



## General Information

This form is a mandatory review for parents / guardians and must be signed, dated, and returned along with other forms due at the time of enrollment.

**CAUTION:** Please DO NOT leave the following things in your child's cubby, backpack, or diaper bag: Medication, Items labeled child caution, or Plastic bags.

**DIAPERS:** If your child wear diapers, YOU MUST bring enough diapers (7 to 8) daily to provide for an hourly change.

**SHOES:** Please NO FLIP FLOPS unless they have a strap on back.

**CLOTHES:** Girls MUST wear shorts under dress or skirt.  
Children of all ages must have a complete change of clothes.

**THE GATES:** Please do your part and be sure that gates are closed after you enter and exit.

**HOURS:** Hours are 6:30 AM to 5:30 PM

- Children are allowed 10 hours day care each day
- Children are not allowed into the center before 6:30 AM.
- Children are not allowed into the center after 10:00 AM.
- Please wash your child(ren's) hands when entering the center.

**LATE FEES:** Late fees will be incurred when:

- A child is at the center longer than 10 hours
- After closing hours (5:30) even if you are 1 minute late.

**SICKNESS:** Children may not come to the center when they are sick.

- We will call you to pick up child if symptoms develop while they are at the center.
- Please keep your child home with runny nose or constant cough.

**LITTERING:** Children may not come to the center when they are sick.

I have read and understand the information above and agree to comply.

Parent Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please print your name here: \_\_\_\_\_