

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Kent D. Nation, *Secretary*
Rick Tisa, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Joseph Sawicki, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda August 8, 2019

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz (JSB) _____, Sandra G. Martin (SGM) _____, Kent D. Nation (KDN) _____, Joseph Sawicki (JS) _____ and Rick Tisa (RT) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- July 11, 2019 regular meeting

Public Comment:

Reports:

1. Operator
 - a. Monthly Report.
 - b. Admin - Field/Project Report from Keystone re drive fault errors at Friendship PS.
 - c. Admin – Quote from Modern to replace block heater at Beaver Creek (awaiting quote for Culbertson – battery
 - d. Admin – Quote from Modern to replace batteries, hoses & Coolant at Reeceville.
2. Engineer
3. Solicitor
 - a. Sipple – delay damages.
4. Administrator
 - a. Daryl Peck -- Refinancing/Restructuring of Revenue Bonds.
 - b. MA Office Space.
 - c. Monthly informational report (attached).

Information to Note:

1. Summary of Collections as of 6/30/2019; provided by Portnoff Law Associates.
2. Letter dated July 31, 2019 from CC Board of Assessment Appeals granting tax exempt status commencing with the 2020 tax year.
3. Memo dated 8/01/2019 from Miller Environmental with additional billing charges for July 2019.

New Business:

Finances:

As of July 31, 2019:

1. Friendship Village – \$129,938.99
2. Kimberwick – \$112,899.82
3. Capital Expense - \$180,335.57
4. Ashberry Reconstruction (grant) – \$40,165.70

5. Bills paid and to be ratified - \$95,299.81
6. Payroll for regular meeting for July 2019- \$4,708.22

7. Shared Service Agreement – breakdown for July 2019
8. Carroll Engineering Corporation – June 2 through June 30, 2019

Dates of Upcoming Meetings

1. Board of Supervisors on August 15, 2019 and September 5, 2019, at 7:30 p.m.
2. Municipal Authority, on Thursday, September 12, 2019 at 7:00 p.m.

WHO IS ATTENDING 8/15/2019 BOS MEETING TO GIVE REPORT, OR EMAIL?

Adjournment (time: _____)