

BOROUGH OF HAMPTON

REGULAR MEETING

APRIL 11, 2016

Mayor James Cregar called the meeting of the Hampton Borough Council to order at 7:30 p.m. The flag salute was observed. Mayor Cregar gave the Open Public Meetings Act Statement. The annual notice is posted and is on file in the Office of the Municipal Clerk.

Roll Call:	Present:	Mayor Cregar	John Drummond
		Doug Rega	Carroll Swenson
		Jeff Tampier	
	Absent:	Bob Baker	Rob Wotanowski

The following people were also present: Kathy Olsen, Chief Financial Officer and Alan Brower, Director of Public Works/Water Operator.

The minutes from the March 28, 2016 Regular Meeting of the Hampton Borough Council were approved as presented by Linda Leidner, Deputy Clerk.

Comments and Questions from the Public: Trooper Balisay of the NJSP was present and asked if anyone had any concerns regarding traffic in the borough. The following concerns were offered: New Street/South Street during school drop off and pickup, West Grand/Upper Skillman, East Grand on Sunday mornings. Trooper Balisay was also asked if an abandoned house located at 3 Lackawanna Street could be checked periodically, as it has been boarded up following illegal entry. Concerns of repeated calls to 27 East Grand and 1 East Grand were also asked to be checked into.

Comments from the Public: Nothing at this time.

Communications: Information concerning the Hunterdon County Chamber of Commerce 3rd Annual Community Day on June 4, 2016 was shared.

NJDOT is accepting applications for the 2016 Safe Routes to School Program (submission deadline is June 27, 2016). Cm Rega will look into this program.

NJDOT confirmed that Hampton Borough will receive funding for the Fiscal Year 2016 for Municipal Aid Program for Foss Avenue Improvement Project – Phase 1 in the amount of \$169,000.00.

Frank Klemser, Code Enforcement Officer submitted his Quarterly Report.

A proposal for Professional Planning Services for Completion of Mandatory Highlands Plan Conformance Grant Tasks from Clarke Caton Hintz was received. This was tabled following further review.

Old Business: Motion by Cm Drummond second by Cm Rega to hold the second reading and public hearing for the following ordinance: Voice Vote: All ayes, motion carried.

ORDINANCE NO. 01-2016 ORDINANCE TO ESTABLISH A CAP BANK Motion to come out of public hearing was made by Cm Swenson second by Cm Drummond. Voice Vote: All ayes, motion carried. Motion to adopt and to approve the cost of advertising was made by Cm Drummond second by Cm Rega. Roll Call Vote: All ayes, motion carried.

Motion by Cm Rega second by Cm Drummond to adopt the following resolution:

RESOLUTION NO. 42-16 RESOLUTION FOR CONDUCTING ANNUAL BUDGET Roll Call Vote: All ayes, motion carried.

Motion by Cm Drummond second by Cm Rega to go into public hearing of the 2016 Municipal Budget. Voice Vote: All ayes, motion carried. Kathy Olsen, CFO provided a brief summary of the budget as proposed. Motion to come out of public hearing was made by Cm Tampier second by Cm Rega. Voice Vote: All ayes, motion carried. Motion to adopt the 2016 Municipal Budget was made by Cm Drummond second by Cm Rega. Roll Call Vote: All ayes, motion carried.

Generator Grant bid opening for the installation of a generator at the Municipal Building/Firehouse has been rescheduled to Thursday, April 14, 2016 at 1:00 p.m.

Reports of Committees: Cm Tampier deferred to Alan Brower for a report on the Department of Public Works. Mr. Brower reported that the windstorm that we experienced recently resulted in a few trees coming down. Glen Gardner will be street sweeping in the borough in the near future. The Woodland Management Plan (as a required for our Farmland Assessment) has been approved by the state.

Cm Drummond reported: Railroad Avenue & Lackawanna Avenue has one more resident in need of having issues concerning the recent paving/curbing addressed. Additionally concerns of the sidewalk in front of 9 Railroad Avenue will be looked into. Vectre (Arnold's Road) has some remaining work to complete on West Grand, Lackawanna/Railroad Avenue. Any monies remaining from the West Grand Street Grant cannot be used other purposes. Any additional work requiring funding will have to be taken from the current budget.

Cm Rega reported: The Hunterdon County Health Department is working on the septic repair for the property located on Church Street.

Cm Swenson reported: The water company property located in Glen Gardner is shy of being 1 acre in size. The well on this property was capped in accordance with DEP order. The yield from this well was too low to supply Hampton or Glen Gardner. Cm Swenson asked if Cm Baker could add this to the list of properties that he was going to be looking into.

New Business: Motion by Cm Drummond second by Cm Rega to adopt the following resolution as revised (correction of the salary for Deputy Clerk from hourly to per year).

RESOLUTION NO. 43-16 SALARIES OR COMPENSATION TO BE PAID FOR THE YEAR 2016 Roll Call Vote: All ayes, motion carried.

Motion by Cm Drummond second by Cm Tampier to adopt the following resolution:

RESOLUTION NO. 44-16 RESOLUTION MEMORIALIZING WORK THAT WAS AUTHORIZED TO BE COMPLETED BY TILCON FOR PAVING ON WEST GRAND STREET & RAILROAD/LACKAWANNA STREET Roll Call Vote: All ayes, motion carried.

Motion by Cm Drummond second by Cm Swenson to approve the request from William Burr, Borough Engineer to authorize the preparation of the Bond Ordinance for the Bowlby Street Improvement Project. Roll Call Vote: Cm Drummond, YES, Cm Rega, YES, Cm Swenson, YES, Cm Tampier, ABSTAINED, motion carried.

Motion by Cm Drummond second by Cm Rega to approve the request from William Burr, to authorize the Engineer to commence the design and surveying work for the Bowlby Street Improvement Project. Roll Call Vote: Cm Drummond, YES, Cm Rega, YES, Cm Swenson, YES, Cm Tampier, ABSTAINED, motion carried. Kathy Olsen, CFO noted that payment for this work will not be made until the necessary bond ordinance is adopted.

Request from Cathy Drummond, Municipal Clerk for the cancellation of the April 25, 2016 Meeting of the Council due to the Municipal Clerk and Deputy Clerk attending the MCANJ Conference from April 23, 2016 through April 27, 2016 was approved on a motion by Cm Drummond second by Cm Rega. Voice Vote: All ayes, motion carried.

Request from Kathy Olsen, Chief Financial Officer for the approval from Council to authorize the payment of the bills and claims between now and the next meeting of Council on May 9, 2016 was approved on a motion by Cm Drummond second by Cm Tampier. Roll Call Vote: All ayes, motion carried.

Bills and Claims: Motion by Cm Drummond second by Cm Rega to authorize the payment of the bills and claims as presented by the CFO. Roll Call Vote: All ayes, motion carried.

Adjournment: Motion by Cm Swenson second by Cm Rega to adjourn the Regular Meeting of the Hampton Borough Council. Voice Vote: All ayes, motion carried. Meeting adjourned at 8:10 p.m.

Respectfully submitted,



Cathy Drummond, RMC
Municipal Clerk