

**PORT OF MANCHESTER
MINUTES
March 9, 2015**

Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

- 1.0 Call to Order.** Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Pedersen. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 6 guests.
- 2.0 Approvals – Consent Agenda**
- 2.1** Regular meeting minutes for February 9, 2015
- 2.2** Vouchers numbered 5230 through 5244 in the total sum of \$3,464.04.
- 2.3** Special Meeting minutes for March 3, 2015 meeting
- After discussion, Commissioner Fallstrom moved to pass the consent agenda, approve the minutes and pay the bills. Commissioner Pedersen seconded the Motion. Passed unanimously.
- 3.0 Public Comment** – It was observed that Port annual taxes for property owners went down this last year - this may be due to the 1% lid on taxes and new construction.
- The tenant on Port owned property wants to build a BBQ pit on the property. The request was approved by consensus vote. The improvement is to be made with the understanding that it may be forfeited to the Port if and when the Port develops the property.
- 4.0 Manchester Signage (Mile Hill) - John Latham.** A taxpayer with a commercial business wishes to advertise by putting an addition on the Manchester sign. It was suggested that he also should submit his plan to the Contract Administrator for review.
- 5.0 Temporary Construction Easement:** Contract Administrator O'Connell and Commissioner Strode outlined the proposed agreement between the Port and Kitsap County for a temporary easement to facilitate the storm water project. The Commissioners made some key changes to the proposed easement which were accepted by the County. After discussion, Commissioner Fallstrom moved to authorize the Port President to accept the easement in behalf of the Port. Commissioner Pedersen seconded the Motion. Passed unanimously.
- 6.0 Stormwater Drainage Easement:** Contract Administrator O'Connell and Commissioner Strode reported on the happenings at the Special Meeting of the Commissioners occurring on March 3, 2015 concerning the permanent easement to be granted to the County for maintenance and operation of the storm drain that will be crossing Port property. Amendments were made to the easement to further protect the Port, and the County has approved those amendments. After discussion, Commissioner Pedersen moved to authorize the Port President to accept the easement in behalf of the Port. Commissioner Fallstrom seconded the Motion. Passed unanimously.
- 7.0 Pier Replacement RFP:** Commissioner Strode offered background information on this subject. The County wants a Commissioner from the Port to serve on the Committee to review and approve the pier replacement, and to authorize the replacement in behalf of the Port. Commissioner Strode has served in this capacity several times in the past, and is willing to do so again. Commissioner Pedersen moved to appoint Commissioner Strode as the Port's representative to review and approve the pier replacement made necessary because of the storm water project, and to authorize Commissioner Strode to sign in behalf of the Port. Commissioner Fallstrom seconded the Motion. Passed unanimously.

8.0 Miscellaneous

8.1 Financial Report. Contract Administrator O'Connell presented a written report for the record. He has year-end reporting for FY 2014 which will be forwarded to attorney Thompson.

8.2 Commissioner Comments. Commissioner Strode reported that he is on the Committee for Ports regarding the County Comprehensive Plan. He is representing the Kitsap Ports regarding what the County Ports can do with their real properties. The object is to obtain an ordinance that is favorable to the Ports for their planning purposes so that properties can be developed without a hassle with the County or neighbors.

Commissioner Fallstrom reported that he was in Eastern Washington last weekend for meetings, and that there were concerns raised by agencies relative to the claimed overreaching of the Department of Fish and Wildlife regarding enforcement on rivers and lakes.

Commissioner Pedersen voiced thanks to Contract Administrator O'Connell and Commissioners Strode and Fallstrom for their accomplishments at the Special Meeting of the Commissioners held on March 3rd.

Revisions to the easements were successfully negotiated with the County protecting the Port as the storm water project progresses and after completion.

9.0 Future Meeting Dates

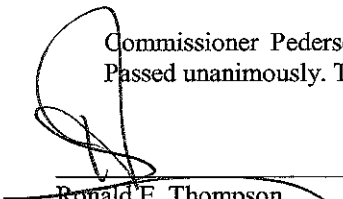
10.1 April 13, 2015, 6:00 PM - Regular meeting

10.2 May 11, 2015, 6:00 PM - Regular meeting

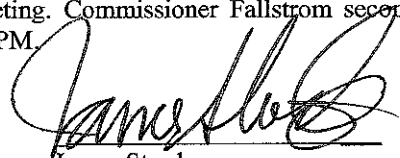
10.3 June 8, 2015, 6:00 PM Regular meeting

11.0 Adjournment.

Commissioner Pedersen moved to adjourn the meeting. Commissioner Fallstrom seconded the motion. Passed unanimously. The meeting adjourned at 7:23 PM.



Ronald E. Thompson
Attorney/Auditor



James Strode
President