

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
Regular Meeting January 16, 2020**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. George McGoff, Mr. Wally Rice, Mr. Mike Graber

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach,

Call to Order

The meeting was called to order at 5:00 p.m. by Mr. Simpson, who chaired the meeting.

Roll Call

Roll call was taken, and present members were introduced.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda.

Motion to approve Meeting Agenda for January 20, 2020 as presented.

Motion: Mr. Simpson
Second: Mr. McGroff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

Receive or Act on Board Correspondence

None.

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Public Comments on Non-Agenda Items

None.

Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of December 2019. Under Fire Chief's Report, change wording in statistics from "...this is an 59% from 2018..." to "...this is an increase of 59% from 2018...".

Motion to approval of the meeting minutes for December 2019 as noted above.
as presented.

Motion: Mr. Simpson
Second: Mr. Graber

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

Treasurer's Report

Accounts Receivable/Payable. Mr. Schaiberger inquired regarding the pie chart on the Income/Expense Summary. His question was regarding the Operations Percent and if this included the EMS Billings or the EMS amount received. It was confirmed that the amount was billed only where the dollars on Income Statement matched the cover report. Mr. Rice reviewed the financials. He noted that RFPD income tax revenue this year in excess of budget. The payroll taxes and benefits were reviewed since it was over budget. It was believed that this was due to adding one (1) FTE after the budget was approved and one (1) employee reimburses RFPD for insurance benefits paid for his spouse. Account 7102, Admin Expense-Other will have a GL report pulled to verify that all expenses in this account are correct. Account 7708 properly reflects the extra truck payment made to the principle. In the Cash Disbursements Journal, one (1) check was written after the last board meeting. The bill was received the day after the board meeting and two (2) board members came in and signed the check. In the reports, there are several blank entries with ".00*" and Mr. Rice will verify why these are in the reports. The other financial reports were reviewed. There are three (3) pages of checks to review for payment.

Motion to accept the Treasurer's Report for Accounts Receivable, Accounts Payable for December 2019.

Motion: Mr. Graber
Second: Mr. Simpson

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Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Abstain: None
Nay: None

Emergency Medical Services. Chief Bennett noted that billings for 2019 came in ahead of budget along with billings ahead of projections. He reviewed the attachments, which is the back-up documentation that he works from to obtain the financials provided to the Board each month. He noted that all reports balance with each other.

Capital Projects. Exhaust System. Mr. Schaiberger will be meeting with the local individual to schedule the cutting of the walls for the fans. The holes will be sawn from the outside to minimize dust infiltration into the building. The demo saw has a hose bib for water to assist in the sawing and to minimize dust generation. The plumbing and electrical is ready for the installation with minor connections after the fans are installed.

Fire Chief Report

December 2019

Statistics. In the Month of December, Rye Fire responded to 86 calls for service of which 79 were EMS related and 7 were fire related. In comparison with the previous year this is an increase of 28% from 2018 and an increase of 27% from the 5-year average of 85. We finished the year with a total of 1025 calls, 833 were EMS related which is medical and motor vehicle accidents, total fire calls were 192. 81% of our total calls were EMS.

Administration/ Operations. Engine order has been completed with Rush's truck center. Its estimated 8 -12 weeks to be completed.

Sent a request to Pueblo County Fleet for a donation of 2 cruisers they are moving to surplus as they are being replaced with new vehicles. These vehicles will be fully equipped minus a 2-way radios. Still awaiting the outcome -status of request is unknown.

Security cameras are installed at both stations, they are active and recording at both places and secured.

Prevention. We continue to provide Mitigation assessments for homeowners throughout the District.

Host Bountiful Baskets pickup at the station in Colorado City.

Conducted fire drills at Rye High School, Rye Elementary and Craver Middle School

Training. Training has been ongoing with vehicle responses and highway response. EMS training to

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maintain continuing education requirements

Task List.

- Exhaust Fans. Discussed earlier.
- Hydrants Colorado City. Waiting on warmer weather for Colorado City hydrants. Will test Town of Rye hydrants this month, weather permitting.
- Cardiac Monitors. No new updates available.
- Educational Agreement. Discussed in Old Business.
- Bank CD Options. Due to call volume, will have it done before next meeting.

Old Business

Upcoming Year Projects

- Educational Fund. Waiting for MSEC review. Chief will contact them for a status.
- Fires in Region. No fires in the region.
- Staff Updates. No updates.

New Business

Election – May 5, 2020

Two (2) Board Members, Mr. Richard Simpson and Mr. Wally Rice's terms expire this year, which precipitates an election. The next two (2) resolutions are in reference to the required election.

Resolution 20-006 – Concerning May 5, 2020 Election

This resolution is to announce that terms for Mr. Richard Simpson and Mr. Wally Rice expire and that 4-year terms for the office of Directors shall be open at the Election. This will be a mail ballot from the residents in all three (3) counties within the Rye Fire Protection District. Hours will be between 7:00 A.M. and 7:00 P.M. on Tuesday, May 5, 2020. Self-Nomination and Acceptance Forms are available at 4495 Bent Brothers Blvd. and are due by close of business (1:00 P.M.) on February 28, 2020. An affidavit of intent to be a write-in candidate for Director shall be filed with the Designated Election Official by close of business (4:00 P.M.) on March 2, 2020. If there are no more candidates than offices by March 3, 2020, the Designated Election Official shall cancel the election and declare the candidates elected. The Election will be held and conducted in accordance with Colorado Election Code and other applicable laws.

Motion to adopt 20-006 Resolution of Rye Fire Protection District Concerning May 5, 2020 Election.

Motion: Mr. Graber

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Second: Mr. McGoff

Further Discussion: Mr. Rice inquired if he and Mr. Simpson can vote on this and was confirmed yes since this is a resolution to conduct the election.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Nay: None

Resolution 20-007 – Resolution Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election

This resolution is to designate Steven Bennett as the Designated Election Official (DEO) for the Rye Fire Protection District regular special district election scheduled for May 5, 2020. The resolution also allows the DEO to cancel the election if there are not more candidates than offices to be filled by the close of business on the 63rd day before the election.

Motion to adopt Resolution 20-007 – Resolution Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election

Motion: Mr. Rice
Second: Mr. Graber

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber
Nay: None

Adjourn

Motion to adjourn was made at 5:50 P.M.

Motion: Mr. Simpson

Dated this 20th day of January 2020.



Submitted by Jim Beach, Captain