



**Forest Grove Board of Fire Commissioners  
August 25, 2020 - Meeting Minutes**

**1. Call to Order: 19:00**

**1. Members Present**

- X Andrew Bellone Jr. - Chairman**
- X Samuel Scapellato - Vice Chairman**
- X Mykola “Nick” Myronowskyj - Secretary**
- X Joseph Scapellato - Treasurer**
- X Thomas Bellone Sr. - Commissioner**

**Public Present & Others:**

None

**2. Reading of the minutes of the previous meeting**

A motion to accept minutes as read was made by Samuel Scapellato and seconded by Andrew Bellone Jr. No changes to be made.

**3. Communications**

All communications will be discussed under old and new business.

It was decided that the order of business will not include Communications in the future. All Communications are reviewed under old and new Business and this section is superfluous.

**4. Treasurers Report & Bills against the Commission**

Joseph Scapellato reported that the Board received another Workman’s Compensation insurance payment rebate from Glenn Insurance in the amount of \$38.00 This rebate was due to an internal Glenn Insurance audit.

Comcast billing issue was corrected, and the account is now reflecting the correct balance.

Santander Bank reported that the check that was sent for the final payment was received. Mykola Myronowskyj will follow up to locate the title.

A motion to pay all bills and to accept the Treasurers report was made by Thomas Bellone Sr. and was seconded by Mykola Myronowskyj.

Refer to the attached files for list of all bills paid.



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### **5. Old Business**

The Commissioners were reminded to check and clear their mailboxes each month.

At this time during the COVID-19 pandemic, the Chief, President and Vice-President were reminded to practice all safety and PPE protocols.

Mykola Myronowskyj filing of documents that he is able to locate from 2011 and prior. The files that are being archived are being organized, then scanned and then filed.

Mykola Myronowskyj reported that he contacted Ed Paul for an update of the 2019 financial audit. Mykola Myronowskyj retrieved the files and they are back in the filing cabinet in the Board Office.

Mykola Myronowskyj reported that the generator maintenance contract was completed. A new contract for the 2021-2022 year will be created and sent to the Board for approval.

Mykola Myronowskyj is currently working on the 2020 Forest Grove equipment audit.

The Board received an application for membership from Jonathan Fischer. The applicant has no criminal history.

### **6. New Business**

Ed Paul reported to Mykola Myronowskyj that the Audit would be completed in about a week, after that the audit will be sent to his office to be compiled and forwarded to the Board for review.

It was decided that the 2003 Excursion will be removed from emergency service and used as a station vehicle. This was decided due to the extensive rust damage that the undercarriage has sustained. Due to the extreme stresses that the vehicle would encounter during an emergency response, we feel that the vehicle would be better used as a non-emergency vehicle. The Excursion will also be submitted to a 6-month inspection interval. As soon as the mechanic determines that the truck is no longer road safe, the Excursion will be completely removed from service. The Chief will be notified and advised to prepare the vehicle as noted above. Andrew Bellone Jr. made a motion for the above. Thomas Bellone Sr. Seconded the motion. A vote was taken from the rest of the Board members and it was unanimous Aye. .

A blue light permit was received from NJMVC for Evan Coffin. The Chairman signed the permit. A copy was made for the file.



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### **6. New Business continued**

Mykola Myronowskyj reported that an insurance claim was filed for damage that Engine 43-52 received during the Tropical Storm Isais. A branch fell and impacted the tower light, damaging one of the light pods. The light pod was repaired at a cost of \$1,556.71. Mykola send the insurance company the pictures of the damage and the insurance claim for Engine 43-52 was approved. The insurance company will be sending the check minus the deductible to the Board.

The MUA's for the surrounding locals will need to be updated. Mykola Myronowskyj is currently working on them and will submit them to the Board for review and approval once they have been finalized.

Mykola Myronowskyj reminded the Board members that the 2021 Budget will need to be reviewed and submitted. A workshop will be scheduled for September 2020.

### **7. Public Comments**

**Chief of the Fire Department:** Not Present

**President of the Fire Department:** Not Present

**Others:** Not Present

### **8. Adjournment**

A motion to adjourn the meeting was made by Samuel Scapellato and seconded by Thomas Bellone Sr.

Meeting was adjourned at 19:27 hours.

*Respectfully Submitted,  
Mykola "Nick" Myronowskyj  
Secretary of the Board  
Board of Fire Commissioners, District 4  
Township of Franklin, Gloucester County NJ*



## Forest Grove Board of Fire Commissioners August 25, 2020 - Meeting Minutes

3:02 PM  
08/25/20  
Accrual Basis

### Franklin Township Fire District No 4 Balance Sheet As of August 31, 2020

	Aug 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
Newfield Na Bk 0505	-26,062.89
Newfield Savings 9924	611,032.27
<b>Total Checking/Savings</b>	584,969.38
<b>Total Current Assets</b>	584,969.38
Fixed Assets	990,142.00
<b>TOTAL ASSETS</b>	<b>1,575,111.38</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	444,258.62
Equity	
Cap Fund Bal Design For Debt Se	11,589.83
Central Fund Bal	37,433.04
Fixed Bal. -Undesignated	-68,761.61
Invest in Gen. Fund Assets	1,012,277.37
Oper Fund Bal Designated	4,119.00
Retained Earnings	198,363.16
Net Income	-64,168.03
<b>Total Equity</b>	1,130,852.76
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,575,111.38</b>



## Forest Grove Board of Fire Commissioners August 25, 2020 - Meeting Minutes

3:01 PM  
08/25/20  
Accrual Basis

### Franklin Township Fire District No 4 Transactions This Month As of August 31, 2020

Type	Date	Num	Name	Amount
<b>Newfield Na Bk 0505</b>				
Bill Pmt -Check	08/25/2020	12372	Action Uniform Co	-350.00
Bill Pmt -Check	08/25/2020	12373	Air Power Internatinal Inc	-900.00
Bill Pmt -Check	08/25/2020	12374	Blue Tarp Credit Services	-796.49
Bill Pmt -Check	08/25/2020	12375	Bondy Oil Inc	-90.36
Bill Pmt -Check	08/25/2020	12376	Chuck's Mobile Lighting & Instal...	-700.00
Bill Pmt -Check	08/25/2020	12377	Comcast (Xfinity)	-16.96
Bill Pmt -Check	08/25/2020	12378	Comcast 569	-291.60
Bill Pmt -Check	08/25/2020	12379	Dennis Allonnardo	-84.98
Bill Pmt -Check	08/25/2020	12380	DTA Solutions LLC	-125.00
Bill Pmt -Check	08/25/2020	12381	Forest Grove Fire Co	-2,659.94
Bill Pmt -Check	08/25/2020	12382	Inspira Health Network Urgent ...	-97.00
Bill Pmt -Check	08/25/2020	12383	Joe Dattalo	-65.00
Bill Pmt -Check	08/25/2020	12384	Major Petroleum Ind.	-868.98
Bill Pmt -Check	08/25/2020	12385	MRA Mobile Truck & Trailer Re...	-1,296.80
Bill Pmt -Check	08/25/2020	12386	My-Lor Inc	-68.76
Bill Pmt -Check	08/25/2020	12387	Mykola Myronowskyj	-106.82
Bill Pmt -Check	08/25/2020	12388	Nat Alexander Company, Inc.	-17,228.10
Bill Pmt -Check	08/25/2020	12389	Staples	-690.28
Bill Pmt -Check	08/25/2020	12390	TransUnion	-50.00
Bill Pmt -Check	08/25/2020	12391	Verizon Wireless 197	-60.32
Bill Pmt -Check	08/25/2020	12392	Vineland Auto Electric	-1,748.23
Bill Pmt -Check	08/25/2020	12393	Weber's Power Equipment Inc.	-282.38
Bill Pmt -Check	08/25/2020	12394	Witmer Public Safety Group Inc	0.00
Bill Pmt -Check	08/25/2020	12395	Witmer Public Safety Group Inc	-661.00
Total Newfield Na Bk 0505				-29,239.00
<b>Newfield Savings 9924</b>				
Deposit	08/12/2020			38.00
Total Newfield Savings 9924				38.00
<b>TOTAL</b>				<b>-29,201.00</b>