

## Dublin Jerome High School Bazaar Vendor Information and Application!

Dear Vendor,

The Dublin Jerome PTO is pleased to invite you to participate in the 2016 Jerome PTO Holiday Bazaar. This year's Bazaar will be held on Saturday, December, 3<sup>rd</sup> from 10:00am – 3:00pm in the Dublin Jerome High School Commons.

We are very excited about the Bazaar this year and plan to expand the use of our Facebook site **Dublin Jerome PTO Holiday Bazaar** and other social media to make it an even more successful day for our vendors. Vendor lunches will be available for purchase. Last year we had over 100+ vendors, so please register early to reserve your table.

Preference will be given to vendors with unique hand crafted items, but we will accept a limited number of direct sell vendors with first priority given to vendor participating last year. The deadline for prior year buy/sell and direct sell vendors to reserve your table(s) is October 1<sup>st</sup>. After that date, wait listed vendors will be contacted.

To register please send your completed registration form and payment to the address listed below to reserve your tables(s). An email will be sent to you to confirm your registration and payment were received. All correspondence is completed via e-mail. Please include a working e-mail that is written neatly.

An e-mail will go out towards the end of November with set-up instructions and an order form for vendor lunches. Setup will begin at 7:30am on Saturday the 3<sup>rd</sup>. We ask that vendors display their items the entire length of the Bazaar with no tear down activity until after 3:00pm.

If you have any questions regarding participation in this year's Bazaar, feel free to reply to this e-mail.

Thank you for considering the 2016 Holiday Bazaar as a showcase for your products! We greatly appreciate your participation and support of the Dublin Jerome PTO.

Sincerely,

Michelle Stevenson and Tara Edwards  
2016 Jerome PTO Holiday Bazaar Committee Chairs

**Send registration forms/payment (checks made out to Dublin Jerome PTO) to:**

Michelle Stevenson  
7183 Palmer Ct  
Dublin, OH 43017

# Jerome PTO Holiday Bazaar 2016 Vendor Application & Registration Form

Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Phone \_\_\_\_\_

Email: \_\_\_\_\_ please print neatly.

Website: \_\_\_\_\_

Are your products hand crafted? Y / N

Are you a Buy/Sell? Y / N For which Company? \_\_\_\_\_

What category would best describe your products:

\_\_\_ Jewelry \_\_\_ Holiday decor \_\_\_ Accessories \_\_\_ Craft items \_\_\_ Home Decor \_\_\_ Food

\_\_\_ Doll Clothing/Accessories \_\_\_ Candles \_\_\_ Household Items \_\_\_ Other Please describe below

Describe the Products you Plan to sell:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Item to be donated for Raffle Prize: \_\_\_\_\_

Where you a Vendor Last Year? Y / N Would you like the same booth Location? Y / N

\$40 Vendor Fee includes one 6' table and two chairs. There will be approximately 2' spacing between each table and approximately 2-3' behind each table. We have a limited number of tables with access to electricity. If you require electricity, there is an additional fee of \$5 per table.

Number of tables without electricity: \_\_\_\_\_ x \$40 = \_\_\_\_\_

Number of tables with electricity: \_\_\_\_\_ x \$45 = \_\_\_\_\_

Payment is required at registration to reserve your table.

**Please send your check made out to Dublin Jerome PTO to:**

Michelle Stevenson  
7183 Palmer CT  
Dublin, OH 43017

***You will receive a confirmation email once your registration is accepted and payment received.***