

ROBESON TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
January 19, 2016

Chairman Smith called the Regular Meeting of the Board of Supervisors to order at 7:16PM prevailing time. The meeting took place in the Robeson Township Public Meeting Room located at 2689 Main Street, in Gibraltar, Berks County, Pennsylvania. The following members of the Board were present: Supervisors Brown, Love, Graham & Steve. Also in attendance were Solicitor Christopher J. Hartman, Engineer Gary D. Kraft, Road Master Bill Lanza & Manager Colleen A. Easterday.

Pledge to the Flag and Moment of Silence

EXECUTIVE SESSION @ 6:30PM

To discuss Township personnel matters.

ROADS, CODES & PUBLIC PROPERTY

Gibraltar Bridge – Supervisor Graham moved to accept PennDOT’s request to widen the Gibraltar Bridge when it is rebuilt and do away with the personal walkway. Following a second by Supervisor Steve, the motion passed.

Revised Letter re Snow in Cartway – Supervisor Steve moved to add to the snow removal letter wording concerning trash cans. Following a second by Supervisor Graham, the motion passed.

Supervisor Love moved to authorize RM Lanza to use his judgement re use of outside contractors as necessary. Following a second by Supervisor Steve, the motion passed.

POLICE

Nothing to report.

CITIZENS CONCERNS

John Ward of Homestead Lane asked for clarity of the 3-year period to pay \$35 that was stated in the letter he received from Berks Envirotech as well as the Phases. Allen Madeira responded the \$35 can be paid as follows: Phase I – by 12/31/18; Phase II – by 12/31/19; Phase III – by 12/31/20.

APPROVE PAYMENT OF BILLS

Supervisor Steve questioned charges from Levan under SEWER on the **BILLS FOR APPROVAL** and moved to pay bills for the period of December 12, 2015 thru January 15, 2016 after clarification is received. Following a second by Supervisor Graham, the motion passed unanimously.

MINUTES

Minutes of the Supervisors Workshop of December 10, 2015, Regular Meeting of December 15, 2015 & Reorganization Minutes of January 4, 2016 were reviewed & unanimously approved as presented upon a motion by Supervisor Love that was seconded by Supervisor Graham.

APPROVAL OF REPORTS

The December 2015 Treasurer's Summary/Report, Sewer (inc’g November 2015), SEO Permit Report, Road, Building & Police Reports were reviewed & unanimously approved upon a motion by Supervisor Steve that was seconded by Supervisor Love. It was duly noted there were no Fire Reports available.

PLANNING & ENGINEERING

Harold Miller, Jr. Variance Application – Engineer Kraft explained the Variance request is for a shed that does not meet the Code requirements. It has been in place for 2 years & was supposed to be moved when the Applicant’s son moved which did not happen. The PC agreed to leave this up to the ZHB. Supervisor Love moved to leave this up to the ZHB; following a second by Chairman Smith, the motion passed unanimously.

Reaffirm Aguiar / Beadencup LD Plans – Engineer Kraft stated the plans were previously approved in November 2014 but were never recorded. Supervisor Steve moved to reaffirm the plans; Supervisor Love seconded the motion which passed unanimously.

SOLICITOR

Extend Resolution #13-11 - Authorizing Participation of Members of Geigertown & Gibraltar Fire Companies in Ancillary Activities in Robeson Township & Other PA Municipalities thru January 2017 –

Supervisor Steve moved to extend the Resolution; following a second by Supervisor Graham, the motion passed unanimously.

Supervisor Steve moved to have FC's in Robeson Township notify Manager Easterday of all planned activities and to notify her if a non-planned activity comes up. Supervisor Graham seconded the motion which passed unanimously.

Adopt Ordinance #16-01 - Amending Ordinance for a Solicitation / Peddler's License – Supervisor Steve moved to adopt the Ordinance; following a second by Supervisor Graham, the motion passed unanimously.

Adopt Resolution #16-03 – Establishing the Fee for Solicitation / Peddler's License (this will amend Resolution #16-02) – Supervisor Steve moved to adopt the Resolution; following a second by Supervisor Graham, the motion passed unanimously.

Adopt Resolution #16-04 – Approving Revised MLPP – Chairman Smith moved to adopt the Resolution; following a second by Supervisor Graham, the motion passed unanimously. Kathy Haight will prepare the letter and send with Resolution to BCPC.

Alarm Tech Systems – Follow up from Workshop – Solicitor Hartman discussed the situation with Mr. Fix and recommended he apply for a Zoning Permit.

Items not on Agenda:

NIMS – Solicitor Hartman further reviewed requirements for newly elected officials; the state guidelines are such that NIMS is not required however basic state guidelines are recommended. Supervisor Brown stated the information & tests are available on-line.

Earhart (Miller Road) – Solicitor Hartman stated Mr. Earhart is willing to pay double permit fees, inspection costs, Engineer fees & \$200 toward legal fees totaling \$548.50. Or does the BOS want to pursue all costs which could potentially end up costing the Township additional legal fees? Following discussion and input from Roger K. Feeg, Chairman Smith moved to authorize Solicitor Hartman to pursue Mr. Earhart to pay all fees. Following a second by Supervisor Graham, the motion passed on the following roll call vote:

Smith	- Yes	Love	- Yes	Brown	- Doesn't make a
Graham	- Yes	Steve	- No		difference at this time

Codes – Solicitor Hartman handed out information / photos supplied by Code Enforcement Officer Joe Boulanger depicting what appears to be a violation that he noticed while driving from the Township Office back to his home office. Mr. Boulanger is seeking guidance as to whether the potential violation of filling in a waterway should be reported to the Conservation District; he does not have jurisdictional authority to do anything. Supervisor Graham moved to authorize Mr. Boulanger, by Code Official authority, to report the violation. Discussion ensued re Mr. Boulanger "driving around the Township" & finding code violations. There being no second, the motion died but if Mr. Boulanger sees an issue to report it to the BOS.

PC Ordinance – Solicitor Hartman reviewed an issue brought to our attention that the Planning Commission needs an updated amendment expanding the number of members from 5 to 7 members. Supervisor Graham moved to authorize Solicitor Hartman to prepare and advertise an Ordinance stating the above for adoption at the February BOS meeting. Following a second by Supervisor Love, the motion passed unanimously.

FINANCE/OTHER

GAJA BOS Liaison Appointment – Supervisor Steve moved to rescind the motion appointing him liaison for the Municipal Authority made in November 2015 and appoint him as liaison for the BOS; Peg Maclean was appointed liaison last evening for the Municipal Authority and she is taking care of getting a resident liaison. Following a second by Supervisor Graham, the motion passed.

PSATS 94th Annual Convention is April 17 – 20 in Hershey, PA – let Kathy know if you plan to attend.

Mural Grant – Carrie Kingsbury – Manager was directed to invite Ms. Kingsbury to February Workshop.

Adopt Resolution #16-05 – Creating Line Item #362-422 OLDS Inspection Fee – Supervisor Steve moved to adopt the Resolution; following a second by Supervisor Love, the motion passed unanimously.

Bob Deeds reminded the BOS to review a change in the rate of pay for the Tax Collector before the next election since his term expires this year. He also reported the proposed power plant in the Borough of Birdsboro is looking into using the Hay Creek or Schuylkill River as their water supply.

The BOS recessed to Executive Session at 8:42PM upon a motion by Supervisor Graham that was seconded by Supervisor Steve. The BOS reconvened @ 9:07PM.

Supervisor Steve moved to approve the MOU with the Teamsters control regarding the use of a temporary, part-time employee less than 20 hours per week. Following a second by Supervisor Graham, the motion passed unanimously.

Supervisor Steve moved to authorize Manager Easterday to offer the part-time Road Maintenance Worker position to Clarence Matz at a rate of \$22.20 per hour.

There being no further business before the BOS, Supervisor Graham moved to adjourn at 9:10PM; seconded by Supervisor Love, the motion passed.

Respectfully Submitted,

Kathleen C. Haight, Recording Secretary

____ Approved

____ Approved as Amended

Christopher M. Smith, BOS Chairman