

**VILLAGE OF PARDEEVILLE  
PARDEEVILLE VILLAGE BOARD  
MINUTES**

**Village Hall – 114 Lake Street, Pardeeville  
Tuesday March 19, 2019 at 7:00 p.m.**

**Call to Order:** The regular meeting of the Village of Pardeeville governing body met on Tuesday, March 19, 2019 at the Village Hall at 114 Lake Street in Pardeeville. Village President Bob Becker called the meeting to order at 7:00 p.m. and Jennifer Becker, Clerk/Treasurer served as secretary.

**Roll Call:** All trustees were present. Also present, were: Clerk/Treasurer Becker, Sgt. Menard, Barry Pufahl, Joan Foster, Michael Babcock, Greg Sommers, Karl Green, Ernie Wolff Jr. and Rick Wendt.

**Verification of the posting of agenda:** The agenda was properly posted at the Pardeeville Village Hall, the Pardeeville Library and the Pardeeville Post Office.

**Agenda Approval:**

**MOTION Pease/Crary** to approve agenda as presented. Motion carried unanimously.

**Minutes Approval:**

**MOTION Crary/Blader** to approve the previous meeting minutes with correction to comments from the floor and heater for well house. Motion carried unanimously.

**Comments from the Floor:** Attorney Karl Green was present to state he is running for Municipal Court Judge at the April 2 Election. Barry Pufahl wanted to thank President Becker for his years of service to the community.

**Communications & Reports:**

- **President's Comments:** President Becker reported that CCEDC met March 13 to go over by-laws and that they are looking for volunteers to serve on the board. Only 14 municipalities responded to their request as to whether or not they would continue to be members. They will be having a free meeting on March 28<sup>th</sup> from 6:30-8 a the Enterprise Center to discuss fundraising ideas a speaker from Sauk County. Tourism Banquet for March 27<sup>th</sup> was cancelled as there was not enough interest and only 3 awards to be given out. President Becker wanted to thank the board, office staff, and crew for all they have done during his tenure. He will definitely miss everyone.
- **Library Report:** Joan Foster reported that circulation is up.
- **EMS Commission Report:** Crary reported that next meeting would be March 28<sup>th</sup> at 7 p.m.
- **Columbia County Supervisor Report** – as Chair of Public Safety committee Pufahl wanted to thank the sheriff's department and emergency management for all they do; and he is proud to be the Pardeeville Representative to the County Board.
- **Municipal Court:** no meeting this month.
- **Ordinance & Violation report** – one item on the list has been taken care of.
- **Sheriff's Report:** still numerous parking violations.

- **Financial Report:** report was reviewed.
- **DPW Report -** Reported that the crew was using a mix of salt/sand on the roads as part of the chloride reduction project; been working on the plans for Oak Street to get out to bid, met with Alliant, Civic, Lee Recreation and ADCl to work on projects. Bid documents being prepared for asbestos abatement and demolition of the old funeral home; research sidewalk project on LaFollette from Main to the schools; spent time looking into alley issue behind Caddy Shack and spent time working on the flooding.
- **Other Reports:** other reports were reviewed.

**Committee Commission Minutes:** Minutes from the committee meetings were provided and reviewed.

**Presentation of Bills for Approval:**

**MOTION Pease/Blader** to approve bills as presented. **Roll Call Vote:** Motion carried unanimously.

**UNFINISHED BUSINESS:** None.

**NEW BUSINESS:**

**Operator License Application for Tanya Kirchoffer at The Hangry Chef**

**MOTION Buckley/Pease** to approve operator application as presented. Vote: Motion carried unanimously

**Special events review application – Pardeeville Triathlon**

**MOTION Ziehmke/Crary** to approved application as presented. Vote: Motion carried unanimously.

**Special events review application – VFW Annual Brat Fry**

**MOTION Crary/Blader** to approve the application as presented. Vote: Motion carried unanimously

**Parade Permit - Bulldog Stomp**

**MOTION Crary/Haynes** to approve application as presented. Motion carried unanimously.

**Storm sewer assessment - revision to Special Assessment ordinance 2-6-12**

The DPW suggested we add after sewer charges sanitary and storm just so all are aware both are subject to assessment.

**MOTION Pease/Blader** to approve the revision as presented. Motion carried unanimously.

**MSA update on grants and projects**

Joe DeYoung was present to discuss the opportunities for grants for the senior center and various road projects. After some discussion it was determined we should focus our attention on the area around Sanborn and Roosevelt Streets with the surveys. Clerk will send out 2<sup>nd</sup> requests and report back at the board meeting for those that have not replied.

**No formal action taken.**

**Civic Systems training for staff:**

The staff would like training as follows: Robin Utility Billing and Cash Receipting; Erin – General Ledger and Accounts Payable; Jen Payroll.

**MOTION Crary/Buckley** to approve training as presented. Roll call vote: Motion carried unanimously.

**MTAW Conference for Clerk-Treasurer**

Clerk-Treasurer Becker would like to attend the Municipal Treasurers Association conference for continuing education this year.

**MOTION Pease/Ziehmke** to recommend the board approve the conference as presented. Roll Call Vote: Motion carried unanimously.

**APWA Conference for DPW**

DPW Salmon would like to attend the American Public Works Association conference for continuing education this year.

**MOTION Haynes/Crary** to recommend the board approve the conference as presented. Roll Call Vote: Motion carried unanimously.

**Village Garage Repair/Replacement and costs**

DPW Salmon has had Brian looking into the costs to repair the garage as it is and add cold storage vs. the idea of a new building and utilizing the old for cold storage. Preliminary estimated costs for both were presented to the board.

**MOTION Buckley/Crary** to table until further cost estimates can be gathered to make a more informed decision as to repair or replace. Motion carried unanimously.

**ROW Addition for Oak Street**

DPW Salmon met with St. John's to discuss the possibility of obtaining the right of way to extend Oak Street. St. John's was meeting at the same time we were to make a decision on their end. There would be cost involved to do the paperwork and if they do not agree to the ROW we would have to pursue an easement to do the project.

**MOTION Pease/Haynes** to pursue ROW or easement from St. John's Lutheran Church to extend Oak Street. Roll Call Vote: Motion carried unanimously.

**HWY 22 - discussion and action on reopening maintenance agreement**

DPW Salmon would like to obtain the millings from the Hwy 22 project – in order to do this we need a space to put the millings and the 8 acre site off of E. Bush Road was suggested; as well as agree to re-open the maintenance agreement which means we accept bid prices vs. the contracted price we signed for. It means there is a chance the price will go up or down, just a chance we need to decide if it's worth taking to get the material.

**MOTION Buckley/Pease** to re-open the maintenance agreement if the 8 acre site is deemed acceptable. Roll Call Vote: Motion carried unanimously.

**Asbestos removal and building demolition**

DPW would like formal approval to send the asbestos removal and building demolition out to bid.

**MOTION Pease/Blader** to authorize DPW to work on bid documents and send asbestos removal building demolition out to bid. Vote: Motion carried unanimously.

**Emergency bank stabilization project near Dam**

DPW Salmon reported that we have shoreline eroding out beyond the dam and backwash area from the flooding event on March 14, 2019. We are going to have to pursue emergency repair to stabilize the shoreline to prevent any future property damage. She would like to use General Engineering as they helped with the dam previously and is looking for the board to approve moving forward with plans to get the repair work done.

**MOTION Buckley/Ziehmke** to authorize DPW Salmon to proceed with General Engineering and get work moving on the emergency repair. Vote: Motion carried unanimously.

**Adjourn:** The meeting adjourned by Becker at 9:42 p.m.

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Jennifer Becker, Clerk/Treasurer/Utility Clerk

Approved 4/16/19