

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
BOARD OF PUBLIC AFFAIRS MEETING**

**MINUTES: January 14, 2013**

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Mike Myers, present; Chairperson, Ms. Pat Cochenour, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: None

Chairperson: Ms. Pat Cochenour nominated all three board members for Chairperson of the Board of Public Affairs for 2013. Ms. Ann Elleman and Mr. Mike Myers wished to remove their names from the nomination and asked that Ms. Cochenour remain the Chairperson for 2013.

Minutes: November 26, 2012

*Mr. Mike Myers moved to approve the November 26, 2012 minutes as submitted. Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, abstain; Mr. Mike Myers, yea.  
The motion passed: 2 yeas – 0 nays – 1 abstain.*

Vouchers: *Mr. Mike Myers moved to approve the bills that were paid for the Board.  
Ms. Ann Elleman seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.  
The motion passed: 3 yeas – 0 nays.*

**REPORTS:**

A. Monthly Water Loss Reports

The board was given copies of the monthly water loss reports for the months of October, November and December 2012 for review.

B. TTHM & HAA5 Report

The fourth quarter TTHM and HAA5 report was given to the board for their review. The TTHM checked at 22.9 (limit of 80), and the HAA5 checked at 17.5 (limit 60).

**ADJUSTMENTS:**

A. Terry Saylor, 347 Taylor Ave., Acct. 0690-RO

Mr. Saylor, the owner of 347 Taylor Ave. requested by phone that a \$50.00 shut off fee be removed from his account that was placed on his account on December 6, 2012. This fee was due to a renter's non-payment and subsequent shut off. The renter has since moved out. The board agreed that the owner is responsible for all fees incurred by any renter and that the \$50.00 shut off fee will remain on the account.

**RESOLUTIONS:**

A. Water Rate Resolution 13-11

A RESOLUTION TO DETERMINE WATER RATES, FEES AND CHARGES OF MUNICIPAL UTILITIES.

*Mr. Mike Myers moved to waive the Three Reading Rule. Ms. Ann Elleman seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.  
The motion passed: 3 yeas – 0 nays.*

*Mr. Mike Myers moved to accept Resolution 13-11 by title. Ms. Ann Elleman seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.  
The motion passed: 3 yeas – 0 nays.*

**TABLED ITEMS:** None

**CITIZEN'S COMMENTS:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

A. Ohio EPA Survey & Response

The Ohio EPA recently conducted an in-person survey with Mr. Dale Albert, Contracted License Holder to evaluate the water treatment plant. The results of the survey were mailed to Mr. Albert as well as Ms. Cochenour, Board Chairperson. The letter identified actions that need to be taken to address deficiencies.

Mr. Albert has already responded to the survey letter in writing to identify the steps that have been and will be taken to comply with the results of the survey.

Members of the Board were given copies of the survey letter and Mr. Albert's response.

B. Request to Discontinue Water Service at 802 Miami Ave.

Mayor Reames received a letter from Ms. Carolyn Winkle, owner of 802 Miami Ave. This letter was passed on the BPA for review and discussion. Ms. Winkle requested that the apartment/room located at 802 Miami be discontinued as a separate room. This room was previously used as a rental apartment, but has not been used as such for several years.

After a brief discussion, the board decided to have Mr. Albert check out the property and report back to them with his recommendations.

*Mr. Mike Myers moved to adjourn the meeting. Ms. Pat Cochenour seconded the motion.*

*The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.  
The motion passed: 3 yeas – 0 nays.*

The Meeting was adjourned at 5:35 p.m.

Next Meeting Date: **Monday, January 28, 2013**

Next Resolution No.: **13-12**

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Fiscal Officer Jeff Weidner

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BPA Chairperson Pat Cochenour

Date Accepted \_\_\_\_\_