

Minutes of the Sherrard Public Library District Board of Trustees

May 19, 2020

Call to Order: 7:03 PM.

Board Members in Attendance via GoToMeeting virtual platform: Allen Holdsworth, Molly Kindelsperger, Barb Ruane, Cindy Sanders, Sarah Soliz, Sheryl Steele, and Jim DeWitt.

Board Members Absent: none

Staff: Tori Drews

Motions:

1. Motion to approve the minutes of February 18, 2020 by Soliz, Second by Kindelsperger.
2. Motion to approve the Treasurer's Report by Kindelsperger, Second by Soliz.
3. Motion to approve continuation of staff pay in FY20/21 during library closure due to COVID-19, should that recur, by Steele, Second by Ruane.
4. Motion to adjourn at 8:39 PM by Soliz, Second by DeWitt

Director Report:

- I. General Update: During the library closure, Tori has continued all her usual director's administrative duties as well as coming to the library to empty the drop-box and check on the building and grounds. She had also spent extensive time devoted to COVID-19 related issues.
- II. Staff Update: Teresa and Paula have been working from home and helping to craft reopening procedures. Other staff members have attended webinars and watched recordings related to their scope of work. All are looking forward to the library reopening!

New Business:

1. Referendum Materials: Tori showed us the materials she has developed to move forward with plans for the referendum with the aid of our lawyer. We decided to wait for Ordinance Certification until we meet in person as this requires signatures.
2. Director Evaluation Template: Tori provided us a template for the director evaluation which we plan to complete at the June board meeting.
3. Library Reopening Plans: Hopefully, the library will re-open soon with modified library procedures in place to conform with COVID-19 related restrictions.
4. Shelter-in-Place Extension Plans: The board voted to continue paying staff should we have another shelter in place order during FY20/21.

The next meeting is June 16, 2020 at 7:00 PM.

Respectfully submitted,  
Sheryl Steele, Secretary