



## MELVINDALE HOUSING COMMISSION

### Regular Meeting

May 20, 2019

A regular meeting of the Melvindale Housing Commission Board was held on May 20, 2019 at 3:00 p.m. the community room of Coogan Terrace.

Chairperson Herman called the meeting to order at 3:00 p.m.

#### ROLL CALL:

Present: Ansley, Cotto, DeCaire, Herman and Suiter were present.

Also present: Staff – Cynthia C. Telfer, Executive Director; Elizabeth Dionisi, Financial Assistant; Sheri Hall, Property Manager; Allison Walker, ROSS Coordinator and Veronica Echevarria, Rental Assistance Manager.

#### I. Approval of Agenda

*DeCaire* moved to approve the agenda; *Ansley* seconded.

Motion approved 5 – 0 (Ansley, Cotto, DeCaire, Herman and Suiter)

#### II. Approval of Minutes

(a) April 15, 2019 Regular Board Minutes

(b) May 6, 2019 Special Board Meeting Minutes

*Suiter* moved to approve the board minutes from April 15, 2019 and May 6, 2019; *DeCaire* seconded. Motion approved 5 -0 (Ansley, Cotto, DeCaire, Herman and Suiter)

#### III. New Business

##### (a) Resolution

- i. **2019-011 Revision of the Administrative Plan - Preferences**  
*Suiter* moved; *Ansley* seconded to approve revision of the Housing Choice Voucher policy to add a preference for persons qualifying for Mainstream Vouchers. Telfer explained the policy revision and how it would help the agency document why certain applicants were being served ahead of others.  
Motion approved 5 – 0
- ii. **2019-012 To Approve Payment Standard Revision**  
*DeCaire* moved; *Ansley* seconded to approve resolution.  
Telfer reviewed a summary of current challenges with the payment standard and requested an increase for two bedrooms to \$1,000.  
Motion approved 5 – 0

#### IV. Commission Reports

Staff reviewed reports

#### IV. Communication

Newsletter for April 2019  
HUD SEMAP 2018 letter

#### VI. Public Commentary

- Beverly Kemp #723 – loves her apartment, but will need a barrier free apartment (directed to the property manager)
- Annette Taylor #117 – Congratulations for closing. Young people are welcome in the building and hopes they participate in more activities. Recertifications are very detailed, appreciated working with Heather.
- Sandra Hornok #404 – holding a service tonight at 6:30 p.m. to replace the one normally held on last Monday of the month.

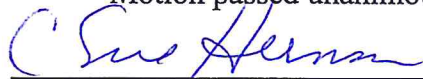
#### VII. Announcements by Commissioner's

- Cotto – Staff are doing a terrific job
- Suiter – Nice to see all of you – thank you to the staff for all your hard work. Happy Memorial Day.
- Ansley – City of Melvindale has a nice service at the war memorial.
- DeCaire –Heart felt “thank you” to the staff for your hard work. You don’t have to wait until Memorial Day to thank a veteran for their service.

#### VIII. Adjournment

*Suiter* motioned; *Ansley* seconded to adjourn at 3:50 p.m.

Motion passed unanimously.



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C. Sue Herman, Chair



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Cynthia C. Telfer, Executive Director