

# Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119  
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Dirk Seidel (President)

Vic Haddad (Treasurer)  
Michael Kirtland  
Nick Toprani

Arian Collen (Secretary)  
John O'Byrne  
Terrie Jacopi

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## Board of Directors Meeting July 22, 2019

### Item Subject

#### 1. Call to Order

Meeting was called to order at 7:03 p.m.

#### 2. Approval of Minutes

##### June 17, 2019 Board Meeting

Action: (6-0-1) Terri moved to approve minutes for the June 17, 2019 board meeting. Vic seconded the motion.

Absent: Nick arrived late at 7:05

Document Filed: June 17, 2019 minutes

#### 3. Town Hall

Stacy Valenta provided feedback on concerns previously relayed via email related to cleanliness of the club and lack of oversight of the “quiet” pool area. A discussion ensued on the various steps taken by the board and staff to increase oversight of the “adult” pool cleaning.

#### 4. Staff Reports

##### A. Office Coordinator Report

Dirk reviewed the Office Coordinator report, including tasks completed, accounts with delinquent dues balances, and upcoming facility rentals. A brief discussion ensued.

Action: (7-0-0) Arian made a motion to initiate the collections process on ten (10) accounts as outlined in the report dated July 22, 2019 (see attachment A) in accordance with the timelines of the collections policy, including but not limited to recording an assessment lien against the property. Michael seconded the motion.

##### B. Activities Report

Lifeguard staff (Daniel & Kylie) provided an update on the July 4<sup>th</sup> activities, which included a member being asked to leave the club and the DJ playing inappropriate music. Kylie also provided info on swim lesson signups and revenues.

Lastly, an update was provided on the new pool rule which eliminated the 10-minute swimming break in hopes that kids would not rush to the “adult” pool.

### **C. Facilities Manager Report**

Facility Manager Luke Brown provided an update on various projects and to-do lists, including priority projects.

Action: (6-0-1) Arian made a motion to approve up to \$2,500 to replace the basketball hoop with something more durable. Nick seconded the motion. Dirk voted no.

## **5. Directors Reports**

### **A. Presidents Report**

Dirk discussed options for Labor Day DJ. A discussion ensued.

### **B. Treasury Report**

Vic provided an update and overview on the following items:

- Balance Sheet
- Profit & Loss
- PG&E costs

A discussion ensued on the various reports.

### **C. Arian**

Arian will coordinate with Luke on painting two ADA parking spaces (1 in loop & 1 in lot).

### **D. Nick**

Nick commented on the option to purchase shade structures. These will be added to the capital budget for next year.

### **E. Terrie**

Terrie opened discussion on the adult pool and options to restrict access to kids, including enacting a height restriction. This item will be discussed with an attorney to see what options the board has to restrict kids access.

## **6. General Business**

### **A. Recreation Room Vandalism**

Dirk noted the individual who vandalized the room had apologized. The board discussed the consequences including paying for the damages and doing some work around the club as community service. Dirk will follow up with the family.

### **B. Boy Scout Projects**

After a brief discussion the board elected to ask the Scouts for additional proposal options.

### **C. Staffing & Operations**

A brief discussion on status on new operations and staffing for next year.

### **D. Beach Volleyball Court**

Replacing the sand will be added to the next year budget.

## **7. Future Meeting & Agenda Items**

The next board meeting will be on August 19, 2019 at 7pm.

Meeting was adjourned at 9:45 pm

8. **Executive Board Meeting** – *Not Open to Public*

No discussion on this item

**Attachment A**

<b>Delinquent Dues Report 7/22/19</b>		
<b>Account #</b>	<b>Amount Due</b>	<b>Last Payment Amount &amp; Info</b>
4047-226	\$ 480.00	May 2018 (\$500)
4047-384	\$ 450.00	May 2018 (\$400)
4046-92	\$ 430.00	June 2018 (\$105)
4047-302	\$ 430.00	September 2018 (\$220)
5084-226	\$ 430.00	August 2018 (\$430)
4046-56	\$ 430.00	August 2018 (\$430)
4047-330	\$ 430.00	November 2018 (\$220)
4047-327	\$ 430.00	August 2018 (\$220)
4046-121	\$ 430.00	July 2018 (\$620)
4429-71	\$ 429.00	July 2018 (\$100)