

**NOTICE OF REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act be advised that the Board of Trustees, governing body of the Town of Calumet, Oklahoma, shall conduct its REGULAR MEETING on January 4, 2018. Said REGULAR MEETING shall be held at 6:30 p.m., at the Calumet Town Hall, 118 W. Second Street. If you require special accommodations, please notify the Town Office at 893-2323.

AGENDA:

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, amend or decide not to discuss any item on the agenda.

- 1. Meeting called to order and roll call.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held December 5, 2017, with action as necessary.**
- 4. Consider approval of claims, checks, and warrants for the month of December 2017, with action as necessary.**
- 5. Consider and discuss report submitted by the Fire Department Secretary, with action as necessary.**
- 6. Consider and discuss report submitted by the Police Chief, with action as necessary.**
- 7. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary.**
- 8. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary.**
- 9. Consider and discuss approving the hiring of an architecture and planning firm to prepare a Town of Calumet Comprehensive plan, with action as necessary.**
- 10. Review, revise or amend the Calumet Police Department Policy and Procedure that allows take home vehicles for the Police Department, with action as necessary.**
- 11. Consider and discuss, tabled from December meeting, the police pension and retirement system that is in our ordinances 2-520/522 to be put into effect immediately for our Police Department staff, with consideration of back pension and retirement owed, with action as necessary.**

12. Consider entering into executive session for the purpose of the following:

Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest pursuant to Title 25 O.S. Section 307(B)(4)

- A. Grievance from Kelly Hobbs vs. Steve Snow**
- B. Brian Huckabee vs. Town of Calumet**
- C. Robert Baysinger vs. Town of Calumet**

13. Consider reconvening into open session.

14. Consider taking action on the following:

Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest pursuant to Title 25 O.S. Section 307(B)(4)

- A. Grievance from Kelly Hobbs vs. Steve Snow**
- B. Brian Huckabee vs. Town of Calumet**
- C. Robert Baysinger vs. Town of Calumet**

15. Consider and discuss changing the employee handbook to add a policy for lunch breaks while attending a training or seminar in conjunction with their duties as employees or officers of the Town of Calumet, with action as necessary.

16. Consider and discuss placing the fire engine tires in surplus for the fire department, with action as necessary.

17. Remarks and inquiries of the governing body members.

18. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary.

19. Adjournment.

Posted at the Calumet Town Hall on Wednesday 3, 2018, at 12:00 pm.

Jill Ray, Clerk