

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, Chairman
Rick Tisa, Secretary
Kent D. Nation, Treasurer

Joseph S. Boldaz, Vice Chairman
Asst. Secretary/Treasurer

Reorganizational Meeting Minutes for January 12, 2017

Call to Order

The Reorganizational Meeting was called to order by the Secretary at 7:30pm.

Pledge of Allegiance

Roll Call of Board Members

Joseph S. Boldaz, Sandra G. Martin, Kent D. Nation and Rick Tisa were present. Vacancy of a board member position was noted.

Others Present

Administrator Anita Ferenz, Solicitor Patrick McKenna, Engineer Bill Malin and Operator John Troutman were present.

Appointment of Chairman for 2017

A Motion to nominate Sandra G. Martin as Chairman was made by Joseph S. Boldaz and seconded by Kent D. Nation. No other nominations were presented. With a vote of 4-0 in favor of the nomination, Sandra G. Martin was appointed Chairman for 2017.

Meeting Turned Over to Chairman

Appointment of Vice Chairman

A Motion to nominate Joseph S. Boldaz as Vice Chairman was made by Rick Tisa and seconded by Kent D. Nation. No other nominations were presented. With a vote of 4-0 in favor of the nomination, Joseph S. Boldaz was appointed Vice Chairman for 2017.

Appointment of Secretary

A Motion to nominate Rick Tisa as Secretary was made by Joseph S. Boldaz and seconded by Kent D. Nation. No other nominations were presented. With a vote of 4-0 in favor of the nomination, Rick Tisa was appointed Secretary for 2017.

Appointment of Treasurer

A Motion to nominate Kent D. Nation as Treasurer was made by Joseph S. Boldaz and seconded by Rick Tisa. No other nominations were presented. With a vote of 4-0 in favor of the nomination, Kent D. Nation was appointed Treasurer for 2017.

Appointment of Assistant Secretary/Treasurer

A Motion to nominate Joseph S. Boldaz as Assistant Secretary/Treasurer was made by Sandra G. Martin. After a brief discussion of alternative options, the initial nomination was seconded by Rick Tisa. With a vote of 4-0 in favor of the nomination, Joseph S. Boldaz was appointed Assistant Secretary/Treasurer for 2017.

Appointment of Administrative Personnel for 2017

1. Administrator and Right-To-Know Officer – Anita M. Ferez

Appointment of Professional Services Personnel for 2017

1. Carroll Engineering Corporation – Engineer
2. Miller Environmental Inc. – Operator
3. Gawthrop Greenwood – Solicitor
4. Concord Public Financial Advisors – Financial Advisor
5. Kimmel, Lorah & Associates, LLP, Auditors
6. H.A. Thomson Agency, General and Special Insurances
7. DNB First & TD Bank, Depositories
8. TD Wealth Management, Stephen R. Schaaf, Vice-President, Bond Management
9. Evolution Payroll Services, Payroll Service Provider

A Motion was to appoint Administrative personnel and Professional Services consultants was made by Joseph S. Boldaz and seconded by Rick Tisa. All members present were in favor.

Miscellaneous Information for 2017

1. Authority meetings are the second Thursday of each month at 7:30PM – so noted
2. Special Meetings to be advertised as required by law – so noted

Adjournment

A Motion to adjourn the reorganizational meeting was made by Joseph S. Boldaz and seconded by Rick Tisa. All members present were in favor. The meeting adjourned at 7:38pm.

Respectfully submitted,
Anita Ferez, Administrator