

Chebeague Island School Committee Meeting Minutes

Tuesday, January 16, 2018

Call to Order

The meeting was called to order at 6:03 pm by Chairperson Jeff Putnam. Present: School Committee members Jeff Putnam, Courtney Doughty, Jen Belesca, Suzanne Rugh and Stephen Todd; school staff Superintendent/Principal Mike Pulsifer and Pre-K Teacher Nancy Earnest; Town Manager Marjorie Stratton; and guests Bob Earnest, Geoff Summa and David Brunner.

Flag Salute

The Pledge of Allegiance was recited.

Approval of Agenda

A motion was made by Suzanne Rugh and seconded by Courtney Doughty to approve the agenda with one addition to Item 8a. Renovation: to add the recent bill from Brunner Architects for work completed to date. The motion passed 5-0 to approve the agenda with one addition.

Approval of Minutes

A motion was made by Courtney Doughty and seconded by Jen Belesca to approve the meeting minutes of January 2, 2018 as written. The motion passed 5-0.

Correspondence

None

Public Comment

None

Reports

School Committee Chair: None

Superintendent/Principal: None

Old Business

School Renovation: Architect David Brunner was in attendance for the meeting, and he went over a number of items with the School Committee and he had handouts for their review as well. Things reviewed were as follows:

Scheduling and Progress – Design/bid documents are 50% complete. February 11th is a scheduled planning board meeting to get the plans approved. David was cautious of trying to shorten the scheduled time frame to begin construction, but he did understand the concern to do so.

Project Delivery – David shared a number of potential contractors who showed interest in the project. He will have more information for the SC after Pre-Qualification packets are received.

Permitting – David informed the SC that the variance request had been approved for the front entrance extension. The site plan is due January 30th to the Planning Board, with the first meeting scheduled for February 11th. He is working with the Fire Marshall currently to get Life Safety and Accessibility permits completed.

Final Design Issues – There was a lot of discussion on some final design items. It was agreed to keep the design as it was, and make an extra list for requested or possible additions to the plan. Some items considered were as follows: Unisex bathroom, generator, shelving and placement of shelves, window arrangements and number of windows. David used a computer program to give 3-D viewing of the potential school after renovation, and he was able to make electronic modifications for the SC to see. The SC gave some directions to David for some possible changes to the design.

Staff Meeting Report – David met with the CIS staff again during the day to go over final design plans, and he reported out on those meetings and discussions with staff.

Donors or Sponsorships for Construction: It was noted that the School Committee is not in favor of seeking out donors for special funded projects or construction additions. If a donor does come forward with an idea, the SC will consider it, but they will not actively solicit donors for funding.

Next Steps – David informed the SC that the Sewer engineer came to CIS to review the current sewer line and potential new grease trap needs. He also said the Mechanical engineer will be at CIS on February 20th and will attend the SC meeting with his report. David also said we should begin the asbestos assessment soon, to see if there is any mitigation to be done. And finally, he noted that discussions and decisions will need to be made on many more things, like colors, flooring, siding, cabinets, exterior paving, front design, bookcases, etc... but there is time for that.

Architect Bill for Brunner Architects – A motion was made by Suzanne Rugh and seconded by Stephen Todd to pay the January 15th bill from Brunner Architects and to take the funds from the Capital Improvement Designated Account. The motion passed 5-0.

Second Reading of Policies: A motion was made by Courtney Doughty and seconded by Stephen Todd to approve policies IDE Educational Research: Student Submission to Surveys, Analyses, or Evaluations; IMBB Exemption from Required Instruction; and JEA Compulsory Attendance. The motion passed 5-0.

Chebeague Island School Report Card: Mike Pulsifer shared the changes requested by the School Committee at their last meeting having to do with Kindergarten math and telling time. He also informed the SC that there will be a section for Allied Art Teachers to give information on the semester's topics. A motion was made by Jen Belesca and seconded by Courtney Doughty to approve the new report card with the changes made to it. The motion passed 5-0.

New Business

2018/19 Budget: It was nearing time to adjourn the meeting, so it was agreed to put the item on the 2018/19 budget the next School Committee Meeting Agenda.

First Reading of Policies: Due to time constraints, it was agreed to put this policy item on the next School Committee Agenda as well.

Other Business

Warrant #12 was reviewed and approval was authorized for the warrant. In addition, one item Warrant #13 was reviewed and approved, as the bill was time sensitive.

Adjournment

Suzanne Rugh motioned and Jen Belesca seconded to adjourn the School Committee meeting at 7:45 pm. The motion passed 5-0.