

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

William S. Clark, *Chairman*
Kent D. Nation, *Secretary*
Joseph S Sawicki, *Treasurer*

Francesca J. Crane, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – June 22, 2023

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- May 25, 2023 regular meeting

Public Comment / Presentation.

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Monthly Report – general operations.
 - i. Consider approval of PSI's Payment Application No 2 for the Pump Station Controls project.
 - ii. Consider tapping fee increase.
3. Solicitor
 - a. TOA Brandywine Farms (#2, formerly Harvest Run) – consider approval and signature of documents:
 - i. Phase I Developer's Agreement
 - ii. Phase I Financial Security Agreement
 - iii. Agreement for Reservation of Sewer Capacity

4. Committees

- a. Finance – March / June / September / December
- b. Operations – April / July / October / January
- c. Planning – May / August / November / February

5. Administrator

- a. Monthly Report.
 - i. Consider Premium Power Proposal for annual PM for all five stations or just RRPS.

New Business:

Finances:

As of May 31, 2023:

- 1. Mid Penn Operating - \$211,826.84
- 2. Mid Penn Debt Service - \$150,415.33
- 3. Mid Penn Capital Reserve - \$971,750.65
- 4. Mid Penn DSRF - \$578,955.12
- 5. Mid Penn Grant Funding - \$33,015.02

- 6. Bills paid and to be ratified - \$_____
- 7. Payroll for regular meeting for May 2023- \$4,643.62

Dates of Upcoming Meetings

- 1. Board of Supervisors on July 13, 2023 at 7:30 p.m.
- 2. Municipal Authority, on Thursday, July 27, 2023 at 7:00 p.m.

Adjournment (time: _____)