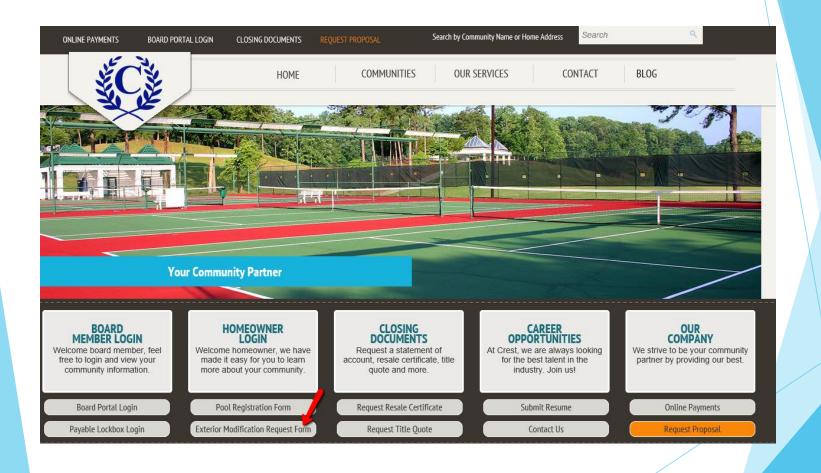
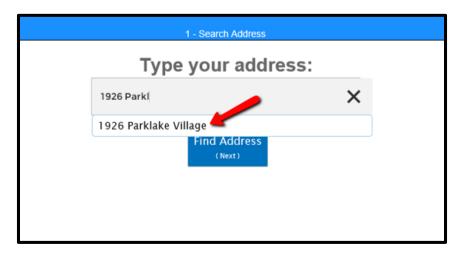


Exterior Modification Request Form Homeowner Instructions

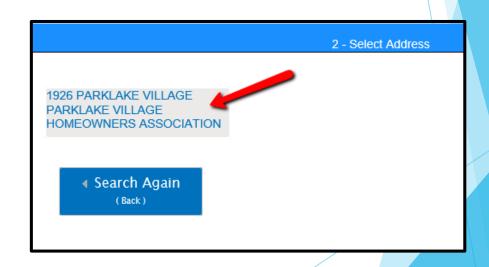
Go to www.crest-management.com and select Exterior Modification Request Form

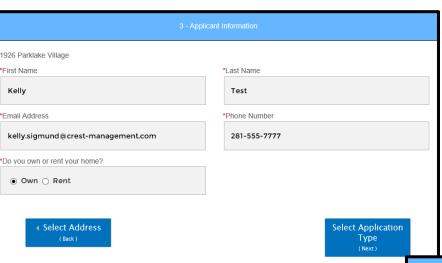




- Begin typing your address and a list of 10 matching options will populate. Continue typing until your address appears. Then select your address from the list.
- Click Find Address.

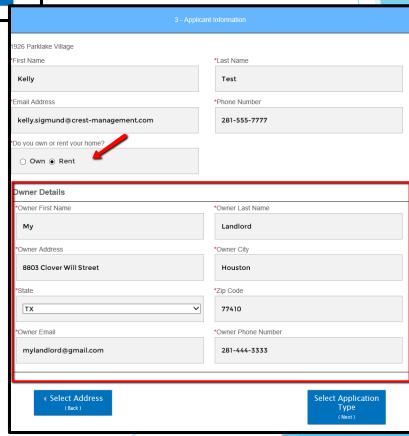
Select your address from the search results list.





 Complete all fields and click Select Application Type.

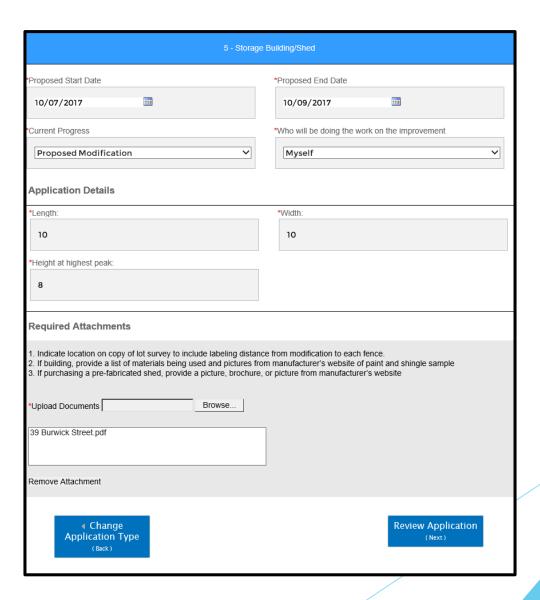
- If you rent, select rent and additional fields will appear.
- Complete all fields and click Select Application Type.



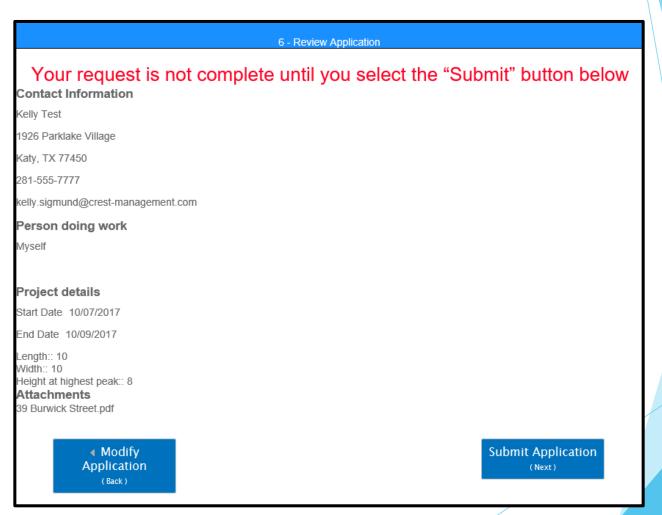
- Select the appropriate application type for your project and click Application Details.
- If you are applying for multiple modifications, a separate submission is required for each.

4 - Select Application Type	
If you are requesting approval for multiple modifications, please complete a separate form for each. When completing the form please provide all dimensions in the measurement of feet and inches.	
○ Arbor	○ Basketball Goal – Permanent
○ Basketball Goal – Portable	○ Concrete Walkway
○ Deck	O Driveway Extension
○ Exterior Paint	○ Fence Change
○ Flag	○ French Drains
○ Front Door	○ Garage Door
○ Gazebo	○ Gutters
○ Hot Tub	○ Landscape Lights
○ Landscaping/Trees	○ New Home Construction
○ Other	Outdoor Kitchen
O Patio	O Patio Cover
O Patio Extension	O Paved Walkway
○ Pergola	O Play Structure
○ Pool	○Roof
○ Room Addition	○ Satellite Dish
○ Shutters	○ Solar Screens
○ Sprinkler System	Storage Building/Shed
○ Storm Door	○Trampoline
O Window Replacement	\bigcirc Yard art – statue, fountain, bird bath, patio furniture, decorative pots, decorative rocks, etc.
■ Modify Contact Info (Back)	Application Details (Next)

- ▶ All fields are required, including attachments.
- ▶ When complete, select Review Application.



- Review your application to ensure all details are correct and required documents are attached.
- ▶ If changes are needed, select Modify Application.
- ▶ If correct, select Submit Application to finalize your submission.



- You will receive a confirmation when your application has been successfully submitted.
- A confirmation email will also be sent within a few minutes. If you do not receive the email, please contact your Crest Management team.

7 - Confirmation

Thank you, your request has been submitted

An Associate from Crest Management will contact you if your application is incomplete. For your records, please print this page containing your completed form.

You will receive a confirmation e-mail in the next few minutes. If you do not receive this e-mail please contact Crest Management at (281) 579-0761

Please add the address Do_Not_Reply@crest-management.com to your safe sender list, to avoid any delays in receiving your documents.