



Authorized Pick Up

The following individuals HAVE permission to pick up _____
from Sunny Side Childcare. Please notify the center in writing ASAP if any of the information below changes.

1. Name: _____ Relation: _____
Address: _____ Phone: _____
2. Name: _____ Relation: _____
Address: _____ Phone: _____
3. Name: _____ Relation: _____
Address: _____ Phone: _____

Security Password

Sunny Side Childcare, LLC has an added security policy in the form of a password. This password should be given to anyone whom you designate to pick up your child that is Not listed as an authorized pick up above. Your child will be released to this authorized person only if the following conditions are met:

1. The Director is notified in writing in Advance of the pick up, that you are authorizing someone other than those listed above to pick up your child.
 - If you telephone the school to authorize a pick up, please understand that we will need to verify this information by returning a phone call to the phone number we have on file.
2. At the time of notification, please provide the authorized individual's full name and his/her approximate time of arrival.
3. The authorized individual must show photo ID and tell the director the password you have designated below.
4. The authorized individual will be responsible for signing your child out of the building

Child's name _____ Password _____

Parent/Guardian Signature _____ Date _____