



# pennsylvania

OFFICE OF OPEN RECORDS

## STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 07/28/15

REQUEST SUBMITTED BY:  E-MAIL  U.S. MAIL  FAX  IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Berwick Township Board of Supervisors.  
85 Municipal Road, Hanover, PA 17331

NAME OF REQUESTER: Barbara Shorb

STREET ADDRESS: 115 Orchard Drive

CITY/STATE/COUNTY/ZIP(Required): Hanover, PA, Adams, 17331

TELEPHONE (Optional): \_\_\_\_\_ EMAIL (optional): bartom2@comcast.net

RECORDS REQUESTED: *\*Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

A copy of the correspondence that Berwick Township received from NOMA, and which was listed on the July 13, 2015, Board of Supervisors' Agenda. Please provide as a PDF.

DO YOU WANT COPIES?  YES or NO  
DO YOU WANT TO INSPECT THE RECORDS? YES or  NO  
DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or  NO

**\*\* PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES \*\***  
**\*\* IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL \*\***

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### FOR AGENCY USE ONLY

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

# NEW OXFORD MUNICIPAL AUTHORITY

409 WATER WORKS ROAD - NEW OXFORD, PA. 17350

PHONE NO. (717) 624-9399 FAX NO. (717) 624-1996

June 16, 2015

Hamilton Township Board of  
Supervisors  
272 Mummerts Church Road  
Abbottstown, PA 17301

Berwick Township Board of  
Supervisors  
85 Municipal Road  
Hanover, PA 17331

## Re: Sanitary Sewer System

Dear Board of Supervisors:

The New Oxford Municipal Authority ("NOMA") has recently discussed with representatives of Hamilton Township, the potential purchase or operation of its sanitary sewer collection system. This collection system discharges into the Berwick Township sewer system and wastewater treatment plant.

Berwick Township and Hamilton Township entered into an Intermunicipal Agreement/Sanitary Sewer Project dated February 1, 2000. The terms of that agreement prohibit any municipality from withdrawing from the agreement without the specific written agreement from the other municipality. Furthermore, the agreement may not be assigned by any party. Before proceeding to far with our discussions with Hamilton Township, NOMA wanted to inform Berwick Township of these discussions and potential transfer given the provisions of the Intermunicipal Agreement. If Berwick Township would prohibit any potential transfer or assignment of the Hamilton Township collection system or its rights under the Intermunicipal Agreement, there would be no need to further consider this issue.

As an alternative to the purchase of the Hamilton Township collection system, NOMA would consider the purchase of the entire sanitary sewer system which would include the Hamilton Township collection system, Berwick Township collection system and the wastewater treatment plant. NOMA has been extremely successful in operating its own wastewater treatment plant in a cost efficient manner. Our tentative review of your operating expenses and budget would lead us to believe that there are operational efficiencies that could be implemented with NOMA operating the Berwick and NOMA sewer systems. These costs savings could be passed along to the customers of your sewer systems. By selling the sewer system to NOMA, this would take both Townships out of the sewer business thereby permitting your municipality to concentrate on other projects and issues.

Thank you very much for your consideration and we await your response and direction.

Very truly yours,

NEW OXFORD MUNICIPAL AUTHORITY

*Thomas R. Beamer*  
Thomas R. Beamer, C.E.A.  
Facilities Manager

