by A.R.S. 38-863.01.
- Hold an Executive Session to perform an Employee Performance review.

11. ADJOURNMENT

The Public Meeting of the Blue Ridge Fire District Board was adjourned at 2:12 PM.

Respectfully submitted: June 18, 2019


Cynthia Perelli, Clerk of the BRFD Board

Minutes Approved: _____

Cynthia Perelli, Clerk of the BRFD Board