

*Approval Form
Red Cedar Cooperative
Replacement Windows*

Replacement Windows:

Windows are the responsibility of the Member/Occupant. Before installing replacement windows, **written approval is required** from The Board of Directors, Advisory Board of Directors and/or the Special Member.

The Board of Directors, Advisory Board of Directors, and the Special Member do not advocate the installation of any particular window manufacturer. **That choice is strictly up to the Member/Occupant.** The style of window (i.e., vertical slider, casement, bay) shall be at the discretion of the Advisory Board. All windows must meet ingress and egress codes of the Building Department.

Replacement windows must fit the existing window opening. Window color must remain the same as the windows being replaced.

Interior color is solely the choice of the member/occupant.

All newly installed windows must be installed according to the following regulations:

- The old window is removed
- Insulation must be replaced if removed during the demolition phase
- New window installation
- Replacement of window trim is required if damaged during window removal. (i.e. wood trim on wood buildings or vinyl trim on vinyl buildings.)
- Caulking is required.
- No part of the new window is allowed to overlap any existing trim.
- Prime and paint on the new wood trim is the responsibility of the member/occupant. This can be addressed by the window installer or the member/occupant.

Upon completion of window installation, the member/occupant must contact the cooperative for final inspection. Installations that do not meet the above stated criteria are the responsibility of the member/occupant to correct.

Signature: _____ Date: _____
Red Cedar Cooperative

I/we, the Member/Occupant of building # _____, unit _____,
agree to all the terms and conditions stated above.

Signature: _____ Date: _____
Member/Occupant