

Appleton Library Board of Trustees Online Meeting

Attendees: Margaret Wilson (chair), Tina Casteris (minutes), Patti Chapman, Libby Trezise, Diane Schivera

April 21, 2021 Called to order at 5:34

I. Minutes from March Meeting

Tina moved to approve the minutes, Diane seconded, minutes were approved

II. Treasurer's Report

No issues, investments are going up.

III. Coordinator's Report

Book club met twice, will keep it going with "How to be Antiracist" next, Hillary has sent out a notice to staff to get participants.

Got money for an art project, Hillary is getting supplies and getting the word out for a community art project. We talked about strategies to get the word out. May use leftover Kindles as incentive for this.

Have had a few book donations.

Annual Report got submitted on time.

MSL has shortened the length of time required to quarantine materials to 24 hours.

Diane met with Gary about the donations from the Masons. We need to let them know what we would like them to donate. She will go back to him about them donating money for Juvenile/YA books and other materials.

IV. Action Between Meetings

1. Coordinator Evals

Margaret received input from everyone and meets with Hillary on Friday. We will go forward with providing time off that accrues after six months.

2. Budget Committee Meeting

We received approval of the budget committee to move forward with our increase, it will be voted on by the town in June.

V. Old Business

1. Cookbook Update

The cookbook is shipping April 28th, it will arrive around a week later May 5th. We would like to hold a launch meeting on Saturday May 8th. Hillary to send out a press release. We will get 220 books, we need to sell 100 of them to break even and go slightly over. We discussed putting a form on the website for people to order a book, they could either come in to get it or we

could send it to them. Libby offered to see if some markets like BGS, Union Market, Fraternity, or other General Stores would put it on their shelves.

Tina will send Hillary the cover so she can start putting together a press release.

2. Trustee Opening

We still have an opening on the board, no nominees yet.

3. Vote on Volunteer Award

Nancy Brown volunteer plaque - Peter Conant has been nominated. Margaret moved to award to Peter. Patti seconded. Motion approved. There is a plaque awarded and usually it is presented at the Souper Supper, we will do a press release instead.

VI. New Business

1. Yard Sale Proposal

Ken and Wendy Ward have proposed having a yard sale on the Library grounds, they would have a table and others could have a table too, with 10% of proceeds going to the library. It would be a Saturday in May or June, 8-12. Would have to limit the number of tables by having people sign up for a table, and make sure people stay six feet apart and wear a mask. Ask Ken and Wendy what Saturday they were thinking.

2. Mowing

The mower is ready to go, we need people. Had some success last year with getting high schoolers who needed community service hours to do it, Margaret will check with the guidance counselor to see if there are juniors that need hours, also Jess Pearson and Bob Bocko have done it in the past.

3.. Gardening/landscaping

Zoe Beckett asked about landscaping. Before the library was built there was a plan drawn up for landscaping, but if others have ideas we don't have to follow that plan. We could use the building fund money but we need people, and there isn't a committee. Margaret will contact Zoe and Carol Ann about their vision.

VII. Items for next Meeting, May 19, 2021

1. Summer Reading
2. Cookbook sales

Meeting adjourned 6:38 PM