**AGENDA**

**Regular Meeting Session February 28, 2024**

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Public Comments**
4. **Committee Reports**

**PROPERTY:** Chris Ponchak

Jason Ruzich has started the process to sale the properties on Scene Ridge.

Council would like to remind everyone that there is to be no dogs in any of Liberty Borough fields. This means the big and small Manor field, the senior Citizen Pavilion area, Latrobe field. The dogs are destroying the property, and it can be costly to repair them.

The Dollar General has applied for their building permits with BIU. The address for the Dollar General will be 3011 Liberty Way, McKeesport, PA 15133.

**POLICE, FIRE and EMS:** Michael Zrenchak

Fire Report submitted by Fire Chief Corey Derr.

**LEGISLATION:** David Sowa

Council is thinking about participating in the Junior Councilmembers Program.

**PARKS & RECREATION:** Janice Matyasovsky

The Easter Egg Hunt will be March 23, 2024 @ 12:00 pm promptly -- and until the eggs are all hunted @ Big Manor Field, 1 Glendale Drive, McKeesport, PA 15133 (weather permitting) Please RSVP by March 8, 2024 @ jleber@libertyborough.com or 412.678.3286 so that we have enough supplies for the hunt

The Senior Citizen Dinner April 11, 2024, @ 6:00 pm @ Liberty Borough Volunteer Fire Department Social Hall need time at the Liberty Firehall will just do spaghetti from Olive Garden unless someone has another idea or plan. When should I start taking reservations?

Saints Joachim and Anne Parish Community Festival will be August 1st, 2nd. And 3rd 20024. Liberty Borough will be supplying Police coverage as in previous years.

Spring Clean Up Day will be April 27, 2024, tentatively.

**HEALTH & ORDINANCE**: Chris Ponchak

**Motion to adopt** Ordinance 2024-01 for regulating dumpsters and portable storage units.

**LIGHTS:** Michael Matlos

No Report.

**FINANCE:** Elizabeth Lape

We are reviewing the delinquent taxes. Council is getting an updated list from Keystone.

**Motion to Pay:** Bills for Ratification of **$152,574.50** and List of Bills to Pay **$130,184.87**

**Bills for Ratification:**

**Payroll**

 01/19/2024 EFT ADP[INVOICE] - 79.21

 01/26/2024 EFT ADP[CHECKS] - 15,689.74

 02/09/2024 EFT ADP[CHECKS] - 13,519.82

 01/26/2024 EFT ADP[TAXES] - 5,276.42

 01/31/2024 EFT ADP[INVOICE] - 317.40

 02/09/2024 EFT ADP[TAXES] - 4,469.02

 02//09/2024 EFT ADP[INVOICE] - 88.19

 02/23/2024 EFT ADP[CHECKS] - 14,185.92

 02/23/2024 EFT ADP[TAXES] - 4,801.57

 **TOTAL** - **58,427.20**

**Sewer Fund**

 02/16/2024 12523 GLENN ENGINEERING - 820.00

 02/16/2024 12524 AMERICAN WATER - 79.14

 02/19/2024 23835 PA MUNICIPAL SERVICE CO \*\*\* - 1,015.17

 02/19/2024 23836 PA ONOE CALL SYSTEM INC\*\*\* - 13.31

 **TOTAL - 1,927.62**

**Highway Fund**

01/26/2024 23770 CARGILL\*\*\* - 9,467.12

 **TOTAL - 9,467.12**

**General Fund**

01/24/2024 23758 AMERICAN NATURAL SUPPLY INC - 2,815.56

01/24/2024 23759 CMA - 250.00

01/24/2024 23760 DERKAS AUTO SERVICE - 4,952.94

01/24/2024 23761 NOGA SERVICES - 580.72

01/24/2024 23762 ONE DIGITAL - 100.00

01/24/2024 23763 PA AMERICAN WATER - 1,195.78

01/24/2024 23764 PEST B GONE - 300.00

01/24/2024 23765 SINGER PAINT AND GLASS INC - 14,698.00

01/24/2024 23766 STEEL RIVERS COG - 4,927.40

01/24/2024 23767 SUMMIT FIRE & SECURITY LLC - 673.55

01/24/2024 23768 WESTCOMM WIRELESS INC - 55.00

01/26/2024 23772 DEARBORN LIFE INSURANCE - 70.80

01/26/2024 23773 LAW ENFORCEMENT SYSTEMS - 368.00

01/26/2024 23771 VERIZON GARAGE - 60.03

02/05/2024 23774 AMERICAN LEGAL SERVICES - 108.60

02/05/2024 23775 MCI - 33.46

02/05/2024 23776 PA AMERICAN WATER - 114.14

02/05/2024 23778 RA FOSTER AND SON CO - 83.50

02/05/2024 23779 RICOH USA - 149.42

02/05/2024 23780 T-MOBILE - 175.83

02/16/2024 12523 GLENN ENGINEER (NEVEAH BILL)\*\*\* - 9,388.04

02/16/2024 23810 RACUNAS LAW GROUP - 3,567.00

02/16/2024 23811 RC WALTERS AND SONS INC - 56.66

02/16/2024 23812 SAFSECUR LLC - 869.20

02/16/2024 23813 SOUTHEAST REGIONAL EMS - 43.50

02/16/2024 23814 SPECIALTY CLEANING SYSTEMS - 300.00

02/16/2024 23815 WATERFRONT EMBROIDERY - 271.75

02/16/2024 23816 AFLAC - 125.84

02/16/2024 23817 AQUA FILTER FRESH INC - 33.30

02/16/2024 23818 CITY OF MCKEESPORT - 50.00

02/16/2024 23819 COMCAST - 1.79

02/16/2024 23820 DERKAS AUTO SERVICE - 570.36

02/16/2024 23821 DUQUESNE LIGHT COMPANY - 500.82

02/16/2024 23822 DUQUESNE LIGHT COMPANY - 384.58

02/16/2024 23823 FIRST COMMONWEALTH (CREDIT CARD) - 1,955.92

02/16/2024 23824 FLYNNS TIRES - 244.22

02/16/2024 23825 GENERAL CODE - 995.00

02/16/2024 23826 GIPSON BEARING AND SUPPLY CO - 78.20

02/16/2024 23827 GLENN ENGINEERING & ACCOC - 225.00

02/16/2024 23828 MICHAEL LYNCH - 300.25

02/16/2024 23829 MON VALLEY INDEPENDENT - 1,258.40

02/16/2024 23830 NAPA AUTO PARTS - 123.97

02/16/2024 23831 NUTTAL PUBLIC SAFETY EQUIPMENT - 840.00

02/16/2024 23832 OREILLY AUTO PARTS - 30.45

02/16/2024 23833 ORKIN EXTERMINATING - 207.92

02/16/2024 23834 PA MUNICIPAL RETIREMENT SYSTEM - 2,526.00

02/16/2024 23837 PEOPLES NATURAL GAS - 682.45

02/16/2024 23838 PEST B GONE - 300.00

02/16/2024 23839 DERKAS AUTO SERVICE - 210.08

02/16/2024 23840 PA MUNICIPAL RETIREMENT SYSTEM - 495.00

02/16/2024 23841 PA AMERICAN WATER - 1,195.78

02/16/2024 23842 SABRE EQUIPMENT INC - 22,502.00

02/16/2024 23843 PSAB U/C PLAN - 706.35

 **TOTAL - 82,752.56**

**List of Bills to Pay:**

**Sewer Fund**

02/28/2024 12522 AMERICAN WATER - 80.52

02/28/2024 12525 KONZEL CONTRACTING - 113,430.00

**TOTAL - 113,510.52**

**Highway Fund**

02/28/2024 4594 CARGILL - 3,814.84

 **TOTAL - 3,814.84**

**General Fund**

02/26/2024 23848 FLYNNS TIRES - 630.64

 02/26/2024 23849 MCI - 32.75

 02/26/2024 23850 NUTTAL PUBLIC SAFETY EQUIPMENT - 420.00

 02/26/2024 23851 OREILLY AUTO PARTS - 8.46

 02/26/2024 23861 ACTIVE 911 - 167.50

 02/26/2024 23863 AMERICAN NATURAL SUPPLY LLC - 2,924.93

 02/26/2024 23864 DERKAS AUTO SERVICE - 121.20

 02/26/2024 23865 RAAC AUDIT PAYMENT - 1,000.00

 02/26/2024 23866 AQUA FILTER FRESH INC - 42.25

 02/26/2024 23867 QUILL - 145.65

 02/26/2024 23868 POINT SPRING & DRIVESHAFT CO - 729.04

 02/26/2024 23869 VERIZON - 61.31

 02/26/2024 23873 ONE DIGITAL - 100.00

02/26/2024 EFT UMPC HEALTHPLAN (FEB. & MARCH) - 5,833.11

02/28/2024 23874 AMERICAN LEGAL SERVICES - 101.36

02/28/2024 23875 ORKIN EXTERMINATING - 207.92

02/28/2024 23876 PA AMERICAN WATER - 102.56

02/28/2024 23877 WESTCOM WIRELESS - 55.00

02/28/2024 23878 TMOBILE - 175.83

 **TOTAL - 12,859.51**

**PERSONNEL: Tim Sloss**

**Motion to hire** Joseph Pocsatko as the full time Police Officer effective date March 4, 2024, pending all requirements and conditions are fulfilled.

Status on Full Time Borough Secretary Position. Council has conducted a few interviews.

**STREETS AND SEWERS:** Tim Sloss

**Motion to accept** the new fee schedule for PA Municipal Service for Sewage Collection.

The Pump Station is installed.

We are looking to get a new emergency generator for Pump Station. We are starting to get prices together for the project. The project is being funded with CAP funds.

We received a Small Water and Sewer Grant in the amount of $100,000 for Liberty Way Sanitary Sewer Repair.

The new truck was finished and was picked up.

**MAYOR’S REPORT:** Larry Sikorski, Mayor

Police Report submitted by Chief Lynch.

**SOLICITOR’S REPORT:** Matt Racunas

MOU request from South Allegheny School District

**ENGINEER’S REPORT: Lou** Corrales

**Motion to award** the bid to Morgan Excavating in the amount of $124,845.90 for the Paving Contract. The Robert Street portion will be $53,689.00 and the E Street Alley portion will be $71,156.90. The E Street Alley portion is more expensive due to the inverted crown.

**Motion to award** Murin & Murn, Inc. in the amount of $109,738.01 for the E & Roberts Street Storm Sewer Contract.

**Motion to award** Creative Enterprises in the amount of $56,675.00 for Walnut Alley Storm Sewer Contract.

The Liberty Way Slide Project started on Tuesday, February 20, 2024. It should last 1-2 weeks. There are traffic lights, and we did try to give the residents a warning that there may be traffic delays.

When the Slide Project is completed, we do have a grant to pave Liberty Way from Glenn Ave to Latrobe Street in the amount of $200,000.00.

**Motion to approve** Invoice #1 from Konzel Contracting in the amount of $113, 430 which includes 5% retainage. The Borough Engineer has approved all the work.

and the work is satisfactorily completed.

**Motion to advertise** for a fence, debris catch basket and steps. The cost for this will come out of the remaining balance of the Pump Station Project.

The following grant were applied for:

Inlets $140,000.00

Public Works Truck $121,010.00

Liberty Way Drainage $84, 904.00

Backhoe $164,257.00 (the grant request lowered to $144,257.00 per DCED)

Total of Grants **$490,171.00**

The announcement for rewarding of the grants will occur late in 2024.

**OLD BUSINESS:**

Council is asking for Letters of Interest for the Zoning Board (1 Seat).

Council is asking for Letters of Interest for the Planning Commission (2 Seats).

**NEW BUSINESS:**

Brewster sent out this information about Grants for Park Rehab (need match); Indoor Recreation Facility (Need Match) These are DCNR Grants. **DUE 04/03/2024.**

The DCED is also offering grants for Multi-Purpose Community Center (do not need match) **DUE 04/20/2024.**

The CFA has the following grants available:

* ACT 13 Programs (7): Application Period February 1st to May 31st, 2024
* Building PA: Always Open
* Multimodal Transportation Fund: March 1st to July 31st, 2024
* Pipeline Investment: Always Open
* Statewide LSA: September 1st to November 30th, 2024

Start to look at these grants to see if there are projects that can be funded and want the match is applicable.

Look into the Strategic Management Planning Program (STMP) through the DCED. This would have the Borough to develop short- and long-term goals and help streamline operations.

**CORRESPONDENCE:**

**Motion to accept** the typed minutes from the January 24, 2024, Regular Meeting.

Next meeting dates/times: Work Session, Wednesday, March 13, 2024, at 6:00 pm and Regular Session, Wednesday, March 27, 2024, at 6:00 pm.

**Motion** to adjourn.