


CHECKLIST FOR SCHOOL ENTRY FORMS NEEDED FOR START OF SCHOOL YEAR

Please make sure you have **all** of these forms filled out completely and signed before handing them in on or before **August 23rd**. All school entry forms can be found on our www.npns.org website under the Parent's Section under School Entry Forms. You can mail your forms to us at: NPNS, 2011 Post Road, Darien, CT 06820 or during the month of August in our office, in the box marked School Entry Forms.

Form	
Current Health Form for all students is required (returning students only need to submit an updated form if it expired over the summer months, with an expiration date before September 9 th)	
Student Profile – Completely filled out	
Two (2) pictures of your child , either 4 X 6 or 5 X 7 can be printed on copy paper needed for your child's cubby and other places in the classroom	
Signed NPNS Health Contract	
Signed Policy Agreement (once you've read the parent handbook, which can be found on the NPNS website above School Entry Forms)	
Dismissal Permission Form	
Child Enrolment / Emergency Card <u>(you must include your child's doctor and dentist).</u> <u>We need a dentist name & number, ask your pediatrician for a recommendation if you don't have a dentist yet.</u> <u>We also need your Health Insurance Company & #.</u>	
Late Pick-Up Policy Form	
Snack Policy Form	
Extended Day Registration Form (if applicable). There are three (3) different registration links , please be sure you fill out the correct link on our website for your child, which will depend on what program they are in (AM 3's & 4's and Long Day 4's).	
Authorization for the Administration of Medication Form – This form needs to be filled out by your child's doctor (Only if your child has an Epi-Pen or prescribed inhaler) before your child can start school. You must bring this form completed to NPNS before your child's first day of school you must schedule an appointment to meet with your child's teacher & NPNS Director with completed form and unopened prescribed medications. *The form that needs to be filled out by the doctor, is listed under School Entry Forms, Titled: Authorization of Medication Form	

Other forms you can print and save so you can refer to them throughout the school year are:

- Snack List
- School Calendar
- Tuition Schedule
- Parent Handbook
- Classroom Visit Day Schedule