

# TWIN OAKS VILLAGE ARCHITECTURAL CONTROL APPLICATION

In accordance with the governing documents of your Association, all exterior improvements and/or changes from the original construction must be submitted for and approved by the Architectural Control/Review Committee (ACC/ARC). Failure to receive approval for the improvement and/or change may result in you having to remove, alter or change the improvement in order to comply with the rules and regulations of the Association. Please complete the application below in its entirety and return to **STERLING ASSOCIATION SERVICES, INC. (SASI) to 11201 LAKE WOODBRIDGE, SUGAR LAND, TX. 77478 (Phone 832-678-4500 or Facsimile 832-678-4497)**

Property Address \_\_\_\_\_ Sec/Blk/Lot \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Name \_\_\_\_\_

Work# \_\_\_\_\_ Home# \_\_\_\_\_ E-mail \_\_\_\_\_

Mailing Address \_\_\_\_\_

**No improvement will be considered and is automatically denied without the following:**

- ▶ **A site plan/survey indicating location of the proposed improvement, providing the distance from the structure to the fence and/or lot lines and easements.**
- ▶ **Color swatches and samples or pictures of materials to be used in the improvement (shingle, paint, brick, stain, siding, etc).**
- ▶ **Completion of all applicable areas below of the application.**

Start/Stop Date \_\_\_\_\_ Completed Date \_\_\_\_\_

**Check one of the following:**

- |                               |                                            |                          |                                           |
|-------------------------------|--------------------------------------------|--------------------------|-------------------------------------------|
| Exterior Paint _____          | Roof (Weatherwood or Driftwood Only) _____ | Pool/Spa _____           | Patio (ground) _____                      |
| Sunroom/Patio Enclosure _____ | Storage Bldg _____                         |                          |                                           |
| Patio Cover _____             | Portable Basketball Goal _____             | Siding _____             | Deck _____                                |
| Room Addition _____           | Antenna/Dish _____                         | Fence _____              | Driveway/Sidewalk (new & extension) _____ |
| Exterior Lighting _____       | Solar Screens _____                        | Landscape Statuary _____ | Storm Doors/Windows _____                 |
| Window Shades/ Awnings _____  | Playground _____                           |                          |                                           |
| Equipment _____               | Other _____                                |                          |                                           |

**Size:** Height \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_

**Location of Improvement:**

\_\_\_ Front of House \_\_\_ Back of House \_\_\_ Left side of house (stand and face house) \_\_\_ Right side of house (stand and face house)

**List of Materials with color and/or material samples (check all applicable)**

- |                                   |                                  |
|-----------------------------------|----------------------------------|
| Base paint color _____            | Trim paint color _____           |
| ___ Garage door paint color _____ | ___ Garage door trim color _____ |
| ___ Stain color _____             | ___ Fence color/material _____   |
| ___ Siding color/material _____   | ___ Roof color _____             |
| ___ Other _____                   |                                  |
| Other _____                       |                                  |

\_\_\_ I understand the ACC/ARC are a group of volunteers in the community and will do their best to act as quickly as possible in their determination regarding my application. I hereby certify that the proposed construction/ modification is in full compliance with all the Declaration of Covenants, Conditions and Restrictions and all guidelines currently adopted by the Association. I do understand the committee has 30 days to review the request.

\_\_\_ I understand that the decisions are determined concerning only my architectural plans submitted. I am responsible to obtain whatever easements, permits, licenses and approvals, which may be necessary to improve the property in accordance with the submitted plans.

\_\_\_ I Understand that if I am requesting to install a pool, dock or any permanent structure I am required to submit a deposit of \$1000.00 check or money order payable to Twin Oaks Village.

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Committee Approve/Deny