

# **Tennis Committee**

## **Hiddenbrook Homes Association**

**Whereas**, Section 55.1-1819 of the Virginia Property Owners' Association Act (the "Act") provides that the Board of Directors of Hiddenbrook Homeowners Association (the "Board of Directors" or "Board") "shall have the power to establish, adopt and enforce rules and regulations with respect to such areas of responsibility assigned to the Association by the Declaration, except where expressly reserved by the Declaration to members;" and

**Whereas**, Article IX, Section 1, of the Hiddenbrook Homeowners Association Bylaws provides that "the Board may create any committee it deems appropriate and appoint members to the committee;" and

**Whereas**, it is in the best interest of the Hiddenbrook Homeowner's Association and the Hiddenbrook Swim and Tennis Club members to have a committee to assist in and coordinate tennis based activities; and

**Whereas**, the Board of Directors (BoD) has identified such a committee; and

**Whereas**, the purpose of the Committee is to ensure members of the Swim and Tennis Club are kept informed of activities, events or issues pertaining to the tennis courts, the committee shall be conducted and operate according to the following articles:

### **Article I**

#### **GUIDELINES FOR JOINING THE COMMITTEE**

- Any Hiddenbrook HOA or Swim & Tennis member in good standing may join this committee.
- A Hiddenbrook BoD member will be appointed as a liaison and an active member of this committee. During HOA Board of Directors meetings, the BoD member may participate in all discussions in regards to this committee.
- If an active committee member has three consecutive unexcused absences, they may be removed by the board.
- Any committee member whose Hiddenbrook HOA or Swim & Tennis account becomes past due by more than 90 days shall immediately be considered an inactive committee member until their account is brought current.
- If the committee has no active members, the Board of Directors may vote to appoint an Association member in good standing to become an active and voting member of the committee effective immediately.
- All committee members serve on a voluntary basis. No officer or member shall benefit or profit at any time for his or her service to the Association.
- The committee is expected to have representation at all HOA Board of Directors meetings.

4. Be present at committee meetings and the Board of Directors meetings at which a report of committee activities shall be presented or provide a written update for review.
5. Ensure all committee recommendations and matters of business are reported to the Board of Directors.
6. Record and keep complete minutes of all committee meetings and forward the minutes to the committee members and Board of Directors.
7. Monitor committee expenditures to ensure budget is not exceeded.
8. Report to the treasurer, by July 31<sup>st</sup> of each year, the desired budget allocation needed for tennis function and activities.
9. Respect all homeowner information as personal and follow association privacy guidelines.
10. Provide committee charter information to all committee members.

I hereby certify that the foregoing policy was duly adopted by the Board of Directors in a Board meeting on the 12 day of April, 2021 and is effective on the 12 day of April, 2021.



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Clive Bayliss, President  
Hiddenbrook Homeowners Association