

*Approved
10/12/18*

Minutes of the September 24, 2018 Bolivar Planning Commission Meeting

Attending: Barb Staats, Randall Hughes, John Garza, Deb Hale, Steve Paradis (via telephone)

Also attending: Chris Dove (Board of Zoning Appeals member)

Barb Staats called the meeting to order at 7:00 pm

Deb Hale made a motion to approve the minutes from the August meeting. Randall Hughes seconded. Steve Paradis abstained. Motion carried.

Unfinished Business:

1. **Review, Discuss and Edit Town ordinances-** Edits of the ordinances were sent to the members prior to the BPC meeting for their review. Further discussion will take place at the next meeting.

New Business:

1. **Board of Zoning Appeals Actions-**No Actions to report
2. **Vacancy for Bolivar Planning Commission (Discussion-Advertise)** - Deb Hale made a motion to advertise for Planning Commission vacancy. Randall Hughes seconded. Motion carried.
3. **Dennis Stark & Phil Berneburg-permit for detached building:** 1441 W. Washington Street-John Garza presented documents to the BPC members in order for property owners of 1441 W. Washington Street (Dennis Stark & Phil Berneburg) to obtain a permit for a detached building. Deb Hale asked how many structures were currently located on the property. This building would make a total of three structures. According to the plans presented, setback requirements can be met and a completed package has been received. John recommended that the permit be approved based on the information received. Deb Hale made a motion to approve the permit. Randall Hughes seconded. Motion carried.
4. **Jason & Meagan Mullins-permit for shed:** 1540 W. Washington Street-John Garza presented documentation in order for property owners of 1540 W. Washington Street (Jason & Meagan Mullins) to obtain a permit for a storage shed. After review of plans, John stated that the required setbacks could not be met. Deb Hale made a motion to deny the permit based on the fact that required setbacks could not be met. Randall Hughes seconded. Motion carried. Jason Mullins was instructed that he could apply for a variance. Laura will contact the Board of Zoning Appeals to begin the process for the variance request.

Attendee Concerns:

None

Adjournment:

Deb Hale made a motion to adjourn the meeting at 7:50 pm
