



Exterior Modification Request Form Homeowner Instructions

Go to www.crest-management.com and select Exterior Modification Request Form

ONLINE PAYMENTS BOARD PORTAL LOGIN CLOSING DOCUMENTS **REQUEST PROPOSAL** Search by Community Name or Home Address Search

HOME COMMUNITIES OUR SERVICES CONTACT BLOG

Your Community Partner

BOARD MEMBER LOGIN	HOMEOWNER LOGIN	CLOSING DOCUMENTS	CAREER OPPORTUNITIES	OUR COMPANY
Welcome board member, feel free to login and view your community information.	Welcome homeowner, we have made it easy for you to learn more about your community.	Request a statement of account, resale certificate, title quote and more.	At Crest, we are always looking for the best talent in the industry. Join us!	We strive to be your community partner by providing our best.
Board Portal Login Payable Lockbox Login	Pool Registration Form Exterior Modification Request Form	Request Resale Certificate Request Title Quote	Submit Resume Contact Us	Online Payments Request Proposal

1 - Search Address

Type your address:

1926 Parkl

1926 Parklake Village

Find Address
(Next)

- ▶ Begin typing your address and a list of 10 matching options will populate. Continue typing until your address appears. Then select your address from the list.
- ▶ Click Find Address.

- ▶ Select your address from the search results list.

2 - Select Address

1926 PARKLAKE VILLAGE
PARKLAKE VILLAGE
HOMEOWNERS ASSOCIATION

Search Again
(Back)

3 - Applicant Information

1926 Parklake Village

*First Name

Kelly

*Last Name

Test

*Email Address

kelly.sigmund@crest-management.com

*Phone Number

281-555-7777

Do you own or rent your home?

Own Rent

◀ Select Address
(Back)

Select Application
Type
(Next)

▶ Complete all fields and click Select Application Type.

▶ If you rent, select rent and additional fields will appear.

▶ Complete all fields and click Select Application Type.

3 - Applicant Information

1926 Parklake Village

*First Name

Kelly

*Last Name

Test

*Email Address

kelly.sigmund@crest-management.com

*Phone Number

281-555-7777

Do you own or rent your home?

Own Rent

Owner Details

*Owner First Name

My

*Owner Last Name

Landlord

*Owner Address

8803 Clover Will Street

*Owner City

Houston

*State

TX

*Zip Code

77410

*Owner Email

mylandlord@gmail.com

*Owner Phone Number

281-444-3333

◀ Select Address
(Back)

Select Application
Type
(Next)

- ▶ Select the appropriate application type for your project and click Application Details.
- ▶ If you are applying for multiple modifications, a separate submission is required for each.

4 - Select Application Type

If you are requesting approval for multiple modifications, please complete a separate form for each. When completing the form please provide all dimensions in the measurement of feet and inches.

<input type="radio"/> Arbor	<input type="radio"/> Basketball Goal – Permanent
<input type="radio"/> Basketball Goal – Portable	<input type="radio"/> Concrete Walkway
<input type="radio"/> Deck	<input type="radio"/> Driveway Extension
<input type="radio"/> Exterior Paint	<input type="radio"/> Fence Change
<input type="radio"/> Flag	<input type="radio"/> French Drains
<input type="radio"/> Front Door	<input type="radio"/> Garage Door
<input type="radio"/> Gazebo	<input type="radio"/> Gutters
<input type="radio"/> Hot Tub	<input type="radio"/> Landscape Lights
<input type="radio"/> Landscaping/Trees	<input type="radio"/> New Home Construction
<input type="radio"/> Other	<input type="radio"/> Outdoor Kitchen
<input type="radio"/> Patio	<input type="radio"/> Patio Cover
<input type="radio"/> Patio Extension	<input type="radio"/> Paved Walkway
<input type="radio"/> Pergola	<input type="radio"/> Play Structure
<input type="radio"/> Pool	<input type="radio"/> Roof
<input type="radio"/> Room Addition	<input type="radio"/> Satellite Dish
<input type="radio"/> Shutters	<input type="radio"/> Solar Screens
<input type="radio"/> Sprinkler System	<input checked="" type="radio"/> Storage Building/Shed
<input type="radio"/> Storm Door	<input type="radio"/> Trampoline
<input type="radio"/> Window Replacement	<input type="radio"/> Yard art – statue, fountain, bird bath, patio furniture, decorative pots, decorative rocks, etc.

- ▶ All fields are required, including attachments.
- ▶ When complete, select Review Application.

5 - Storage Building/Shed

*Proposed Start Date
10/07/2017

*Proposed End Date
10/09/2017

*Current Progress
Proposed Modification

*Who will be doing the work on the improvement
Myself

Application Details

*Length:
10

*Width:
10

*Height at highest peak:
8

Required Attachments

1. Indicate location on copy of lot survey to include labeling distance from modification to each fence.
2. If building, provide a list of materials being used and pictures from manufacturer's website of paint and shingle sample
3. If purchasing a pre-fabricated shed, provide a picture, brochure, or picture from manufacturer's website

*Upload Documents Browse...

39 Burwick Street.pdf

Remove Attachment

◀ Change Application Type (Back)

Review Application (Next)

- ▶ Review your application to ensure all details are correct and required documents are attached.
- ▶ If changes are needed, select Modify Application.
- ▶ If correct, select Submit Application to finalize your submission.

6 - Review Application

Your request is not complete until you select the "Submit" button below

Contact Information
Kelly Test
1926 Parklake Village
Katy, TX 77450
281-555-7777
kelly.sigmund@crest-management.com

Person doing work
Myself

Project details
Start Date 10/07/2017
End Date 10/09/2017
Length:: 10
Width:: 10
Height at highest peak:: 8

Attachments
39 Burwick Street.pdf

[◀ Modify Application \(Back \)](#)

[Submit Application \(Next \)](#)

- ▶ You will receive a confirmation when your application has been successfully submitted.
- ▶ A confirmation email will also be sent within a few minutes. If you do not receive the email, please contact your Crest Management team.

7 - Confirmation

Thank you, your request has been submitted

An Associate from Crest Management will contact you if your application is incomplete.
For your records, please print this page containing your completed form.

You will receive a confirmation e-mail in the next few minutes. If you do not receive this e-mail please contact Crest Management at (281) 579-0761

Please add the address **Do_Not_Reply@crest-management.com** to your safe sender list, to avoid any delays in receiving your documents.