

SOUTH YORKSHIRE FEDERATION OF WIs

ANNUAL REPORT FORM

FOR _____ **WI**
ANNUAL MEETING HELD ON _____ **YEAR** _____

**TO BE COMPLETED AND RETURNED IMMEDIATELY AFTER YOUR WI ANNUAL MEETING TO THE FEDERATION OFFICE TOGETHER WITH:-
FINANCIAL STATEMENT, PRESIDENT'S REPORT, TRUSTEE'S REPORT AND COPY OF YOUR WI PROGRAMME FOR THE COMING YEAR.**

1. Date of Financial Year End _____

2. Membership at date of Annual Meeting: This year _____ Last year _____

Number on the waiting list, if any. _____

3. Monthly meetings (average attendance) _____

How many meetings held (WI rule VIII) _____

4. Committee Meetings: Was there an election for committee? _____

Number of members on committee _____

Number of committee meetings held _____

What sub-committees do you have? _____

5. Has your WI passed any bye-laws or changed any Decisions during the year? If so, give details:

6. Have you had a visit from a Federation Trustee, WI Adviser or sub-committee member during the last year? _____

If yes please give details:

FOR THE COMING YEAR

Monthly meetings:

DAY _____ WEEK IN MONTH _____ TIME _____

MONTH IN WHICH ANNUAL MEETING IS HELD _____ VENUE _____

ADDRESS _____

POST CODE _____ CONTACT TEL: NO: (including code) _____

Committee meetings:

DAY _____ WEEK IN MONTH _____ TIME _____

PLACE _____

PRESIDENT for the coming year

NAME _____

ADDRESS _____

POST CODE _____ CODE & TEL: _____ EMAIL _____

I agree for my name and email address to be added to the online Contact List on SY Website

SECRETARY for the coming year

NAME _____

ADDRESS _____

POST CODE _____ CODE & TEL: _____ EMAIL _____

I agree for my name and email address to be added to the online Contact List on SY Website

TREASURER for the coming year

NAME _____

ADDRESS _____

POST CODE _____ CODE & TEL: _____ EMAIL _____

MCS REPRESENTATIVE for the coming year

NAME _____

CODE & TEL _____ EMAIL _____

NAME OF WI ADVISER (IF PRESENT) OR NAMES OF TELLERS AND THEIR WI

NAME _____ WI _____

NAME _____ WI _____

Signed _____ **President for the past year (date)** _____

Signed _____ **Secretary for the past year (date)** _____