

**STAR FIRE PROTECTION DISTRICT  
BOARD OF COMMISSIONERS  
REGULAR MEETING MINUTES  
April 9, 2020 – 5:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 5:00 p.m.

**Roll Call:** Commissioner Jared Moyle, Steve Martin and Tim Murray were all present at the meeting.

**Staff Present:** Chief Timinsky and District Administrator Ward. Due to COVID-19 meeting restrictions, DC Sparks, DC Islas and White Peterson Attorney William Gigray were not present.

**COVID 19 – Notice: Under authority of Governor’s partial Open Meeting Law Suspension Proclamation March 13, 2020:**

Meeting Room Occupancy Restrictions: Meeting attendance was restricted to minimal District staffing (ie. Commissioners, Fire Chief, District Administrator or District Secretary). Public attendance was limited to phone-in attendance only. No one from the public or staff requested to attend via teleconference.

**Approval of Meeting Agenda:** District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on April 7, 2020, at Star Fire Station #1, Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Martin seconded the motion, motion passed unanimously.

*(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)*

**Approval of Minutes:** Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on March 12, 2020, as presented, and found them to be consistent with what occurred at those meetings.

Chairman Moyle moved to approve the Minutes of the Regular Board Meeting held on March 12, 2020, as presented. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

**Financial Reports:** District Administrator Ward presented the Treasurer’s Report of the District’s financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer’s Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District’s treasury of available funds for the payment of bills in the total sum of \$449,807.15 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

*(NOTE: A copy of District Administrator Robin Ward’s detailed Treasurer Report has been attached to these Meeting Minutes.)*

**Public Comment/Special Presentations:** – None

**Staff Reports:**

**Chairman of the Board:** Chairman Moyle had nothing additional to report

**Vice Chairman of the Board:** Comm. Murray had nothing additional to report.

**Treasurer of the Board:** Comm. Martin had nothing additional to report.

**Star Fire Chief, Greg Timinsky:** Chief Timinsky reported on the following items:

- **Operations and General Information:**
  - Coronavirus (COVID19) – Meetings are ongoing between all of the emergency partners in Ada and Canyon Counties. We have implemented COVID-19 response procedures, these are sometimes changing daily to keep up with the latest recommendations and information. The Deputy Chiefs are working together to prepare a daily situation report to keep the crews informed on any necessary operational changes as well as the latest statistics related to the pandemic.
  - Building remodel is moving forward. Can take a tour after the meeting.
- **Prevention/Community Growth:**
  - Nothing to report.
- **Training:**
  - Due to the Coronavirus, all training has been postponed or cancelled.

**Deputy Chief Sparks:** None

**District Administrator:** Robin Ward reported that the annual audit is complete, should have the report by the next meeting.

**Firefighters Union Representative:** None

**Attorney Report:** Attorney Gigray was not in attendance, he provided a written report of the 2020 legislative changes.

**Committee Reports:**

- **Impact Fee Committee:**
  - Canyon County – making progress.
  - City of Eagle – No progress

**Unfinished/Tabled Business Scheduled for the Regular Meeting:**

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that they have had ongoing meetings on the Coronavirus updates.
- **New Station 1 and District HQ Remodel** –
  - Chief Report – As reported earlier, making progress on the remodel and it is going quickly. Will provide a tour after the meeting.
  - Bond Update – DA Ward reported that the current draw amount to date is \$800,000.
- **Star Fire District and City of Star Agreement for Real Property Ownership for 11665 W State St., Star, Idaho** – DA Ward reported that the revised agreement had been submitted to the City and we are waiting to hear back from them.

**New Business:**

- **Policy Code Update:** Chairman Moyle moved to adopt Resolution 2020-04, Authorizing Erratas Corrections to the Star Fire Protection District Policy Code Titles 14 and 23. Comm. Murray seconded the motion, motion passed with a unanimous voice vote.

**Executive Session:** Chairman Moyle announced that there was no need for an executive session at this time.

**Announcement of the Next Meeting:** Chairman Moyle announced that the next regular meeting is scheduled for Thursday, May 14, 2020, at 5:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Martin seconded the motion, motion passed unanimously. Regular Meeting adjourned at 4:40 p.m.

Minutes submitted by: \_\_\_\_\_  
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the May 14, 2020, Regular Meeting of the Board.

\_\_\_\_\_  
Jared Moyle, Chairman

**Appended to these Minutes:**

- Agenda Notice
- Treasurer's Report prepared by District Administrator Robin Ward
- Attorney's Report and Memo's if Applicable