

**MAPLE CREEK TOWN BOARD MEETING
TOWN HALL W10388 COUNTY ROAD W
JULY 11, 2022 6:30 PM**

Call to order and Pledge of Allegiance

Due to Chairperson Griffin's absence, Supervisor Knapp called the July 11, 2022 Maple Creek Town Board meeting to order at 6:30 p.m. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards on Friday, July 9, 2022.

Elected Officers present: Sue Griffin, Jim Young, John Knapp and Tory Much

Appointed Officer present: Lynette Gitter, Clerk and Amiee Stracy, Deputy Clerk

Others present: Deb Radmer, Glenn Janke and Christine Thompson

Approval of June 13th and June 20th, 2022 Town Board meeting minutes

Young made a motion, seconded by Knapp, to approve the June 13, 2022 Town Board meeting minutes. Ayes 2, Opposed 0, Abstain 1, Absent 0. MOTION CARRIED.

Knapp made a motion, seconded by Griffin, to approve the June 20, 2022 Town Board meeting minutes. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Treasurer

• **Monthly Financial Report**

The balances for all accounts as of June 30, 2022, are as follows: Checking - \$2,536.33; Investment Savings - \$438,150.97; Town Reserve CD's - \$133,418.12; Town ARPA Reserve CD – \$32,519.88. Total town funds - \$606,625.30. Stands as read subject to an audit with the clerk.

• **2nd quarter reconciliation with Clerk**

The clerk and treasurer submitted their 2022 2nd quarter reconciliation reports including receipt and expense distributions. Minor discrepancies were noted and fixed.

Outagamie County Sheriff's officer report (if in attendance)

None

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

Resident comment: The ditches look nice.

Resident comment: Were any fireworks permits issued? None were.

Resident comments about the storm damages around the Town.

Specific matters for discussion and possible action:

A. Cemetery

- Fix doors contact Tri-County door-UPDATE

Paul Gitter has contacted Tri-County door and they will fix them when they are in the area fixing other resident garage doors.

- Posts at new cemetery-UPDATE

Paul Gitter has completed putting in the posts at the new cemetery along Fuerst Road.

Paul Gitter stated that there were trees and limbs down in both cemeteries. They are being taken care of by the cemetery employees.

B. Roads:

- Pot Hole patching

Supervisor Knapp will mark all the holes that need filling, mainly on Pribbernow, Fuerst and Schweitzer Roads.

Knapp made a motion, seconded by Griffin, to approve hiring the Outagamie County Highway Department to fill various pot holes in the Town. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED.

Chairperson Griffin will contact Chad Johnson from the Highway Department.

- Road Closure procedure

The board concluded that a road closure ordinance should be constructed for the following reasons; manure hauling, parties, commercial work and anything else that may be relevant. We have a sample from the Town of Kaukauna. The Chairperson would like all the board to go through the sample and come back with any comments in August.

- Affeldt Road damage update-Disaster Relief

Chad Johnson from the County Highway Department gave the clerk a verbal estimate of the damage to Affeldt Road for a report. He stated \$6000 for breaker patch and asphalt and an additional \$10,000 if the town would want to remove the cottonwood trees on the Northside. There was some discussion. The Chairperson would like this on August's agenda.

- Finger Road turnaround-Information from Chad Johnson

Ken Ziemer is in agreement with putting in a large culvert for a turnaround. The proposed plan from the County was for a cul-de-sac. The board doesn't like that plan. A t-type turnaround would be the best, where we pay for the gravel and a culvert; approximately 30 foot top and 30-40 foot back. Supervisor Knapp suggested some sort of land use agreement with the Ziemers. The clerk stated that it was a different process when we did Hanke Road. This should go back on the August agenda.

- County Invoice for Hoffman Road

The treasurer sent the County invoice for the Hoffman Road closure to Sugar Creek Farm. He should pay the County directly, not us. However, the treasurer told him to pay us. The clerk will check with the County to see if it was paid.

- Spurr Road sign UPDATE

Chairperson Griffin will contact Chad Johnson and get the sign ordered.

- Stop sign missing on Schwandt Road

Chairperson Griffin will contact Chad Johnson and get the sign ordered.

C. Town Lawyer

Chairperson Schumacher from the Town of Ellington recommends Steve Frassetto from Menn Law Firm. After discussion, the clerk will contact him. This should come back and be on the August agenda.

D. Town Hall Roof Damage

The clerk suggests that we contact Rural Insurance, again, for additional roof damage from the June 15th storm. The board would like the clerk to contact Rural Insurance and get an adjuster here.

E. Chip Reader for Dogs-Supervisor Knapp UPDATE

Supervisor Knapp gave the information about the chip reader to Pat Williams and told him to pay for it directly and donate it to the town if he is still interested.

F. Clerk

- WTA County Unit meeting July 18th UPDATE

The meeting will be at the Town of Dale municipal building. Since it will be a TAC listening session, the WTA will be supplying the meal. We can bring desserts and be there at 5:00 p.m. to help set up the chairs.

- Carbon Reduction Program-Letter from WisDOT

The Bipartisan Infrastructure Law (BIL) contained a new program called the Carbon Reduction Program (CRP). This program is designed to reduce pollution by addressing projects that reduce emissions from on-road sources. This federal funding can be used at the state and/or local level. The Department plans to propose a commensurate increase to CRP funding in the FFY 2023 Federal Expenditure Plan to offset the inability to fund projects this year. WisDOT anticipates submitting this plan to the Legislature's Joint Committee on Finance in the fall of 2022 and will request approval under that plan of a CRP amount equal to the sum of FFY 2022 and FFY 2023 sub-allocation levels. CRP funding is expected to be available for local use on eligible projects after approval by the Joint Committee on Finance in the fall of 2022.

- One building permit issued for a garage-MC2205

One permit was issued to Jule Windsor, W10868 County Road W, for a garage.

Report of Officers

Raft-no report

Plan Commission-no report

Cemetery Commission-handled earlier

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

Resident comment about the tree stumps left on Affeldt Road.

Complaints and/or Correspondence--No action taken

Resident complaint about the revaluation that will be taking place. He said that nobody can come onto his property.

Review and payment of vouchers

Vouchers for checks numbering 12074 to 12099 were submitted for review and payment. An additional payment will be made by direct debit from checking for the July Federal withholding tax.

Future Agenda Items: Discussion/Action on future agenda items?

- Turnaround on Finger Road
- Buboltz Road bidding
- Cemetery shed maintenance
- WTA County Unit meeting
- Town Attorney

Adjournment/Calendar

- July 18th WTA meeting 6:00 p.m. Town of Dale Municipal Building
- Plan Commission meeting August 4th 6:00 p.m.
- Town Board meeting August 8th 6:30 p.m.
- Fall Primary August 9, 2022, 7:00 a.m. to 8:00 p.m.
- Free Tire Pickup, Sept. 16-19, Friday night to Monday morning

Griffin made a motion, seconded by Young to adjourn at 7:39 p.m. Ayes 3, Opposed 0, Abstain 0, Absent 0. MOTION CARRIED. These minutes were taken at a meeting of the Town of Maple Creek Board held on the 11th day of July 2022, and were entered in this record book by:

_____, Clerk Gitter

And were approved this 8th day of August 2022 by:

_____, Chairperson Griffin

_____, Supervisor Young

_____, Supervisor Knapp