

## RECREATION COMMITTEE

APRIL 27, 2016

**THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULED MEETING**

**FLAG SALUTE:** led by Chairwoman Susan Rude at 7:10PM.

**ROLL CALL:** Jim Cutler, Blaine Crawn, Jeff Calvani, Sue Rude, Rob Kowalski, Scott MacKenzie, Tim Duvelsdorf, and Oscar Fernandez,

**Also Present:** Recreation Committee Secretary Valerie Galizia, David & Joelle Brownlee- Soccer Representatives, Nate Sajdak- Little League Representative, Kyle Slack- Little League Representative, Sondra Bell- Basketball Representative, and Dawn Costello- Kittatinny Midget Football League (KMFL) Representative

**Absent:** Kirk Kandel and Gene Coltelli

**STATEMENT:** Chairwoman S. Rude stated that this meeting is being held in compliance with the provisions of P.L. 1875, Ch. 231, 4 & 13 of the Sunshine Law and that adequate notice of said meeting has been published in the New Jersey Herald being the Daily & Sunday editions as to time, place, and date, and is posted in the usual locations of posted notices in the municipal building.

**MINUTES:** A MOTION was made by S. MacKenzie and seconded by T. Duvelsdorf, with all members in favor, to approve the March 23, 2016 Minutes.

### **PRIORITY DISCUSSION LIST**

#### **1. Sussex County Day- Sunday May 1<sup>st</sup> from 12pm-4pm Update**

Secretary V. Galizia stated that the materials for the Sussex County Day are prepared in the Conference Room for one of the volunteers to take to the event. Set up is between 9am-11am. J. Calvani stated that he will take the materials over to the Sussex County Day.

#### **2. Hampton Day- Saturday June 4<sup>th</sup> from 3pm-dusk**

Chairwoman S. Rude stated that Secretary V. Galizia provided a list with some of the events that will be at Hampton Day such as the Miss Hampton Competition, the Little Prince & Princess Competition, the dedication of the Community Center to be the "Daniel Coranoto Community and Senior Center", a dedication plaque to commemorate Mike Biron, the inflatable rides, a photo booth, a pole tent, and a dance floor are rented through Party Perfect Rentals, Kirk Kandel is the music entertainment, a 50/50 on premise raffle run by the Hampton Township Volunteer Fire Department, Children's Carnival Games run by Crystal Cassidy, and a fireworks display at dusk.

Secretary V. Galizia stated that she advertised that vendors are needed for Hampton Day in the NJ Herald, on the Recreation Facebook page, on the township website, distributed applications to many local businesses, has them available at the Municipal Office, and has applications to go to the Sussex County Day.

The new roadway signs and banner for Hampton Day are also ready and can be set up three weeks prior to Hampton Day. The roadway signs must be on private property or at a business location with approval from the business owner.

B. Crawn stated that the 5K run was approved at the Township Committee meeting on April 26<sup>th</sup> but that she will not know Kittatinny's response until after their April 28<sup>th</sup> meeting. She stated that the race will start at 10:00AM. Sign-in's will be at 9:00AM in the pavilion. She stated that Chris Carroll stated that the cross country course will be cleared and ready to be used for the 5K.

B. Crawn stated that she needs to get some sort of spray paint to mark out the 5K course for the runners. There will be volunteers throughout the course to direct people and supervise but she wants to have a marked path so that none of the runners get confused. Soccer representative J. Brownlee stated that soccer has a case of spray paint that they will give her to use for the 5K course.

S. MacKenzie asked if EMS was requested to be present during the 5K in case of an emergency. B. Crawn stated that she will get in touch with them to ensure someone from EMS will be there.

### **3. Sports Funds Proposal Update: Chairwoman S. Rude**

Chairwoman S. Rude stated that she went to the March 29<sup>th</sup> Township Committee meeting to ask for approval to change the sports funding allowance from \$950 per year to \$1,200 per year pending the sports organizations meet their funding requirements. The Township Committee approved the sports funding increase which will be effective in 2017.

### **CORRESPONDENCE**

No Correspondence.

### **OPEN DISUSSION**

T. Duvelsdorf stated that after the last Recreation Committee meeting he started to think of some ideas of events to host over the summer in 2017 that would bring more people in to utilize the park and pavilion if Recreation is interested in operating the pavilion. Some of his ideas included having a car/motorcycle show, having a board and card game night, doing a nonalcoholic paint and sip, and having a tricky tray. Secretary V. Galizia stated that the Recreation Committee is not a 501c3 organization and cannot host a tricky tray unless it was run by another non-profit organization that has a raffle license. T. Duvelsdorf will continue to brainstorm more ideas for possible family events. Some other ideas that Recreation Committee

members mentioned were a battle of the bands, a movie night under the stars, and a “Date Night” for parents once a month where they can bring their kids to the park for a couple hours for organized activities while they go out. B. Crawn also suggested doing gift wrapping around the holidays.

Chairwoman S. Rude stated that there was some confusion at the Township Committee meeting regarding Little League running the pavilion this season. It was understood by the Recreation Committee that Little League was going to put a proposal together and present it to the Township Committee for approval. Little League representative N. Sajdak stated that he was not speaking on behalf of Little League but that he personally was not interested in running the pavilion. He will bring it up at the next Little League meeting to see if there is a Concession Committee that is interested in running the pavilion for special events and inform them that they must put a one page plan together and submit it to the Township Committee for approval as soon as possible.

R. Kowalski added that the Concession Committee will review the Little League schedule and select dates when the park is going to be fully utilized to open the pavilion which will most likely be certain Saturdays, they will use it during the playoffs, on the closing day of the season, and on Hampton Day. Chairwoman S. Rude asked if the other sports organizations were going to volunteer in the pavilion for 2 hours as well. Soccer, basketball, and KMFL stated they would be willing to work in the pavilion on Hampton Day for 2 hours. B. Crawn stated that the Recreation Committee members should also be signing up for a 2 hour slot as well. The Recreation Committee members all agreed to work in the pavilion on Hampton Day. Secretary V. Galizia will prepare a signup sheet to distribute to the sports organizations and Recreation Committee members.

**A MOTION** was made by J. Cutler and seconded by S. MacKenzie, with all members in favor, for the Recreation Committee to run the pavilion with assistance by the sports organizations, on Hampton Day and that Recreation will secure the supplies needed and the volunteers necessary.

B. Crawn stated that she had put together a calendar with suggestions of weeknight activities for a few weeks over the summer. Some of the activities include family board game night, art night, summer homework help, bingo night, and a movie night. She stated that she has someone who would be able to do the art night and summer homework night.

## **PUBLIC SESSION**

Crystal Cassidy stated that she has been working on putting together the children’s carnival games and that she has come up with 20 games. She stated that there will be an age restriction of preschool through 2<sup>nd</sup> grade and the games will be available for a two hour period. She looked up how many children there enrolled at McKeown School in that age range and it’s a little over 200. There will be no charge to play the games. The Recreation Committee estimated approximately 100 children in that age group for a two hour period and to spend about \$5.00 per child in prizes would be acceptable. The Recreation Committee agreed to allot \$500 to go

towards prizes for the children's carnival games. C. Cassidy stated that she would also need funds for acrylic paint for some of the games she was making and stated that the games will be able to be used year after year for various Recreation events. The Recreation Committee agreed to spend an additional \$100 for supplies for the carnival games.

**A MOTION** was made by S. MacKenzie and seconded by R. Kowalski, with all members in favor, to spend \$600 total towards the children's carnival games and prizes.

Basketball representative S. Bell brought up a balance in the HTEF fund and wondered if any was left over from the lighting project.

Little League representative N. Sajdak stated at the last Recreation Committee meeting the Committee had asked the sports organizations to put together a "wish list" of items that they need or want. He stated that Little League will need new foul poles for field number 2. He stated that theirs were destroyed during hurricane Sandy and that they have been improvising since then. The foul poles are \$1,600 per set and Little League has \$1,000 to put towards the set but they would like to request the additional \$600 from the Recreation Committee. Another item is that the bases need to be replaced, they are starting to come apart and detached and it's becoming a safety issue for the players. They need two sets of bases and they cost about \$300 a set. Little League also requested that they would like to have dugouts made for the juniors field that would cost approximately \$1,500 and they would like to have them by the fall season if possible.

R. Kowalski stated that the sports organizations were asked to put their wish lists in writing to submit to the Recreation Committee and then Recreation would review the requests from all of the sports and decide if they would like to contribute towards the sports organization's request. Recreation cannot afford to contribute to every sports wish list item each year but the requested items would be taken into consideration then need to be submitted to the Township Committee for final approval.

### **ADJORNMENT**

**A MOTION** was made by O. Fernandez and seconded by T. Duvelsdorf, with all members in favor, to adjourn the meeting at 8:39 P.M.

Respectively Submitted,

Valerie L. Galizia  
Administrative Assistant