

Town of Bridgton

3 Chase Street, Suite 1

Bridgton, ME 04009

January 25, 2017

Monthly Report for December 2016

Planning & Development

Project Updates:

- ✓ **Planning Board – general application review; set up a signage expert to speak for December meeting**
- ✓ **Community Development Committee – staff support at meeting; promotion discussion and research; downtown promotion research**
- ✓ **Land Use & Zoning Committee – prepared next steps and outreach; timeline work; reviewed previous draft**
- ✓ **Community Development Block Grant**
 - **Administration – prepared for Program Year 2017**
 - **Projects**
 - ▲ **Town Hall – preparations for next fiscal year work; waiting for Building Committee’s specifications**
 - ▲ **Salmon Point – waiting for new specifications and drawings; will bid project upon receipt**
 - ▲ **Depot Street – negotiated spring tree plantings**
- ✓ **Streetscape project – prepared for next phase; reached out to Senator Collins’ office staff**

Anne M. Krieg, AICP – Director of Planning, Economic and Community Development

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- ✓ **Economic Development – meeting with businesses; met with local developers on possible future projects; met with director at Maine International Trade to discuss more partnerships**
- ✓ **Grants – managed work**
- ✓ **Events – volunteered at Festival of Lights event**
- ✓ **Building Committee – working on town hall and Bridgton Community Center**
- ✓ **Promotion Plan – received promotion and branding plan; fielded questions; coordinated reviewing committee**
- ✓ **Chamber – prepped downtown ad for next year’s Chamber directory book (and for printing to distribute downtown)**
- ✓ **Marketing – planned for marketing for next fiscal year by getting next years advertising prices**
- ✓ **Food Grant – continued discussions with Goodwill, St Joseph’s and Windham on follow-up meetings and plans**
- ✓ **Opportunity Alliance – coordinated a meeting forming a youth coalition to coordinate programs and services**
- ✓ **Greater Portland Council of Governments – Executive Committee meeting**
- ✓ **Economic Development – attended a Site Selection Consultants Forum; assisted town manager on a possible downtown project; worked with area businesses on growth possibilities**

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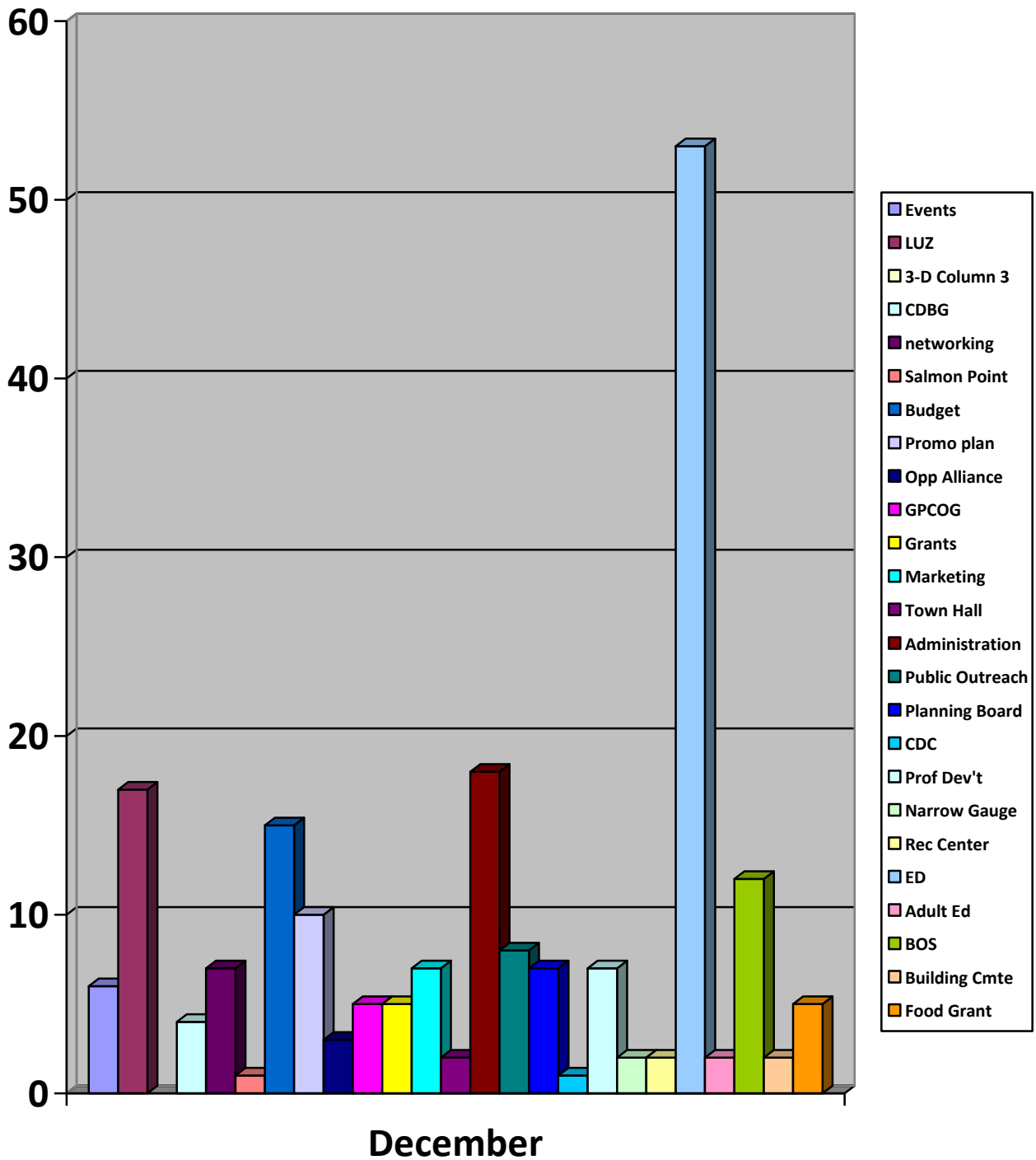
Record of Contacts with Businesses

	This month	This month last year	Last month	2015 Year total	2016 Year total
New business					
Call	4	2	2	22	23
Meeting	6	5	8	42	32
Email	2	5	3	27	28
Social media	1	5	2	18	9
Existing Business					
Call	2	4	3	32	25
Meeting	3	4	2	39	55
Email	3	3	4	35	35
Social Media	2	1	1	13	19
Totals	23	29	25	228	284

Below is a table showing the number of staff hours dedicated to each active project for a total work month of 190 hours (average 9.5 hours per day of dedicated time to projects.)

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