

Commission on Homelessness for Volusia and Flagler Counties
Steering Committee Meeting Minutes

Friday, March 25, 2016

1:00 – 3:00 PM

United Way, 3747 W International Speedway Blvd, Daytona Beach, FL 32124

I. Call to Order – Sam Willett, VFCoC Chair

Sam Willett Called the meeting to order at 1:07 p.m. ; introductions were made and a quorum was not met.

II. Prior Minutes – Sam Willett, VFCoC Chair

The minutes were tabled until a quorum is met.

III. Committee Attendance

Mr. Willett addressed the attendance issue. He will be reviewing the Board members attendance over the past year and will re-engage current Board members and invite new Board members to participate.

IV. Commission Website and Email

The website URL needs to be changed. Mr. Willett will look into different resources for website guidance and asked that the Committee send their ideas to him via email.

V. Incorporation

Mr. Willett explained what the CoC and Commission are. Currently they are unincorporated. This option may not be appropriate for this Commission. Potential legal issues were discussed as well as the incorporation process. Mr. Willett will research this and report back to the Steering Committee.

VI. Area Planning Body- Pam Woods

Jeff White gave a report of the Committee's progress and activities. Three additional working groups have been established to address issues such as transportation and medically needy clients. This has helped identify barriers and gaps in services.

VII. Revised Commission Membership Fees

No discussion took place. This final membership application was fees was updated and distributed to the committee. The fees will take effect July 1, 2016.

VIII. HMIS Sponsorship Levels Discussion

The Steering Committee will look into different avenues for funding the HMIS deficit.

IX. Planning Committee Update

The next planning meeting is April 13, 2016. Mr. Willett gave a report on the Committee's first meeting and what their goals are.

X. Collaborative Applicant Update – Jeff White, VFCCH Executive Director

a. CoC Grant Update

Tier 2 funding has not been announced yet.

b. PIT Update

Victoria Brown-Searle is currently working on the PIT Count. There have been some HMIS and Shelter information issues. She is currently sorting out these issues.

XI. Public Comments

Comment: There is a lack of attendance from Flagler. There have been issues between Flagler and Volusia, where Flagler is left out.

Answer: I will map out a strategy.

Comment: I provide outreach services to the homeless; I can offer insight into the shelter issue.

Comment: Please add a line item for the people who are turned away from the shelter.

Answer: Data is being gathered.

Comment: You should consider using interns as HMIS inputters.

XII. Adjourn

There being no further business, the meeting was adjourned at 2:45 p.m.

**NEXT MEETING: May 27, 2015
Public Health Department, Room 516A
1:00 p.m.**