

**Draft**

HUNTINGTON TOWNSHIP TRUSTEES  
45955 STATE ROUTE 162 WELLINGTON OHIO 44090

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**Minutes of January 15, 2024**

The Huntington Township Trustees met in regular scheduled meeting at 7:00 PM called to order with the pledge of Allegiance. Attendees: Robert Holmes, Walter Rollin, Jed Lamb, Sheila Lanning, Matt Combs, Nora Klebow, Amber Fry, T.J. Denes, Sandy Denes, Wil Haditsch, Jonn Steenstra, Jason Smith and Richard Resendez. **Motion** by Rollin with a second by Holmes to approve the minutes of January 2, 2024 as amended to replace “this school building” with “garage building”. Roll call: three yeas. Checks 10552-10558 and payments totaling \$8,128.42 were approved for payment. Lanning informed the Trustees that the 2023 annual reports were complete. Lamb stated the minutes from the January 5, 2024 work session were not yet written and would be approved later. Sandy Denes: Question acting upon work session minutes without chance to review. Lamb: we took no action in the work session, we entered executive session, exited executive session and adjourned. **Motion** by Holmes with a second by Rollin to approve **Resolution 2024-33** authorizing electronic and ACH deposits from the Lorain County Auditor and Treasurer for the Township. Roll call: three yeas. **Motion** by Holmes with a second by Rollin to approve **Resolution 2024-34** certifying the road mileage for the Township at 19.747 miles. Roll Call: three yeas.

Chairman Lamb gave the floor to Candidate for Sheriff Richard Resendez. Resendez introduced himself stating that he is running for Sheriff on his experience. His experience includes Police Officer with Lorain Police, Grafton Prison, Sheriff’s department and currently with the Lorain County Prosecutor’s Office. Deputy Jason Smith and retired Deputy Jonn Steenstra spoke in support of Mr. Resendez. Some questions from the attendees were fielded and Mr. Resendez thanked the Trustees for allowing him to speak.

**Motion** by Lamb with a second by Holmes to pass **Resolution 2024-18** setting cemetery rates: Township Residents: Single Lot \$500.00, Double Lot \$750.00 Non-Residents: Single Lot \$1,000.00, Double Lot \$2,000.00. Fee for opening/closing grave \$750.00 for weekdays until 5:00 PM and \$1,000.00 for evenings after 5:00 PM and Saturdays. Fee for opening and closing for cremation and/or infant is \$500.00 for weekdays until 5:00 PM and \$750.00 for evenings after 5:00 PM and Saturdays. Paperwork fee is \$30.00. There are no Sunday or Holiday burials. Fee for disinter/reintern \$500.00. Fee for footers for monuments is \$25.00 per cubic foot, with a minimum charge of \$300.00. One burial and one cremation or two cremations allowed per lot. If a grave is opened in inclement weather resulting in extra cost to the Township, this cost will be passed on to the family. There is no disinter/reintern for cremation when full burial subsequently done on same lot. All favorable, Motion carried.

**Motion** Lamb with a second by Holmes to pass **Resolution 2024-19** to pay the Zoning Commission and Zoning Board of Appeals members \$40.00 per meeting. The Zoning Secretary \$450.00 per month. The Zoning Inspector \$500.00 per month. Zoning permit fees will be .30 (thirty cents) per square foot with a \$50.00 minimum. The occupancy permits will be \$50.00. The fee for a conditional permit will be \$200.00 for the first year and the renewal fee will be \$100.00 per year thereafter. The permit for a pond will be \$30.00. A non-compliance fee for failure to secure permits may be assessed by the Zoning Inspector. All favorable, Motion carried.

**Motion** by Lamb with a second by Holmes to pass **Resolution 2024-21** to pay elected officials and employees \$80.00 a day per diem when on Township business to approved training or conferences. All favorable, Motion carried.

**Motion** by Lamb with a second by Rollin to pass **Resolution 2024-22** to pay John Pipcak at the hourly rate of \$15.00, Robert Bort will be paid \$21.00 per hour. Jill DeMarco will be paid \$13.00 per hour for janitorial work. Other part-time help that is necessary will be paid an hourly rate at the discretion of the Trustees. All favorable, Motion carried.

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**Motion** by Lamb with a second by Rollin to pass **Resolution 2024-23** to pay Matthew Combs as full-time employee, \$26.00 per hour. The Township will provide health insurance with employees paying 10% of health care premium costs. Combs will be given 4 weeks' vacation that can not to be carried over to the next year. Payout for up to 2 weeks' vacation time if not taken by end of year. Sick time provided at 12 days or 96 hours per year. The Board expects 2080 hours of paid time which includes the following 12 paid Holidays: New Years, Martin Luther King Jr. Day, Washington-Lincoln's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving, Day After Thanksgiving and Christmas. Work hours are 8:00 am to 4:30 pm Monday through Friday with ½ hour unpaid lunch and two 15-minute paid breaks. Hours paid beyond normal scheduled 40-hour week for plowing and cemetery work will not be compensated in overtime, however they will be credited as Comp time. Comp time earned at time and ½ to meet Fair Labor Standards on time paid over 40 hours per week. Comp time will be used within the following three months after it is earned. All efforts will be made to not accumulate comp time. All favorable, Motion carried.

**Motion** by Lamb with a second by Holmes to pass **Resolution 2024-26** authorizing 10% health care premium charge for any Elected Official who elects coverage through the Township. All favorable, Motion carried. Discussion included the cost of health care, the benefit to elected officials and employees and the unknown dollar increase to the Township. Sandy Denes: comment not directed to anyone personally, you were looking at a levy for the Cemetery and if the public knew about a twenty-six thousand dollar benefit on a job that pays ten grand, I understand that it is legal but I personally don't think that it is right. Lamb: I understand what you are saying and I am very thankful. Lanning: that has been a benefit since before I became Fiscal Officer in 2012.

**Motion** by Lamb with a second by Holmes to pass **Resolution 2024-35** authorizing Roadman Combs general operation expenditure authority up to \$500.00 based upon Township needs, over \$500.00 and up to \$2000.00 with the prior knowledge and approval of one Trustee and anything over \$2000.00 will be brought to the attention of the Board of Trustees for approval. All favorable, Motion carried.

**Motion** by Lamb with a second by Holmes to pass **Resolution 2024-36** authorizing a clothing allowance for Matt Combs and Robert Bort at \$400.00 each. The allowance can be reimbursed or items may be purchased on Township accounts. All favorable, Motion carried.

**COMMITTEE REPORTS:**

**WATER-** Lamb: Oath to new members and elected officers, Board set meeting dates in 2024 and there were 566 water taps in 2023.

**LORCO-** Lamb: Did not make the meeting, there is discussion on forming a 6119 Board between LORCO, the County, North Ridgeville and Avon Lake.

**AMBULANCE-** Holmes: Total runs for December= 130, year to date = 1441. Runs in Huntington for December = 8, year to date = 101. Mileage for December = 4507, year to date = 48,449. No maintenance cost for December, year to date = \$27,825.56.

**FIRE-** Rollin: Forgot to bring year end figures, Awards dinner is the 20<sup>th</sup> and they are moving the February meeting date. Request Lanning send 2024 appointment to Fire Board Fiscal Officer Poling.

**SHERIFF-** 21 incidents in December.

**ROADS-** Holmes: salt does not help when temperatures are low, Culvert replacement on Griggs Road low bidder was TJ Denes. TJ Denes: the box culvert is on order for Griggs Road but no meeting yet with the County to go over the project. The project will go quickly when the box is here, asphalt on the road will have to wait till the asphalt plant opens. The Township needs to plow roads even if too cold for salt to clear them off. Klebow: the degree salt works (+ or -) 15. Lamb: I plow roads and there are always mistakes. TJ Denes: Roads were not plowed, was it because it was the weekend. Lamb: we will be more attentive, thank you for

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bringing this to our attention. TJ Denes: what is the policy for plowing and who makes the call to plow.  
Rollin: there is no policy.

**SAFETY SERVICE BUILDING-** Holmes: Lyn Ickes and I had a meeting with Camden Township Trustee, Fiscal Officer and LMRE representatives at bread and brew. Camden Township is also applying for the same grant with Lyn's help. If they get their paperwork in order they will probably be the first pick for the Grant since they are looking at building a new Fire Station.

**EQUIPMENT-** Combs: Looked at a used 4 x 4 truck but it was in rough shape. Lamb: looking into splitting cost of mini excavator with Rochester Township. Rochester will apply for the Storm Water Grant and we will provide half the remaining cost of the excavator and jointly own the equipment. **Motion** by Holmes with a second by Rollin to authorize Jed Lamb to sign a joint grant funding request with Rochester Township for Storm Water Grant Application. Roll call: three yeas. Rollin: would like to know bucket sizes on the equipment. Combs: Ben (Rochester Township employee) has the details.

**ZONING-** Klebow: reviewed report dated 1/15/2024. The status of Kozik on Hawley Road was greatly improved with the removal of dozens of junk cars. **Consensus** of Trustees to approve the revised proposal for removal of remaining junk vehicles on Kozik property. Klebow: Expecting a conditional permit application from Pawlus on Clark Road for the operation of a deer processing business.

**CONSORTIUM-** Holmes: need resolution on accepting Rumpke Waste Hauling for Huntington Township for next five years. **Motion** by Lamb with a second by Rollin to pass **Resolution 2024-37** authorizing Holmes to execute an agreement with Rumpke Waste Hauling to provide waste services to Huntington Township for the next five years. Roll call: three yeas.

**EMPLOYEES-** Holmes: will talk with Combs about plowing roads.

**PREVIOUS BUSINESS:**

**NEW BUSINESS:**

Combs: called Chip Wendt regarding his email on a washed-out culvert. Talked to TC Energy representative about the exact location of the gas line work going on under Hawley Road. Lanning: 4<sup>th</sup> quarter recycling totals= 17.55 tons.

**CORRESPONDENCE/ ANNOUNCEMENTS:**

NAMI 1/2024 newsletter, Black River Community e-newsletter, NOACA listening session date, Lorain County Bicentennial letter asking if Township would like a commemorate tree. BAS Census boundary notification.

**PUBLIC COMMENTS**

**Motion** by Holmes with a second by Rollin to adjourn, three yeas, meeting adjourned at 8:42 PM.

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Signed Chairman

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Attest, Fiscal Officer

**Payment Listing**

UAN v2024.1

January 2024

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2024	01/12/2024	01/07/2024	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$2,720.22	O
2-2024	01/17/2024	01/14/2024	CH	RURAL LORAIN COUNTY WATER AUTHORI	\$58.26	O
3-2024	01/15/2024	01/14/2024	CH	CHASE CARD SERVICES	\$758.92	O
4-2024	01/24/2024	01/14/2024	CH	LORAIN MEDINA RURAL ELECTRIC	\$719.40	O
5-2024	01/25/2024	01/14/2024	CH	COLUMBIA GAS OF OHIO	\$460.25	O
7-2024	01/19/2024	01/14/2024	EW	UNITED STATES TREASURY	\$190.92	O
10552	01/15/2024	01/14/2024	AW	JUDCO INC	\$34.00	O
10553	01/15/2024	01/14/2024	AW	Rumpke	\$459.00	O
10554	01/15/2024	01/14/2024	AW	P & J SANITATION INC.	\$125.00	O
10555	01/15/2024	01/14/2024	AW	CHRONICLE TELEGRAM	\$42.71	O
10556	01/15/2024	01/14/2024	AW	Rural Urban Record	\$74.00	O
10557	01/15/2024	01/14/2024	PR	Robert Leroy Bort	\$908.36	O
10558	01/15/2024	01/14/2024	PR	MATTHEW A COMBS	\$1,577.38	O
Total Payments:					\$8,128.42	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$8,128.42	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.