

**North Wisconsin District – LCMS
Board of Directors Meeting
August 6 & 7, 2018**

Minutes

NWD Board Members Attending

Rev. Dwayne Lueck, District President
Rev. Dr. Timothy Roser, First Vice President
Rev. William Plautz, Second Vice President
Rev. Timothy Shoup, Third Vice President
Rev. Donald Engebretson, District Secretary
Mr. David Ackerman, Treasurer
Mr. Richard Bartanen
Mr. Paul Duerst
Mr. Stephen Fisher
Mr. Bruce Plautz
Mrs. Karol Selle
Mrs. Kathy Strasser
Mrs. Sharon Voight

North Wisconsin District Staff Present

Mr. Dennis Johnson
Mr. DJ Schult

NWD Board Unable to Attend

Rev. Aaron Gehrke
Mrs. Kathy Strasser (August 7 Only)

Guests

Mr. Kurt Fuhr

Recording Secretary

Lori Kavajecz

Monday, August 6, 2018

Board Orientation was held at St. Mark's Lutheran Church in Wausau from 9:00 a.m. to 3:30 p.m. President Lueck opened with Devotion.

The following topics were covered:

- ❖ Team Building Activity – DJ Schult
- ❖ Review roles of the District President, Board of Directors, Staff and Standing Committees – President Lueck
- ❖ District/Camp Board Relationship – Bruce Plautz
- ❖ Board Governance Overview – DJ Schult
- ❖ Board Policy Manual – Rev. Dr. Roser
- ❖ Staff Reports – President Lueck
- ❖ District Mission Work – President Lueck

The meeting adjourned at 3:30 p.m. The group was invited to Willow Springs Garden for Fellowship and Supper at 5:00 p.m.

Tuesday, August 7, 2018

President Lueck called the meeting to order at 9:00 a.m.

Opening Devotion – Rev. Dr. Timothy Roser provided the Opening Devotion.

Adoption of Agenda

President Lueck requested a resolution from Camp Luther be added to the agenda:

- Resolution granting permission for Camp Luther Fort Village rebuild

A **motion** was made and seconded to approve the revised agenda as noted above. **APPROVED.**

The agenda with the proposed additions was adopted. A **motion** was made and seconded to adopt the agenda as presented. **APPROVED.**

Conflict of Interest Compliance Form

Board members were asked to review and sign the Conflict of Interest form that was included in their board packets and return them to Lori Kavajecz in the President's Office by the end of the meeting.

Approval of Consent Voting Agenda

The Schedule for Board of Directors meetings for the 2018-2021 Triennium was removed from the Consent Voting Agenda for further discussion presenting the following items for approval:

- April 30 & May 1, 2018 NWD Board minutes
- Resolution to Approve Appointment of General Counsel
- Resolution to Approve Appointment of District Staff

A **motion** was made and seconded to approve the Consent Voting Agenda without said schedule and including the above items. **APPROVED.**

Appoint Treasurer

President Lueck shared that Mr. David Ackerman has been the District Treasurer for the last six years and has done a great job and recommended his service to continue. A **motion** was made and seconded to approve the appointment of Mr. David Ackerman as the District Treasurer for the 2018-2021 triennium. **APPROVED.**

Elect Chair and Vice Chair

President Lueck opened the floor up for nominations. The following individuals were nominated:

- Bruce Plautz
- Stephen Fisher
- Paul Duerst

Ballots were distributed and members cast their votes. President Lueck requested District Secretary Don Engebretson and Lori Kavajecz count the ballots. After the second round of voting, Mr. Bruce Plautz was elected to serve as Chair and Mr. Paul Duerst was elected to serve as Vice-Chair.

Treasurer's Report

Mr. Ackerman shared that the district is required to have an annual audit performed with an audit company of their choice. The North Wisconsin District currently retains Wipfli LLP located here in Wausau.

Mr. Ackerman shared that the 2017 Audit has been completed and that the one item that continues to show up, due to the size of our District staff, is the segregation of duties. Mr. Ackerman states that he goes through the checks and balances each month and feels confident that all is in order.

The end of month financials for June 2018 and the narrative were provided to all for review. There was nothing out of the ordinary to report.

A **motion** was made and seconded to approve the June 30, 2018 month-end financials. **APPROVED.**

To familiarize the new Board with the budget, Mr. Ackerman reviewed briefly.

Approval of Schedule for Board of Directors Meetings for Next Triennium

President Lueck asked the Board if it would be possible to change the November 6, 2018 meeting date due to travel he has planned for meetings in Peru. After discussion, a **motion** was made and seconded to change this meeting to Thursday, November 8, 2018. **APPROVED.**

Was brought to the Board's attention that the November 6, 2021 meeting falls on a Saturday. A **motion** was made and seconded to change this meeting to Tuesday, November 2, 2021.

APPROVED.

Camp Luther Resolution

Camp Luther emailed a copy of a *Resolution granting permission for Camp Luther Fort Village rebuild* prior to the Board meeting. After much discussion, a **motion** was made and seconded to adopt the Camp Luther "Resolution granting permission for Camp Luther Fort Village rebuild" with the addition "Be It Therefore Resolved That" paragraph to read as follows:

*The North Wisconsin District LCMS grants permission to Camp Luther, Inc. to raze the existing Fort Village at Camp Luther and replace it with a new village housing structure **with the understanding that if the cost exceeds what is available through available funds from the forest harvest and fundraising efforts, the project will be placed on hold until funds are available from the Camp Luther budget and/or fundraising.***

APPROVED.

2018 Handbook/Board Policy Manual

It was noted that this topic was covered during the Board orientation on Monday and there was nothing further to discuss.

Role of Standing Committees

President Lueck shared the purpose and responsibilities of each of our Standing Committees. He distributed the following assignments to represent each committee:

Administrative Services Committee (ASC)

Rev. William Plautz
Mr. Richard Bartanen
Mr. Brian Betts
Rev. Donald Engebretson

Stewardship Committee (SC)

Mr. Dennis Johnson
Rev. Timothy Shoup
Rev. Aaron Gehrke

Governance Committee (GC)

Mr. Stephen Fisher
Rev. Dr. Timothy Roser
Mr. DJ Schult
Mrs. Karol Selle
Mrs. Sharon Voight

Audit & Investment Management Committee (AIC)

Mr. David Ackerman
Mr. Paul Duerst
Mr. Bruce Plautz
Mrs. Kathy Strasser

A **motion** was made and seconded to approve the above Standing Committees as presented.

APPROVED.

Due to Chairman Plautz's new responsibilities as Chair for the NWD Board of Directors, he has shared that he will reach out to Rev. Aaron Gehrke to fill the spot of primary Camp Luther Board Representative and he would step down and become the alternate. A **motion** was made and seconded to elect Rev. Aaron Gehrke as the primary Camp Luther Board Representative and Mr. Bruce Plautz as the alternate Camp Luther Board Representative.

APPROVED.

Review Outcome Policies

President Lueck directed the Board to Tab 4 of their Board binder to share the Strategic Plan and Outcome Policies that were recently updated in July 2018. He shared that we will want to review these to make sure they are still in alignment with our Strategic Plan.

As a result of a conversation under Outcome #2, Goal 1(7) Severance Support, a **motion** was made and seconded requesting the ASC to address this item.

APPROVED.

Constitution and Bylaw Changes

District Secretary Engebretson submitted the following constitution revisions for approval:

Reviewed by former District Secretary Dan Thews

- Bethany – Kaukauna
- St. Paul – Pine River (Merrill)

Reviewed by District Secretary Donald Engebretson

- Peace – Arbor Vitae
- St. John – Ladysmith
- St. Paul – Fall Creek

After much discussion, a **motion** was made and seconded requesting Secretary Engebretson to continue to review and work with Peace, Arbor Vitae on clearing up the verbiage contained in *Section D – Removal of the Pastor* prior to Board approval.

APPROVED.

A **motion** was made and seconded to approve the revisions for Bethany-Kaukauna, St. Paul-Pine River (Merrill), St. John-Ladysmith, and St. Paul-Fall Creek.

APPROVED.

President's Report – December 2011

President Lueck reported on the following items:

- ❖ Management report
- ❖ Financial information
- ❖ Missions & Ministry
- ❖ Vacancies
- ❖ District President Activity

See the attached report that was distributed at the meeting for details.

Staff Reports

DJ Schult

- ❖ \$120,000 in student grants were distributed
- ❖ 15 of our 22 schools are accredited
- ❖ Early Childhood Conference has turned into 3 separate regional meetings
- ❖ Continue to look for opportunities to work with other groups (districts)
- ❖ Researching various DCE conference options

Dennis Johnson

- ❖ New LCEF structure allows for an LCEF presence in every district
- ❖ Continue to work on a 5- 10-year maintenance plan for the building & grounds
- ❖ Hopes to complete the Stewardship/Best Practices piece and have available on the website
- ❖ Special assignments as requested

Other Business

Signing and Presentation of Certification of Election to District President

The three Vice Presidents and District Secretary signed the Certification of Election and presented it to District President Lueck.

Student Debt

Rev. Roser provided an overview of the student debt survey that was conducted prior to the 2018 District Convention, as well as the resolution that was submitted and passed by the Convention *To Address The Student Debt Of District Professional Church Workers*. After much discussion it was determined that the task force on this topic be revitalized. Revs. Roser & Shoup and DJ Schult agreed to server on this task force and report back periodically to the Board on their progress.

District President's Spouse Travel Expense

Chairman Plautz shared that in the last triennium a motion was approved to allow for Cheryl Lueck's District and Synod business travel expenses to be paid when traveling with President Lueck on District/Synod business. She has been a blessing to the District when she accompanies President Lueck and her attendance is appreciated and looked upon as a ministry as she lends an ear and promotes the District. A **motion** was made and seconded to support the ministry of the District President and his spouse by paying the travel expenses for the spouse for any travel related to District and Synod during this triennium. **APPROVED.**

Board Chair and Vice Chair Ballots

A **motion** was made and seconded to destroy the ballots from Chair and Vice Chair elections. **APPROVED.**

Closing Prayer

Rev. Roser provided a positive reflection and closed the meeting with a prayer of thanks and safe travel.

The meeting was adjourned at 1:55 p.m.

Respectfully submitted,

Reverend Donald Engebretson, District Secretary
Lori A. Kavajecz, Recording Secretary

President's Report to NWD-LCMS Board of Directors

August 7, 2018 - Wausau WI

Management report

- 2018 NWD District Convention: ***"In Your Light, We See Light"*** Ps 36:9 / OVER!
- Wrap/Thank you – post convention
- Parking lot lines painted
- Senior staff reviewed "Strategic Plan" for 2018-2021
- Staff visiting congregations for various reasons
- Planning for transition of Dennis

Financial information

- See Board documents

Missions & Ministry

- **June 3-4 – NWD District Convention – Rothschild, WI**
- **July 9-13 – Gospel Conference (DJ)**
- **July 24-27 – National Accreditation Conference (DJ)**
- **July 30–Aug 2 – LCEF Dist Vice Presidents Meeting (Dennis)**
- **July 30 – District Golf outing – Pine Valley Golf Course, Marathon**
- **August 6-7 – NWD Bd Directors orientation and meeting, Wausau**
- **Early Childhood Regional Meetings:**
 - August 2 – Ishpeming;**
 - August 3 – Bonduel;**
 - August 16 – Merrill**
 - August 13-17 – Grace Place COP Retreat, Missouri**
 - August 28 – New Workers, Camp Luther**

- **September 9-10 – Circuit Visitors Meeting, Camp Luther**
- **September 15-18 – Council of Presidents, St. Louis**
- **September 24-26 - Fall Pastors' Conference, Metropolis Resort, Eau Claire**
- **October 17-19 – Midwest COP Meeting – Milwaukee**
- **October 19 – Pre-Retirement Workshop, NWD Office**
- **October 23 – Office Support Staff Gathering - St. Mark's Lutheran, Wausau**
- **October 30 – Adult Gathering, Mt. Olive Lutheran, Weston**
- **October 31-November 2 – N & S Wis District Teachers Conf – Lake Delton**

NWD Vacancies (See Attachment L) 20 vacancies

- **Pastor vacancies** as of August 6
- **Commissioned Minister Vacancies:** teachers; Principals; Pre-school directors; Early childhood director

Report of DP activity (March– April 2018)

Installations: * Candidates

- ***Matthew Bless** – St. John, Merrill, WI (Associate) (FW) (6/17/18)
- ***Daniel Ondov** – Redeemer, Marquette, MI (Associate) (StL) (6/23/18)
- ***Andrew Belt**– Christ, Marshfield, WI (Associate) (StL) – (6/23/18) Rev. Roser
- ***David Shudy** – St John, Black River Falls & Grace, Alma Center, WI (StL) (7/22/18)
- Roy Berquist** – Trinity, Hayward WI (5/20/18)
- Arleigh von Seggern** - Trinity, Cable & St Paul/ Marengo WI (5/20/18)
- Richard Kelm** – St. John, Pickerel (7/1/18)
- Greg Becker** – Grace/Connorsville (7/22/18)

- **Anniversary:** Gilman/Zion – 100th (6/9/18)
- **Hmong banquet:** Eau Claire/St Matthew (5/7/18)
- **Circuit visits: Circuit 2/Laurium (5/8/18); Circuit 13/Bonduel (5/15/18)**
- **Call meeting:** Wausau/ Trinity
- **Pre-call:** Barron/Salem; Eau Claire/St Matthew; Covington MI/Trinity
- **PALS:** Rothschild (6/5/18)
- **Preach:** Camp Luther – Staff orientation (5/29/18)
- Cecil/St Paul – 150th (7/29/18)
- Barron/Salem – 125th (8/19/18 – 11am)
- **Funeral:** Rev. Steve Anderson, Wausau (5/12/18)
- Carol Barton, St Marks, Wausau (7/21/18)
- **Convention: South Wis District – June 10-12, CUW Mequon**
- **North Wis LWML Convention – June 24-26, Stevens Point**
- **Lutheran Hour Ministry Celebration – August 3-5, Milwaukee**
- **CUW Board of Regents:** Mequon (5/16/18)
- **Golf:** Camp Luther Golf Outing – Rhinelander (6/29/18)
- NWD District Golf Outing – Marathon (7/30/18)