



Minutes

Stoneybrook Parent School Council Agenda

Monday, November 2

7:00 p.m – 8:00 p.m Virtual Meeting

Parents, Teachers, Students & the Community
Working Together



Stoneybrook Parent School Council Executive 2020-2021

Principal
Melinda Curran

Chair*
Michelle Bacon

Chair-Elect*
Vacant

Past Chair*
Vacant

Treasurer*
Rebecca Hummel

Secretary*
Alex Ward

Parent Representatives*
Amanda Banas; Simone Bonello; Felicia Hampson; Michael Lobodzinski; Viola Montgomery; Lindsay Neale; Rachel Peaker; Allyson Watson

Communication*
Xin Zhou (Joe)

Teacher Representative*
Lorraine Lewis

Student Representatives*
TBD

Hot Lunch Coordinator
Allyson Watson

***Voting Positions**

	Item
1.	<p>Welcome and approval of October 2020 SPSC meeting Minutes</p> <ul style="list-style-type: none"> Minutes were reviewed; Allyson motioned to approve; all members in favour.
2.	<p>Business Arising from the Minutes</p> <ul style="list-style-type: none"> Canopy <ul style="list-style-type: none"> Mrs. Curran spoke to TVDSB Facilities and they said there is usually an issue with vandalism on these kinds of outside structures, however, as Council is interested in providing more outdoor learning spaces, she presented 2 options: <ul style="list-style-type: none"> \$1800 with wooden posts, or \$6500 with galvanized steel posts Allyson asked Mrs. Curran if teachers are interested in having a canopy. Mrs. Curran said yes, there is interest, and it would be well used by the teachers; canopy would be taken down in the winter months to preserve the fabric. Motion by Allyson to purchase the canopy with wooden posts for \$1800; motion seconded by Felicia; all members in favour. School Facebook page <ul style="list-style-type: none"> Mrs. Curran brought up some points raised by staff: <ul style="list-style-type: none"> What is the purpose, who would post information? Office wouldn't be able to push out info like they are now using School Messenger and email ACTION: Rachel offered to lead a subcommittee to present a proposal for a potential Facebook page; Becca offered to assist. The Hub <ul style="list-style-type: none"> Issue: annual purge of contacts due to CASL concerns: decision of Council is to keep The Hub as is this year to ensure communication to community. Add option to unsubscribe.
3.	<p>Principal's Report</p> <ul style="list-style-type: none"> Progress Reports coming out Nov. 15; no marks are included. Planning the Remembrance Day service: the school is working together to create a video program that will be viewed in each classroom; each class will create a wreath; 2 representatives will carry the wreath down into the auditorium (on video); all classes still participating in contributions towards this video. Grad Recognition planning underway; the Valedictorian will give a speech, recorded on video; currently, no fundraising is planned. Spiritwear information is coming out soon via email: it will be an online order which will arrive before Christmas; delivered to the

	<p>school and distributed to each student in their classroom (36 hours between receiving spiritwear and going home with students to “quarantine” items ordered.)</p> <ul style="list-style-type: none"> - Water fountains are now installed – 2 new touchless systems – 1 by the custodial office by the primary hallway; 1 by the office; there are now 4 fountains total in the school. - Another project that Mrs. Curran has been pushing forward in the school to freshen up the halls: Coat hooks are gradually being replaced throughout the school in stages; work on this began last week.
4.	<p>Student Report</p> <ul style="list-style-type: none"> - Michelle and Mrs. Curran feel that this isn’t the right year to have student representatives on Council; it’s difficult to have them on this platform (Microsoft Teams) when monthly meetings are held. - Further, there are minimal activities in school so few updates to provide. - Michelle made a point to say that the student voice is important to Council, so we will re-evaluate as the year progresses.
5.	<p>Financial Report</p> <ul style="list-style-type: none"> • The flagpole is outstanding and after the cost of the canopy is removed, there is still approximately \$12,000 available for Council to spend. • The Kindergarten Team have provided Council with a proposal/wishlist for their program: <ul style="list-style-type: none"> ○ A second wagon, 3 blue tarps, garden accessories, outdoor books, chalk, wiffle balls, paint brushes, Crazy Forts, slack line, brick makers, spray bottles, etc. ○ Felicia motioned to spend \$1000 for the above items; Allyson seconded; all members in favour. • Mrs. Curran confirmed that Council is now allowed to do online fundraising with certain online-only companies; any fundraising must follow Covid-19 protocols; must be completely outside of the school; no exchange of cash/cheques; no deposits; fundraising for PPE must go through Board vendor; hot lunch is not permitted; children may not go door to door; important to stay mindful of promoting fundraising initiatives when some families in our community might be experiencing a financial crisis at this time. • Becca suggested Mabels Labels for a fundraiser; ACTION: Becca offered to investigate different kinds of online fundraisers; Rachel has some ideas for online fundraising to share with Becca – Carry Forward to December meeting • Julie suggested spending some money on another outdoor classroom area; ACTION: Mrs. Curran will consult Facilities to see what can be done and if they may need an architectural drawing; ACTION: Alex will send photos of another outdoor classroom to Melinda so she has something to go by. • Becca asked if the SPSC has ever allocated a certain dollar amount per teacher to purchase needed items for their class. Mrs. Curran

	<p>said it hasn't been done in the past, but this year could be different. ACTION: Mrs. Curran will let staff know that Council would like them to bring forward proposals for requested items for their programs/classes.</p> <ul style="list-style-type: none"> • Becca mentioned that it is important that we make sure that we're not keeping a large balance in our account; ie. as we fundraise and accumulate these funds, they should be spent accordingly; she acknowledged that we have some funds ear-marked for certain items, but much of it is currently not accounted for. <ul style="list-style-type: none"> ○ Julie said that she thought it was important – especially this year – to be careful about how much we spend and what we spend it on in case there is an emergency and we have no money in the account at that time; with fundraising this year likely being a lot less than other years, she thinks we should be more mindful about our spending.
6.	<p>Communications Report</p> <ul style="list-style-type: none"> • Joe completed updates to the SPSC website.
7.	<p>School Council Business</p> <ul style="list-style-type: none"> • Mrs. Curran asked if Becca and Rachel could email information about what they find regarding online fundraisers and then we can go ahead with the planning of one of them via email before the Dec. 7th meeting so we have it all organized in time for the holidays. • There will an online Scholastic Book Fair at some point this year, but a date has yet to be determined.
8.	<p>Carry Forward Items</p> <ul style="list-style-type: none"> • Outdoor Learning Space expansion • Staff proposals for program/class purchases • Online fundraisers • Facebook Page subcommittee
9.	<p>Important Dates to Remember</p> <ul style="list-style-type: none"> • Remembrance Day, November 11
10.	<p>Date of next meeting</p> <ul style="list-style-type: none"> • December 7 @ 7pm