

**Jharkhand Silk, Textile & Handicraft Development Corporation Ltd.**  
**Jharcraft**  
**(A Govt. of Jharkhand Undertaking)**  
**CIN: U17122JH2006SGC012606**

Letter No. ....2975.....

Date ....27.04.2017.....

**NOTICE INVITING QUOTATION**

**For PMU Setup at Jharcraft**

Jharcraft invites quotation from reputed firms for setup a PMU with technical Manpower for handling application support, Hardware Support, networking support and preparing MIS and support to the administrative and operational staff at Jharcraft head office situated at Ranchi, Jharkhand.

**Scope of Work**

Slno	Position Name	Quantity
1	Project Manager cum System Administrator	1
2	Application & Server Administrator	1
3	Hardware engineer cum network support Engineer	1

Last date of submission of quotation is 05-05-2017 by 3.00 PM.  
 The quotation will be opened on 05-05-2017 at 4.00 PM.  
 The detailed term and conditions is available on website of [www.jharcraft.in](http://www.jharcraft.in).

**Terms and Conditions**

- The interested vendor should quote the price including all legible taxes.
- Quotation submitted with an adjustable price quotation or conditional proposal shall be rejected as non-responsive.
- The vendor should not involve in any fraudulent practices and have not been blacklisted in last three years from date of publishment of this notification in any State Govt. and PSU organization. An undertaking in this regard must be submitted with the quotation.
- The vendor should have work experience in relevant field and should have executed at least two order value of 30 lakh or more (Documents to be attached during submission of quotation).
- The vendor must have annual turnover of 2 cr in last three financial years.
- Service Provider must be registered as municipal trade act/licence/Pvt. Ltd..
- Jharcraft reserves the right to accept or reject any quotation in full or part or to suspend this process or reject all the quotations or part at any point of time prior to award of contract/order, without thereby incurring any liability to affected vendors on the ground of the purchaser inaction.
- At least two members of the agency must be available in the Jharcraft, Head office, DIC Campus, Ratu Road, Ranchi.
- Estimated cost of the project would be nearly 3.00 lakh per month.
- Earnest money of Rs. 30,000/- (Thirty thousand) is to be attached in favour of Jharkhand Silk, Textile & Handicraft Development Corporation Ltd. (JHARCRAFT) with the quotation.

**11. Payment terms and conditions:**

- An invoice will contain the items/resources, ordered under one Work order only. Bill / Invoice shall not be combined for more than one work order.



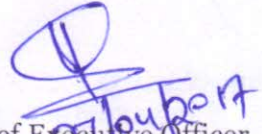
- Payments shall be subject to deductions of any amount for which the vendor is liable under the empanelment or tender conditions. Further, all payments shall be made subject to deduction of TDS (Tax deduction at Source) as per the current Income-Tax Act.
- Payments will be made at the end of each month for the period of engagement.
- All payments will be made through cheque/ demand draft only.
- In case the submission of bills to JHARCRAFT, along with the necessary documents i.e. Performance Reports etc., is delayed by the Vendor/Agency beyond 30 days from the date of issue of Performance Report / Milestone Completion Report etc., the entire liability towards payment of interest/penalty to the tax authorities would be on the cost of respective Vendor/Agency. The entire amount will be deducted from the payment due to respective Vendor/Agency.

- 12. Penalty:** Work should be completed within 10 days from the date of receipt of LOI (Letter of Indent). Delay of work will impose a daily penalty (for those records which are not digitized till the allotted period) of 10% of quoted price against each record with a ceiling of BG (Bank Guarantee) value. Verification of records will be done by departmental officer, Weights and Measures Division, GoJ; delay of work due to verification process will not impose any penalty to the successful vendor.
- 13.** The rate quoted will be inclusive of all taxes with a validity of one year from the date of issuance of LOI.
- 14.** No extra charge other than mentioned in the quotation will be paid.
- 15.** VAT/TDS will be deducted at source.
- 16.** Last date & time for submission of Quotations is 05.05.2017 by 03:00 pm
- 17.** Date & time of opening of quotation is 05.05.2017 at 4:00 pm.
- 18.** All legal disputes are subject to the jurisdiction of Ranchi courts only.
- 19.** Selection will be based on least cost (L1) basis.
- 20. Bidder is to quote rate of man power for each type of position. L1 will be decided on total cost for total estimated work.**

**BOQ:**

Sl.No.	Position Name	Quantity	Price (Rs.)
1	Project Manager cum System Administrator	1	
2	Application & Server Administrator	1	
3	Hardware engineer cum network support Engineer	1	
Total Price:			

Interested bidder should apply in sealed envelope with rate to the undersigned within the specified time.

  
 Chief Executive Officer,  
 Jharcraft

