

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
TWIN OAKS VILLAGE  
May 14, 2019  
11201 Lake Woodbridge Drive  
Sugar Land Texas 77498**

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**CALL TO ORDER AND ADOPT AGENDA**

A quorum having been established, Mr. Planz called the meeting to order at 6:44p.m. Board members in attendance were Brian Planz, President, Paula Urban, Vice President/Treasurer, Sonyan Stephens, Secretary, and John Falkenbury, Director. Also in attendance, Bernita Armstrong, PCAM, CMCA, AMS representing Sterling ASI.

Ms. Urban made a motion to accept the agenda, second by Ms. Stephens, all in favor, motion carried.

**MINUTES REVIEW**

The April 23, 2019 minutes were reviewed with corrections. P. Urban made a motion to approve, S. Stephens, seconded the motion, all in favor, motion carried.

**FINANCIAL REVIEW**

The April 30, 2019 financials were reviewed in detail.

**OLD BUSINESS**

**Additional Fence Repairs-**

The proposals from Property Services regarding additional fencing were reviewed. The board had questions regarding the picket type and the tear down cost. Mr. Planz will contact Property Services with the questions and email the board for approval.

**Electrical Proposals:**

The board reviewed the proposals for the installation of a meter can for the irrigation system. After much discussion a motion was made, seconded and carried for Property Services to install the meter can.

**Annual Meeting:**

Managing agent stated that there were (3) positions up for election and notices will be going out in the mail.

**NEW BUSINESS**

**Spring Festival**

The board discussed the Spring Festival and confirmed that all of the vendors had been booked. The board advised the managing agent to contact the pool company to make sure the pool is clean. The board also stated that there is a plumbing issue in the men restroom that needed to be taken care of prior to opening. Managing agent explained that the plumbing and the cleaning will be done prior to opening day of the pool.

There was a discussion regarding the fountains at the front entrance, and the middle fountain is barely functioning.

**EXECUTIVE SESSION**

The Board adjourned to Executive Session at 8:00pm.

The aging applied report was reviewed in detail.

At 8:05 pm the Board adjourned from Executive Session and entered into General Business.

At 8:08pm the Board adjourned from open session, with no further business to discuss

The next Board Meeting will be on June 25, 2019 at 11201 Lake Woodbridge, Sugar Land, Texas 77498.

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Sonyan Stephens, Secretary

