



ALASKA PROJECT SOLUTIONS, INC.

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Grant Writing · Project Management · Grant Training · Strategic Planning
www.AlaskaProjectSolutions.com

ATTENTION TRIBAL ADMINISTRATORS & GRANT PROJECT MANAGERS

Grant Writing Training, May 23-24, 2018, Anchorage AK

Alaska Project Solutions, Inc. (APSI) is hosting a 2-day training on grant writing for Alaskan Tribes and Tribal organizations. Training will offer guidance on a variety of grant programs that are available to you.

Training includes:

- ✓ pre-planning processes necessary for all grants;
- ✓ how to identify the needs and priorities for your community;
- ✓ effective grant writing skills, including understanding the grant guidance;
- ✓ building a realistic project budget; and
- ✓ identifying forms and discussing criteria requirements.

This hands-on workshop provides you with skills to successfully identify funding opportunities and develop competitive project workplans. Training includes a discussion of how to find *relevant* grant funders, grant preparation tips we've learned over the years, and submission guidance for your application.

You will be provided with all training and support resources on a flash drive, so you can use them after returning home. Worksheet handouts will also be provided and used during the training. Training is interactive, and we'll share many different approaches to dealing with rural Alaska challenges in the 'grant world'.

- The workshop fee for both days is \$900 per person.
- **The training registration deadline has been extended to May 11th.**
- The discounted rate with the Hyatt House hotel per night is \$129, and the hotel reservation deadline is May 9th for that room rate.
- The training will be held at the Hyatt House Hotel in Anchorage. Address: 5141 Business Park Blvd, (located near the corner of C and International Airport Road).
- **Workshop space is limited to 24 participants.**

Please let us know if you will be attending so we can add you to the list of participants. If you have any questions, you may email Joan Herrmann at joanh@gci.net or call her directly at 907.223.3086. We look forward to hearing from you!

Joan Herrmann, President
Alaska Project Solutions, Inc.
www.AlaskaProjectSolutions.com



Alaska Project Solutions, Inc.

GRANT WRITING TRAINING REGISTRATION

May 23-24, 2018, Anchorage, Alaska

CONTACT INFORMATION

Your Agency _____

Your Name: _____ Job Title _____

Address: _____ Zip _____

Phone: _____ Email _____

Are you involved with grant projects now? If so, please help us plan better for the training by listing the types of projects you are involved with or interested in:

If you have any special needs that we should accommodate for the workshop, please let us know: _____

Supervisor Approval Signature and Title (Required)

Date

FEES: The workshop fee per person is \$900. The fee includes all materials and supplies for the training. You are responsible for your own hotel, transportation, or meal costs.

PAYMENT: Please complete one form for each participant, and make your checks payable to Alaska Project Solutions Inc. Mail your workshop fee along with a copy of this form to: **Alaska Project Solutions, 1120 Huffman Road, Suite 24-741, Anchorage, AK 99515.** (APSI does not accept credit cards for payment.)

IMPORTANT: Please also **scan and email this form back to joanh@gci.net** by May 1st to help us with the planning process. For questions, please call Joan at 907-223-3086 or email to joanh@gci.net.

HOTEL REGISTRATION: We want to make sure you get the discounted rate at the hotel of \$129 per night, so please complete this registration form to confirm that you'll be attending, and we'll reply to you with the hotel discount code for registering

THANK YOU, AND WE LOOK FORWARD TO HEARING FROM YOU!