

## Gadsby's Tavern Restaurant

138 N. Royal Street  
Alexandria, VA 22314  
703-548-1288  
703-548-5324 fax

### EVENT SUMMARY AND AGREEMENT

*IMPORTANT There is a minimum number of people required to keep each dining room private. Should your group be below this number, a rental fee will be charged to keep the room private; otherwise, other diners will be seated in the room.*

*BACK DINING ROOM—Minimum of 16 people (room seats up to 24 people)*

*MAIN DINING ROOM—Minimum of 32 people (room seats up to 44 people)*

*TAP ROOM—Minimum of 25 people (room seats up to 32 people)*

*ENTIRE RESTAURANT—Minimum of 80 people (seats up to 100 people)*

NAME OF PARTY: Packard's Virginia End of Year Dinner

CONTACT NAME: Scott Leaf, DDS

PHONE NUMBER: 703-424-5871

TYPE OF EVENT: Dinner

ESTIMATED NUMBER OF PEOPLE ATTENDING: 16-24 ppl

DATE OF EVENT: Saturday, December 3, 2022

TIME: 6:00pm

PRICE OF MENU: Monroe Menu - \$46.00 per person, plus 11% tax (\*or tax rate at the time of your Dinner) and 20% gratuity (\$60.26 inclusive of tax\* and gratuity per person)

RENTAL FEE: NONE (x) REQUESTED ( ) PAID ( )

DEPOSIT: \$250.00

LAST DATE DEPOSIT IS REFUNDABLE: November 20, 2022

WE REQUEST A FINAL COUNT GUARANTEE 1 WEEK PRIOR TO YOUR DINNER. (Should this number go down, you will be charged for the number you confirmed with; should this number go up, you will be charged for the number in attendance). If you do not meet the minimum guest requirement for the room but wish to keep private, you will be charged for the minimum guest requirement.

CHOSEN MENU:

# THE MONROE

## First Course

### *Tavern Salad and Sally Lunn Bread*

*field greens, red grapes, julienne carrots, red onion drizzled with a balsamic vinaigrette*

## Entrees (choice of)

### *Prime Rib*

*served with Yorkshire pudding, creamy horseradish sauce, mashed red potatoes and vegetables du jour*

### *Chicken Fontina*

*boneless breast of chicken, stuffed with spinach and Fontina cheese and served with jasmine rice and vegetables du jour*

### *Grilled Salmon*

*served with mashed red potatoes and vegetables du jour*

### *Butternut Squash, Apple and Goat Cheese Ravioli*

*tossed in brown butter sauce*

## Dessert (choice of)

### *English Trifle*

### *Banana Bread Pudding*

### *Gingerbread with Cinnamon Icing*

WILL FOOD BE CHARGED TO MAIN BILL? \_\_\_\_\_ Yes \_\_\_\_\_ No

WILL ALCOHOLIC BEVERAGES BE CHARGED TO MAIN BILL \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please indicate any restrictions:

If no, paid by individual? (\_\_\_\_\_ Yes \_\_\_\_\_ No)

SPECIAL REQUESTS: I will have menus at each place setting, please let me know how you'd like the header on the menus to read.

Seen and Agreed:

By: \_\_\_\_\_ Dated: \_\_\_\_\_

Please sign and return via fax (703)548-5324 or scan and email to [tvayo@gadsbystavernrestaurant.com](mailto:tvayo@gadsbystavernrestaurant.com) to acknowledge agreement to the above terms and conditions. Thank you