

# Jackman Community Daycare January 2020 Newsletter

## Happy New Year

We hope all our daycare families have been enjoying the holidays! The daycare will be open and operating on a PA Day schedule on December 30, 31 and January 2 & 3. Please plan to drop off before 9:30 AM and pick up after 4:00 PM. Remember we'll be serving a hot lunch to all Preschool, JK & SK children as well as children in Grades 1 & 2 who are signed up for a catered lunch.

## Entering the School

Starting on December 30 and during school breaks & PA days, the front doors of the school will be locked between 9:30 AM and 4:00 PM. Please contact the room staff directly if you need to enter the building during these times.

## TUIO Payment System

Thank you to everyone for confirming your 2020 payments either through cheque or TUIO, our new auto-withdraw service. We realize there is a bit of a learning curve for everyone, especially the need to click CONFIRM in the preferred payment section. By April 1, we hope everyone will be set up on TUIO. For those parents who paid January-March by post-dated cheques, you may still register with TUIO to see your invoices and payments.

TUIO gives parents an option to pay by auto-withdrawal from your bank account or by credit card. In fact, you may add several payment options. Please note that if you opt to pay by credit card, there is a 35 cents + 3.5% charge added to your Daycare fees.

## Check out our Room Pages

Each program room has a web page where you will find the monthly room calendar and other important information. Click the link on the sidebar to check out the daily activities planned in your child's room.

## Daycare Concerts

Our Winter Concert for children in Grades 1-6 is scheduled for **Wednesday, February 26 from 5:30-6:30 PM**. We will be holding a 2nd concert for Nursery School, Preschool, JK & SK on **April 1 from 5:30-6:00 PM**. Mark your calendars!

## Summer Camp for Grades 1-6

Even with the chill of winter months still upon us, it is never too early to think about summer camp.

Children in Preschool and JK remain in their respective programs throughout the summer. Children going in grades 1-6 next September are required to register for a minimum of 2 weeks of summer camp to hold their daycare spot in the fall. We consolidate to just 2 school aged programs during the summer and space is limited to 60 children per week. Registration will begin in March and it is **first come, first served**.

This year the daycare will run 10 weeks of summer camp for grades 1-6, starting on Monday June 29 and ending Friday September 4. June room fees for children in SK through Grade 6 have been prorated to reflect the program ending prior to June 30.

**The daycare will be closed for prep days on Friday June 26 & Monday August 31;** camp will resume on September 1 for a 4-day week.

Preschool, JK & SK daycare programs will start on September 1; our grade 1-6 daycare programs will begin on Tuesday September 8.

## Let's Keep Snow Outside

Brrr... It's winter! The lovely snow turns to water inside so we would like to remind you that children must have indoor shoes with them every day to change into. For safety reasons, we don't allow stocking feet in daycare. Running shoes are recommended as we often have activities in the gym. Boots are to stay in the hallway but must go home each night. Please refrain from wheeling strollers down the halls and into classrooms as they track in too much water and make the halls & vestibules slippery and hazardous.

## When your Child is Absent

Please leave a detailed message in your child's daycare room when your child will not be attending daycare. If your child is sick, please let us know the symptoms so that we can limit the spread of germs. **Please phone 416-466-8715:**

Preschool, Room 107 (Ext 222)

JK B & A, Room 107A (Ext 233)

SK B & A, Room 207A (Ext 234)

Grade 1 & Nursery School, Room 105 (Ext 223)

Grade 2 Room 101 (Ext 224)

Grade 3 Room 207 (Ext 227)

Grade 4 Room 209 (Ext 228)

10+, Room 309 (Ext 225)

Office, Room 308 (Ext 221)

## If You are Not Picking Up

**We cannot stress this enough: Staff cannot release your child to anyone without your written consent in advance.** If you want someone else to pick up your child it is your responsibility to complete a SPECIAL CONSENT FORM or update your child's Authority and Release Form in advance. **The daycare will not accept email consents.**

We take your child's safety very seriously. Your child's Authority and Release Form is in the Daycare Office; stop by anytime to add names to your pick-up list. You can find a SPECIAL CONSENT FORM in any daycare room or on our [website](#). **Please note:** the web-based consent form must be filled out at least 24 hours in advance.

## Suggestion Box

As part of our on-going effort to be responsive and accountable to the families and staff who rely on Jackman Community Daycare, we have a Suggestion Box located to the left of room 105. Everyone with questions, concerns, ideas and feedback should feel free to place their suggestion in the box. As has always been the case, everyone is also encouraged to express comments in person, by phone or via email directly to the room staff or management staff who could best respond.

## Calendar of Events and Key Dates

**January 1** – Holiday Closure

**January 2 & 3** – Daycare Open - Nursery School Closed

**January 6** - Welcome Back Everyone!

**January 17** - PA Day –Daycare Open – Nursery School Closed

**February 14** - PA Day –Daycare Open – Nursery School Closed

**February 17** – Holiday Closure

**March 16-20** – March Break – Daycare Open - Nursery School Closed

**April 10-13** – Holiday Closure

**May 18** - Holiday Closure

**June 5** - PA Day – Daycare Open – Nursery School Closed

**June 26** - Daycare **CLOSED** for Summer Prep

**August 31** – Daycare **CLOSED** for Fall Prep