

MONTVILLE SELECT BOARD MEETING – MONDAY, JANUARY 6, 2020

Present: Bob Price (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob LeRoy (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Steve Lucas (Road Commissioner), Jonathan Thornhill (Plow Contractor), and Fran Gonzalez (resident / reporter for the Village Soup)

1. The agenda and minutes of December 30th were accepted.
2. Treasurer's Warrant: #1 for \$56,093.02 and \$13,144.15 were approved and signed.
3. Fran Gonzalez: inquired about the Board's recent letter of intent to withdraw from the UARRC. He was advised that the contract requires a notice by December 31st; a vote at Town Meeting; and continued participation through to December 31st following the vote so the Board had to act now. A discussion followed about the Fiberight technology being used at Coastal Resources and the price per ton for sorted, and non-sorted, solid waste / recyclables.
4. Steve Lucas: spoke with the Board about the prospectus submitted by Aggressive Cuts LLC. He and Jonathan advised the Board that Nathan Northup might be a good alternative. Steve spoke with Jonathan about getting out in a timely manner to slush his roads. Steve also informed the Board that he has received complaints on Route 220 in every storm and that he has spoken with Justin about it. He additionally confirmed the loader has been fixed.
5. Jonathan Thornhill: advised Steve and the Board that the culvert on Halldale (by the Newcomb property) needs to be replaced sooner than later. He also stated that he wants to submit a bid to do brush cutting.
6. Assessing: Jeanne advised the Board that a pending Open Spaces application will be withdrawn, and the penalty paid, by the new land owner. Homestead and Abatement matters were taken up.
7. Budget Items: year-end, pre-audit, financials were discussed. Terry will speak with the auditor about the line item, and departmental, short-falls to determine what action should be undertaken as TRIO manages accounts differently than Peachtree did.
8. Bids for 31 Bragdon Road: the Board received two sealed bids. One was for \$1,100 and the other was for \$3,610. Both were less than the taxes owed and considerably less than the assessed value. The Board voted to decline both bids and Jeanne will return the deposit checks.

This meeting ended at 8:25 p.m.

Respectfully submitted by Jeanne Coleman

MONTVILLE SELECT BOARD MEETING – MONDAY, JANUARY 13, 2020

Present: Bob Price (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob LeRoy (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Herman Peaslee, Susan Shell & Glenn Widmer (Budget Committee), Chris Birge & Jason Earl (LVA), Jonathan Thornhill (Plow Contractor), and Bonnie Hrichak (resident)

1. The agenda and minutes of January 6th were accepted.
2. Treasurer's Warrant: #1 for \$56,093.02 plus #2 for \$10,501.45 and \$1,038.84 were approved and signed.
3. LVA: Jason Earl reviewed the particulars of the 2020 request for funding. Jason and Chris Birge answered questions and also provided additional details regarding the fiscal health of the organization and the actions that they have taken to mitigate costs (i.e. inviting Palermo to subscribe). Cathy asked if a long-term plan is in place, or under consideration, regarding funding and was told there is not. Chris recommended that the Select Board sit down with the Liberty Select Board to discuss options. The Board agreed that this was a good idea and will take the necessary steps to make the meeting happen.

9. Jonathan Thornhill: advised the Board that the Penny Road, and Goosepecker Ridge Road, are so rutted up that they are causing damage to his wheels and need immediate attention. He advised that he just used the loader to repair the ruts at the Transfer Station so there is no reason that the roads could not have comparable work done. The Board will speak with Steve and Richard Peavey about the possibility of work being done on Wednesday while temperatures are above freezing.
10. Training Reimbursement: it had been brought to the Boards attention that staff has attended training and not been paid for their time and mileage. The Board invited the clerks and the treasurer to submit an accounting of their time and travel. The Board voted to approve payment of the items that were submitted for 2019.
11. Assessing: Jeanne advised the Board that a request to withdraw a property from the Farmland Program had been received; the Open Spaces withdrawal penalty had been paid; and an Abatement application had come in. Cathy will do a site review for the Abatement application.
12. 31 Bragdon Road: the Board received information that there were people interested in the property who missed the bid deadline. The Board voted to put the property back out to bid with a deadline of March 16th.
13. Packer Truck Radio: Coastal Recourses sent out a notice that trucks entering their facility must have a working radio capable of operating on Channel 3 and Channel 7 otherwise they will be turned away. Bob P. will check with Bob Demers to make sure the radio in the packer is in good working condition.
14. MMA: Randa Veilleux is requesting confirmation the file regarding the Town Clerk's bond can be closed. The Board agreed it should be closed. Nicole Turcotte of MMA sent updated values for Town Buildings for the Board to approve. The Board asked Jeanne to acquire more information on what will happen to the premiums.
15. Martin Luther King jr Holiday: the Board voted not to meet. Jeanne will work a day shift to help out with the Municipal audit
16. Fund Transfers: the Board voted to make the following adjustments

AMOUNT	FUNDS TRANSFERRED INTO:	FUNDS TAKEN FROM:
\$869.94	(185) Elections	Consulting Fees
\$1,602.80	(330) Heating Fuel	Professional Fees
\$1,600.00	(330) Heating Fuel	Miscellaneous (Administrative)
\$1,019.89	(330) Heating Fuel	Unemployment
\$310.00	(435) Dues & Subscriptions	Training & Education
\$23.75	(435) Dues & Subscriptions	Audit Services
\$1.85	(435) Dues & Subscriptions	Bank Fees
\$417.00	(450) Office Equipment	Liability Insurance
\$333.78	(450) Office Equipment	Town FICA
\$54.80	(480) Travel	Printing & Publications
\$3,250.20	(485) TRIO	Town Officers
\$1,301.75	(485) TRIO	Deputy Treasurer
\$3,301.01	(485) TRIO	Deputy Town Clerk
\$981.51	(485) TRIO	W/C
\$66.24	(625) Repairs/Maintenance – Town Office	Town Office Phones
\$114.50	(445) ACO Miscellaneous	ACO Travel
\$26.38	(445) ACO Miscellaneous	CEO Miscellaneous
\$317.75	(745) Equipment	Operations
\$319.68	(170) PW Wages	Paving
\$330.36	(210) PW FICA/Soc Sec	Paving
\$115.89	(215) PW Medicare	Paving
\$38,599.75	(850) Gravel	Paving
\$1,343.06	(855) Culverts	Paving
\$3,468.00	(650) Winter Repairs / Main	Summer Subcontractor
\$6,132.25	(810) Sand	Salt

4,157.75\$	(810) Sand	Summer Subcontractor
\$6,181.33	(900) R/M PW Vehicles	Summer Subcontractor
\$1,159.54	(920) PW Vehicles - Diesel	Summer Subcontractor
\$2,360.35	(30) Health & Sanitation	Special Assessments / Tax Discounts

The balance in the Grader Reserve fund (885); the Fire Department Equipment Reserve account (740); and the Fire Department Grants account (750) will be *carried over* to 2020.

This meeting ended at 9:32 p.m.

Respectfully submitted by Jeanne Coleman

Monday January 20, 2020 the Montville Select Board met with the Liberty Select Board in Liberty.

LIBERTY SELECTBOARD / MONTVILLE SELECTBOARD ~ DRAFT MINUTES
January 20, 2020 5:00 PM

Selectboard Attendance: Melinda Steeves, Liberty 1st Selectman
 Carrie Peavey, Liberty 2nd Selectman
 Henry Hall, Liberty 3rd Selectman
 Bob Price, Montville 1st Select Person
 Cathy Roberts, Montville 2nd Select Person
 Bob LeRoy, Montville 3rd Select Person

Town Officials: Liberty Town Administrator Kenn Ortmann, Liberty Clerk/Tax Collector/Registrar of Voters Gail Philippi, Liberty Road Commissioner Tammy Reynolds, Liberty Fire Chief Bill Gillespie, Liberty Treasurer Hannah Hatfield, Liberty EMA Director Elise Brown, Montville Budget Committee member Susan Shell


Guest(s): Liberty Volunteer Ambulance Service (LVAS) Chief Chris Birge

1. **Open Joint Meeting:** 5:00 PM
2. **Discussion about Ambulance service:** Montville 2nd Select Person Roberts initiated the discussion by stressing the themes of sustainability and accountability. The following issues were also discussed:
 - billing and the challenges of collection
 - some towns getting service without paying for it
 - questions about the constitution of the LVAS Board
 - the fact that it has been difficult to keep active LVAS Board Members
 - the need for the organization to change its by-laws to allow it to comply with its own rules
 - the challenges of recruiting local qualified individuals
 - the need to increase salaries/stipends to remain competitive
 - the benefit of increasing the service area vs. the additional personnel and equipment needed to cover a larger geographic area
 - the different challenges presented by "first responder" and "transport" responsibilities
 - the fact that this is a state and country-wide problem; we are not alone in struggling with this issue
 - work with State Senators, Representatives and the Governor to address some specific issues
 - regionalization may be inevitable but it will not be less expensive

There was consensus that the LVAS cooperation/collaboration model we adopt might become a model for other cooperative efforts between the communities such as in the area of solid waste, and that we need to begin meeting regularly to work on these issues.

LVAS Chief Chris Birge was tasked with creating a letter to the communities that can be used at Town Meeting to explain the LVAS funding request AND requesting LVAS Board member volunteers.

3. **Other Business:** None.
4. **Adjournment:** 6:00 PM

Respectfully submitted,

 Kenn Ortmann
 Liberty Town Administrator

MONTVILLE SELECT BOARD MEETING – MONDAY, JANUARY 27, 2020

Present: Bob Price (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob LeRoy (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Terry Fischer (Town Treasurer), Chrissy Adamowicz (sustainable Maine Outreach Coordinator), Paige Zeigler, Michael Berry & Greg Falzetta (UARRC) plus the individuals listed on the attached attendance roster.

1. The agenda and minutes of January 13th were accepted.
2. Treasurer's Warrants: #2 for \$10,501.45 and #3 for \$2,646.86 plus #4 for \$84,713.25 and \$909.64 were approved and signed.
3. Municipal Audit: Terry briefed the Board on the Municipal audit and requested approval to reconcile four accounts per the auditor's recommendation. The Board approved the changes to the Peachtree 2010/2011/2012 ledger items; personal property delinquent taxes; open spaces penalty fee; and records preservation balance as recommended.
4. Recycling: Cathy gave attendees a synopsis of the status of the Town's packer truck and box truck. She noted that neither vehicle is expected to last through 2020 and the Select Board has been investigating every possible option available. The reduction in materials accepted by the UARRC, and the annual membership fee, has – by necessity – been factored into equation. Chrissy Adamowicz then explained that there is an Extended Producer Responsibility (EPR) bill which the Maine Dept. of Environmental Protection (DEP) recently presented to the State legislature. If passed, this bill would cover product packaging and set up a revenue stream back to Municipalities which she described as an unacknowledged part of the supply chain. The bill would mandate that manufacturers pay a fee to sell their products in Maine. The fee would be based on a sliding scale with the least recyclable packaging costing the most. The goal is to reduce the total volume of non-recyclable waste generated in Maine and to off-set the cost to Municipalities to handle recyclables. Similar laws are in place in Canada and Rhode Island and have not caused an increase in consumer prices. Meredith Coffin then spoke to the imminent changes at the UARRC. The facility has found a hauler who will pay \$36 per ton for #3 - #7 plastics; \$72 per ton for #1 plastics; \$250 per ton for colored #2 plastics; and \$1,000 a ton for #2 natural plastics. Capital improvements will have to be made at the UARRC to accommodate a contract with this hauler. The cost is projected at \$10,000 and the target date for completion is May 1, 2020. Several other people spoke on behalf of the efforts being made by the UARRC to expand their market(s) in order to recycle additional materials such as glass and rigid plastic.
5. Municipal Solid Waste Removal: Cathy briefed the Board on the quotes that she has ascertained. She will follow up for clarification on a couple of details.
6. Assessing: the Board signed an Abatement to Marie Marden; discussed a penalty for withdrawal from the Farmland Program; and the stack of deeds that need to be reviewed.
7. Training: the Board approved Real Estate TRIO training for Jeanne; Vitals, New Clerk, Town Meeting & Local Elections, and Records Management for Deputy Clerk Jody Martin plus Records Management for Deputy Clerk Katie Campbell
8. Town Report / Town Meeting: Bob P. will check with Glenn Couturier to see if he wants to be moderator again and Cathy will speak with Susan Shell about writing the dedication. A number of prospective articles for the Town Warrant were also discussed.
9. RFPS for a Reval: the Board received proposals from CMAs Amy Dunn, Robert Duplisea, David Ledew and Garnett Robinson. Each Board member will review a proposal and then pass it along. Further discussion will be held at the next Board meeting.
10. Extra Board meeting: the Board decided to reconvene on Wednesday morning at 0800 to continue to prepare for the next Budget meeting.

This meeting ended at 9:38 p.m.

Respectfully submitted by Jeanne Coleman

Attendance Sheet January 27, 2020 Board Meeting

➤ Some names did not scan properly and have been typed in using blue MS Gothic Font

PLEASE PRINT YOUR NAME CLEARLY

Fran Gonzalez
Michael Berry
Greg Falzetta
BERNICE NADLER
KATE CAMP (Kate Campbell)
MEREDITH Coffin
Carole Cifrino
S. PAIGE ZEIGLER
Chrissy Adimawce
Sharon Hubbard
Susan Shell
Linda Pratt

MONTVILLE SELECT BOARD MEETING – WEDNESDAY, JANUARY 29, 2020

Present: Bob Price (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob LeRoy (3rd Selectperson), and Jeanne Coleman (Administrative Assistant). The meeting began at 0800.

1. The Board reviewed the following subjects in preparation for next Monday's budget meeting:
 - The Road Commissioner position
 - Road rehabilitation
 - The No Spray Ordinance
 - Intent to Build notifications
 - The Transfer Station & MSW disposal
 - Assessing Agents RFPs
 - Wages for the ACO & General Assistance Administrator

This meeting ended at 10:10 a.m.

Respectfully submitted by Jeanne Coleman

MONTVILLE SELECT BOARD MEETING – MONDAY, FEBRUARY 3, 2020

Present: Bob Price (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob LeRoy (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Herman Peaslee, Susan Shell, & Glenn Widmer (Budget Committee), Steve Lucas (Road Commissioner), John York (Fire Chief) Terry Fischer (Town Treasurer), plus the individuals listed on the attendance roster posted below.

1. The agenda and minutes of January 27th and 29th were accepted.
2. Treasurer's Warrants: #4 for \$84,713.25 plus #5 for \$4,542.86 and \$57,842.55 were approved and signed.
3. Budget: the Budget Committee and the Board discussed the necessity, and fiscal feasibility, of a full reval; alternatives to the current Transfer Station Operations; the advisability of withdrawing from the UARRC contract; and the cost to retaining the No Spray Ordinance. Barb Rehmeyer delineated the benefits Montville residents derived from the Liberty Library in 2019 and explained the need for an increase in funding in 2020. The next Budget meeting was set for Monday February 10th at 5:30. Jeanne will put a notice out.
4. Roads: John Twomey spoke to the Board about the potential hardships for residents if Town roads were discontinued - while acknowledging the challenges of maintaining them. Cathy explained that the Board was not set on discontinuing any roads but had under-taken the task of exploring all options. Steve informed the group that some Towns hire a pick-up truck to plow dead-end roads, at a lower rate per mile, to save money. He also stated that some Towns, when feasible, hire the last resident on the road to do the plowing. It was agreed that these new options would be looked at going forward.
5. Assessing: the Board signed a letter explaining the requisite penalty for a resident looking to withdraw from the Farmland classification.
6. Town Report / Town Meeting: Bob P. has not had a chance yet to check with Glenn Couturier to see if he wants to be moderator again. Cathy will continue to try and find someone to write the dedication. Financial reports were discussed.
7. Warrant Building Workshop: Mary Thompson advised that the Grange requests an article which will seek a lifetime lease on one acre of land by the Town Office. Mary also proposed an article regarding the construction of a Pavilion on the Nash Lot. She will get specific language and details to Jeanne on Wednesday. Barbara Rehmeyer had requested that the Liberty Library be given its own article and not be included in the Single Line Item table. The Board voted to leave it in the table and to expand the Library report to include more information. The Board additionally discussed the need for articles on the following topics - intent to build; renewing the GMO ordinance; the No Spray Ordinance budget; withdrawing from the UARRC; cancelling roll-off in 2020; the LVAS; and a full reval.
8. Presidents Day Holiday: the Town Office will be closed but the Board decided to meet at 4:00 to keep working on the Town Warrant.

This meeting ended at 8:58 p.m.

Respectfully submitted by Jeanne Coleman

Attendance Roster February 3, 2020 Board Meeting

Geri Buffington
John Twomey
Barb Rehmeyer

Peter Marunhnic
Bonnie Hrichak
Katie Campbell
Mary Thompson
Moe Martin

MONTVILLE SELECT BOARD MEETING – MONDAY, FEBRUARY 10, 2020

Present: Bob Price (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob LeRoy (3rd Selectperson), Jeanne Coleman (Administrative Assistant), and Garnett Robinson (Maine Assessment & Appraisal)

1. The agenda and minutes of January 27th and 29th were accepted.
2. Treasurer’s Warrants: #5 for \$57,842.55 plus #6 for \$794.87 and \$7,015.85 were approved and signed.
3. Garnett Robinson CMA: Garnett delineated, in great detail, what services his company would provide if hired as the Town’s assessing agent and to do a full reval. Garnett was understanding of the Town’s budget, and fiscal timeline, and agreed to adjust the two-year payment plan to whatever was best for the Town. He also volunteered to hold an informational meeting for residents, prior to Town meeting, and the Board agreed to bring it to fruition.
4. Town Report / Town Meeting: Bob P. has confirmed that Glenn Couturier will moderate the meeting. Cathy spoke with Hannah Hatfield who will work on the dedication with Susan Shell.
5. Select Board Meetings: the Board will meet tomorrow night, with the Liberty Select Board, here at the Town Office. Notices will go out immediately. The Board will also meet on Monday February 17th at 4:00 although the Town Office will be closed due to the Holiday.
6. Questions from the Municipal Auditor: the Board approved the responses prepared by the Town treasurer, Terry Fischer.
7. Training Policy: discussion was deferred to a later date.

This meeting ended at 9:38 p.m.

Respectfully submitted by Jeanne Coleman

MONTVILLE SELECT BOARD JOINT MEETING – TUESDAY, FEBRUARY 11, 2020

Present: Bob Price (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob LeRoy (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Melinda Steeves (Liberty 1st Selectperson), Carrie Peavey (Liberty 2nd Selectperson), Kenn Ortman (Liberty Town Administrator), Chris Birge & Jason Earl (LVAS) Chief, Bill Gillespie (Liberty Fire Chief) and the individuals identified on the attached list.

1. LVAS: Chief Chris Birge advised that he, and his assistant chief Jason, would be terminating their positions effective 1/1/2021 and that there was no one willing to take them over. He further advised that a vote had been taken, in accordance with the by-laws, and the Liberty Volunteer Ambulance Service (LVAS) would be dissolved at the end of 2020. LVAS, the Liberty Select Board, and the Liberty Fire Department had begun exploring the possibility of the Town taking the ambulance service over. If LVAS were to become a Municipal ambulance service it would be placed under the auspices of the Liberty Fire Department. Fire Chief Bill

Gillespie stated that he would need a full year to know what to expect and to investigate what value-based options are available. Billing services, outstanding debt collection, and the level of EMT certification (relative to pay) were specifically addressed. It was suggested that an audit could help to determine how to do things better. After much discussion it was agreed that the ambulance service would need to be supported by both Liberty and Montville this fiscal year. It was concluded that the requested amount of \$74,000 should go on both Town's Warrants. It was also agreed that this amount would not be sustainable long-term and that all facets of the operation need to be analyzed during the year and a strategic plan formulated. It was further agreed that Montville would have a representative on the Ambulance Board who would help with the process and report back to the Montville Select Board. Chris cautioned the group that long-range goals needs to be developed otherwise there might come a time when there is no coverage at night.

The meeting began at 6:00 PM and adjourned at 7:20 p.m.

Respectfully submitted by Jeanne Coleman

Attendance Sheet February 11, 2020 Joint Board Meeting

Hannah Hatfield
Gail Philippi
Dana Philippi
Doug Thomas
Bonnie Hrichak
Susan Shell
Sharon Hubbard
Peter Maruhnic
Mathew York
John York
William Spaulding II
Herman Peaslee
Elise Brown
Duane Jewett

MONTVILLE SELECT BOARD MEETING – TUESDAY, FEBRUARY 11, 2020

Present: Bob Price (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob LeRoy (3rd Selectperson), Jeanne Coleman (Administrative Assistant), and Steve Lucas (Road Commissioner)

1. Steve Lucas: Steve spoke with the Board about the 2019 budget and its impact on what could, and could not, be accomplished. He then delineated what he felt would be needed to get things done in 2020. Steve also spoke with the Board about what the Town grader might be worth if sold. He also agreed to a two-year payment plan to sell his CAT grader to the Town. The Board will be acquiring an independent appraisal of the equipment before proceeding.
2. 2020 Budget: the Board reviewed the proposed budget line item by line item and discussed what they felt to be necessary changes to resolve problems.

This meeting began at 7:25 and adjourned at 9:50 p.m.

Respectfully submitted by Jeanne Coleman

Contact emails:

Bob Price, 1st Selectperson/Assessor montville@fairpoint.net

Cathy Roberts, 2nd Selectperson/Assessor montville2nd@fairpoint.net

Bob LeRoy, 3rd Selectperson/Assessor montville3rd@fairpoint.net

Hannah Hatfield, Town Clerk tcmontville@fairpoint.net

Terry Fischer, Tax Collector/Treasurer trmontville@fairpoint.net

Jeanne Coleman, Administrative Assistant to the Select Board montville@fairpoint.net

TOWN WEBSITE: www.montvillemaine.org

MONTVILLE SELECT BOARD MEETING – MONDAY, FEBRUARY 17, 2020

Present: Cathy Roberts (2nd Selectperson), Bob LeRoy (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Susan Shell & Herman Peaslee (Budget Committee), Terry Fischer (Town Treasurer), Hannah Hatfield & Katie Campbell (Town Clerk & Depute Clerk), and Richard Peavey (prospective Road Commissioner)

1. The agenda and minutes of February 10th were accepted.
2. Treasurer's Warrant: #7 for \$1,958.59 was approved and signed
3. Clark's Scrap Metal: the Board signed a permit so Clark's can renew their State recycler's license.
4. Richard Peavey: the Board advised Richard of their concept for a full time road commissioner in the future. The need for strategic planning, putting jobs and materials out to bid, and other critical elements of the position were discussed. Richard suggested that a lot more could be done with Town equipment but it would take a second person to accomplish this. Richard was given a copy of the current snow plow contract, and Freedom's strategic plan for roads, to review as he considers whether he would be interested in the appointment for road commissioner.
5. Town Warrant / Town Report: a final list of articles, and their placement in the warrant, was determined. It was agreed that the MDOT No Spray Agreement would be included in the Town Report. The Board voted to have 250 copies of the Town Report printed.
6. Town Budget: Terry provided the following information to the Board and Budget committee as they contemplated Town finances:
 - there is \$350,824 in undesignated funds, but, this number is inapplicable until all outstanding tax bills have been collected
 - there is currently \$303,000+ in uncollected taxes which is \$40,000 higher than last year
 - 2015, 2016 and 2017 have foreclosed. 2018 outstanding taxes equal approximately \$75,000 and 2019 outstanding taxes are approximately \$227,000.

7. Training Policy: the Board approved the draft of the training policy.

This meeting started at 4 p.m. and ended at 8:05 p.m.

Respectfully submitted by Jeanne Coleman

MONTVILLE SELECT BOARD MEETING – MONDAY, FEBRUARY 24, 2020

Present: Bob Price (1st Selectperson), Bob LeRoy (3rd Selectperson), Jeanne Coleman (Administrative Assistant), Susan Shell (Budget Committee), Jay LeGore (former 1st Selectperson) and Garnett Robinson (prospective Assessing Agent)

1. The agenda and minutes of February 11th and 17th were accepted.
2. Treasurer's Warrant: #7 for \$1,958.59; plus #8 for \$757.19 and \$32,329.99 were approved and signed
3. Assessing Agent: Garnett answered Susan and Jay's questions and gave his appraisal of the current state of valuation in the Town. Garnett observed that the Town's rating (rendered by Maine Revenue Service) has fallen in the last couple of years and that the TRIO software was not being used to its full potential. Garnett gave an estimate of \$9,000 to \$9,500 to become the Town's assessing agent. When asked if he would work on a per diem basis, he advised that he would, and that his fee is \$750 a day.
4. Jay LeGore: offered to bring the electronic copy of the Town's tax maps (GIS Shape Files) up to date and keep them up to date. Jeanne will send him the list of land splits for the last two years.
5. Town Warrant / Town Report: the Board reviewed every article in the draft of the warrant and made changes as necessary. Jeanne will draw up a final copy to be signed next week. The layout of the Town Report was discussed and some small changes were agreed upon.
6. Town Laptops: the Board agreed that the out of date operating systems on the Town laptops should be upgraded to Windows10. The cost per unit was estimated at \$90. The Board will turn in their laptops after next Monday's meeting and Bob P. will deliver them to Archangel Computers.

This meeting ended at 9:25 p.m.

Respectfully submitted by Jeanne Coleman

Montville Select Board Meeting – Monday, March 2, 2020

Present: Bob Price (1st Selectperson), Cathy Roberts (2nd Selectperson), Bob LeRoy (3rd Selectperson), and Jeanne Coleman (Administrative Assistant)

1. The agenda and minutes of February 24th were accepted.
2. Treasurer's Warrant: #8 for \$32,329.99; plus #9 for \$3,377.06 and \$3,620.05 were approved and signed
3. Town Warrant / Town Report: the Board signed the Town Warrant and gave it to Hannah Hatfield to certify and deliver to Doug Thomas for posting. The Town Reports are expected to be done on March 11th. Bob P. will pick them up when they are ready.
4. Town Laptops: Bob P. will collect the Board's laptops after the meeting and deliver them to Archangel in Belfast sometime tomorrow.
5. Local Health Officer: the Board discussed the need to replace Jacki Ascrizzi who has resigned from the position. Cathy will ask John York if he has any suggestions.

6. Public Hearing: the Board voted to have a public hearing on the proposed Intent to Build Ordinance during their meeting on March 16th.
7. Tax Maps: Terry Fischer has requested that an e-copy of the tax maps be loaded onto her computer. Jeanne advised that she needs one too. Jay LeGore has already agreed to update the maps. Jeanne will send him the list for the last two years and ask for an estimate of when they will be done. Jeanne will also provide Jay with an USB to save the files to.

This meeting ended at 8:16 p.m.

Respectfully submitted by Jeanne Coleman

MONTVILLE SELECT BOARD MEETING – MONDAY, MARCH 9, 2020

Present: Bob Price (1st Selectperson), Bob LeRoy (3rd Selectperson), and Jeanne Coleman (Administrative Assistant)

1. The agenda and minutes of March 2nd were accepted.
2. Treasurer's Warrant: #9 for \$3,377.06 plus #10 for \$75,670.98 and \$1,782.97 were approved and signed
3. Local Health Officer: the Board has not yet received any recommendations for the position. Jeanne will put out a note next week seeding volunteers.
4. Tax Maps: Jeanne advised the Board that Jay has been working on the updates and suggested a different mapping software for the office. The Board decided to ask prospective assessing agents what they use.
5. Administrative Assistant: The Board approved the job description to be used to recruit a new Administrative Assistant. Jeanne will post the job on MMA and Maine Job Link and also send out a notice locally. The deadline for applications will be April 6th; interviews will be conducted the week of April 13th and the selected candidate will start on April 27th.
6. Maintaining Local Bridges workshop: Bob L. will talk to Richard Peavey about attending.
7. CMP Bills: the Board will read the research material that Jeanne gave them and discuss cascading vs. percent allocation net energy billing at a later date.

This meeting ended at 8:13 p.m.