



OF SARASOTA

DIVISION OF KALIN ENTERPRISES, INC.

ESTABLISHED 1949

Shipping Address: 11111 Tamiami Trail • Sarasota, FL 34231
Mailing Address: P.O. Box 45900 • Sarasota, FL 34277
(941) 924-1234 • FAX (941) 924-1045
FL Design LIC 18

DATE: March 30, 2000

TO: **Mary Mc**

FROM: Management Team:

Phyllis K. [unclear]
Bill Duk [unclear]

Jim Carra
Joy B. [unclear]

SUBJECT: **Employee of the Month**

Management is proud to select you as employee of the month for **April 2000**.

Mary, you were chosen employee of the month for your dedication to your job. Since assuming your new position in early February, you were plagued by critical computer problems, employee turnover and training new staff. You handled all these challenges with finesse while learning new responsibilities. Management has observed that you never shy away from new challenges, and you are a team player who consistently goes above and beyond your routine job responsibilities without prompting. Employees like you who take such pride in your position and show the type of dedication you do set an excellent example for others. **Management wants to ensure you know how much we appreciate your effort!!!!**

As employee of the month, you can park in the Employee of the Month parking space. In addition, we will give you a gift certificate to Nellie's Deli.

Congratulations and thanks for your dedication!!!!

c:\empofmo.doc

You do an awesome job, Mary!

Phyllis

*Thank You for always doing such a terrific job!!
Jim*

*Hang in there
Kid!*

*Keep us
UP AND RUNNING
Thanks
Bill*

*Where would we be without you...?
Joy*