

APPROVED

Arrowbear Park County Water District

Regular Meeting

September 21, 2017

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held September 21, 2017 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice President Pat Oberlies
Director Rick Weber
Director Mark Bunyea
Director Sheila Wymer

Directors who were absent:

None

Also present were the following:

General Manager Norman Huff
Secretary Caroline Rimmer
Field Supervisor Paul Miller
Chief Isaiah Hall

Visitors who were present:

None

Open Session

President Bonito called the meeting to order. Paul Miller led the recitation of the Pledge of Allegiance. President Bonito certified the posting of the agenda. President Bonito performed a roll call, all Directors were present.

Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Wymer. After a brief discussion regarding the Expenses and Budget for the month of August, the Consent Agenda was approved. Motion passed by unanimous vote.

Public Comments:

There were no public comments on any non-agenda items.

Staff Reports:

- A) Supervisor Miller reported a total of 21 maintenance issues for the month of August. There were 11 customer requests to turn off/on water, 1 District initiated shut-offs, 1 District equipment repairs, 3 meters replaced, 3 meter reads/re-reads, 1 main repair, 1 service line repair, 3 customer inquiry requiring investigation, and 0 sewer issue/repair. There were also 3 new owners, 0 liens filed, 1 lien released, 66 shut-off notices, 13 non-payment shut-offs, and 18 turn-ons after water shut off. Supervisor Miller reported that the Technicians were continuing the work on manhole raising and that the work on the Truman Project would be completed in the month of October.
- B) Chief Hall gave his report with his discussion/action items.
- C) General Manager Huff reported that Service Person Bryant Jackson returned from paternity leave, Bryant Jackson passed his T-1 test, and that both he and Jason Weber will be taking their T-3 tests. General Manager Huff reported that the new dump truck would be delivered the following week, and that he purchased 2 back up cameras, 1 for the new dump truck and 1 for Supervisor Miller's F250. General Manager Huff also reported on the State Water Resources Control Board Sanitary Site Survey. General Manager Huff reported to the Board

that it would probably not be feasible to work on the extension of the main for Camp Conifer this year so the project would be started in the spring.

President Bonito excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) Chief Hall

1. There was a discussion and a motion to approve an additional Master Plan/Replacement expenditure not to exceed \$10,629.38 from account 3100F, Unrestricted Replacement – Vehicles, for the Fire Department Squad Vehicle engine repairs/upgrade. Motion made by President Bonito, seconded by Director Wymer, and passed by unanimous vote.

B) General Manager

1. There was a discussion and a motion to approve an additional Master Plan/Replacement expenditure of \$3,447.99 from account 3115 W/S, Unrestricted Replacement – Equipment, to purchase a new soil compactor. Motion made by Director Wymer, seconded by President Bonito, and passed by unanimous vote.

Announcements:

A) The President had no announcements.

B) The Board had no announcements.

C) The Staff had no announcements.

The next board meeting will be October 19, 2017 at 6:30 PM.

Adjournment of Open Meeting:

There being no further business, President Bonito adjourned the Regular Meeting at 7:03 PM.

Closed Session

Closed session was held pursuant to Code 54956.9 Paragraph (2) of subdivision (d) for the purpose of consultation with District Legal Counsel regarding possible and/or anticipated litigation and/or significant exposure to litigation. One possible case.

Closed session was held pursuant to Code 54957 (b) for the purpose of completing the annual Evaluation of Performance of the General Manager.

There being no further business, President Bonito adjourned the Closed Session at 7:50 PM.

Open Session

A) Board of Directors

1. Report of any action taken during Closed Session - No action was taken regarding possible litigation.
2. A discussion regarding General Manager Huff's annual performance appraisal was completed.

Adjournment of Open Meeting

There being no further business, President Bonito adjourned the Open Meeting at 7:55 PM.



Terisa Bonito, President



Caroline V. Rimmer, Secretary