

POLICIES

14.0 PRIVACY POLICY - (GDPR - General Data Protection Regulation)

Overview:

Premier Accountancy Specialist School Limited (PASS Ltd) respects the privacy of all the stakeholders of our institution. According to the European Union's General Data Protection Regulation (GDPR) which came into effect on May 25, 2018 and affects residents and citizens of the European Economic Area (EEA), Premier Accountancy Specialist School Limited (PASS Ltd) wants you to be aware of how your personal information is retained and used.

Objective:

- This policy serves to inform all stakeholders of their privacy rights, responsibilities and expectations. Any violation of this policy will be cause for disciplinary action.

We are asking you to read the information below and let us know whether you agree to allow PASS Ltd to continue using your personal information in accordance with this Privacy Statement.

- Upon registration, you choose to provide your personal information to us. At this point you decide to share personal information such as your name, address, telephone contacts, email address, citizenship, educational background, professional experience and even photos.
- The information collected from you is used to provide and assist in the provision of the tuition and other related services which we offer and, to improve our service in the future. We will be using this information to communicate to and inform you of any course related matters and updates with regards to our institution that is deemed necessary for the provision of our service.

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- All electronic communications and files are acknowledged to be the private property of the person creating it and the person receiving it where necessary.
- All or any file on each individual personal computer are deemed to be their private property. If they choose to give others access to their files, they should be aware that anyone with the appropriate privileges will have access to their file also.
- Everyone concerned should be aware however that there exists the possibility of unauthorized users gaining access to electronic communications and electronic files.
- PASS Ltd continues to and will make all reasonable efforts to maintain the security of our network to prevent such occurrence. We are further asking all users to take appropriate steps to maintain their privacy. This includes maintaining their secure passwords and sensitive information.

PASS Ltd is committed to protecting the privacy of all its shareholders and strives to provide a safe and secure experience.