

**Town of Beverly Shores**  
**TOWN COUNCIL MEETING MINUTES – October 19, 2021**  
**Administration Building – 500 S. Broadway**

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.  
(*This meeting was broadcast live via Microsoft Teams and was recorded.*)

**Roll Call** - Council Members: Councilors Geof Benson, John Blackburn, Susan Loeb, Matrona Malik, and Thomas Weber were present. Also, present: Clerk-Treasurer Ellen Hundt, Marshal Ed Clapp, and Town Attorney Connor Nolan.

**Title VI Survey Availability**

President Benson announced the availability of the Title VI public involvement survey. This survey is available online via the Town's website.

**Public Presentations**

*INDOT Idea for Beverly Drive East End:* President Benson gave a brief history of the section of road outside of Town limits off of Beverly Dr., west of Mt. Baldy, that connects to Highway 12. INDOT filled the potholes. Benson met with INDOT on October 12, 2021, and INDOT determined this was a dangerous intersection. This area is scheduled to be paved by INDOT in 2024 with culvert repair/replacement in 2025. INDOT has determined it will be the responsible party until then. INDOT's options are 1) INDOT will remove the existing roads and put in one connector road from Beverly Dr. to Highway 12. Beverly Shores would then be responsible for the upkeep of the road and enter into a Memorandum of Understanding with INDOT; or 2) INDOT will remove both connector roads and close off Beverly Dr.

*ABSR Environmental Committee - Susan Thomas/Candice Smith: Request for use of Fire House for a Clean Water Action event on November 13, 10am - 12pm:* Candice Smith gave a brief description of event. Councilor Weber motioned to approve the ABSR Environmental Group permission to use the Fire House for this event. Councilor Blackburn seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved.

**Second Reading and Adoption of the 2022 Budget and Salary Ordinance**

Councilor Malik motioned to approve on second reading Ordinance 2021-11. Councilor Blackburn seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved. Councilor Malik motioned to adopt Ordinance 2021-11. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved.

Councilor Malik motioned to approve on first reading Ordinance 2021-12: The 2022 Salary Ordinance for the Town of Beverly Shores, Indiana. Councilor Weber seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved. Councilor Malik motioned to consider Ordinance 2021-12 on second reading during the same meeting as it was introduced. Councilor Weber seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved.



Councilor Malik motioned to adopt Ordinance 2021-12. Councilor Weber seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved.

### **Approval of Minutes**

#### *Approval of September 21, 2021, Council Meeting minutes*

Councilor Malik motioned to approve the minutes as presented. Vice President Loeb seconded. Councilor Weber requested "There was no other action taken on the ordinances." to the Budget Hearing Section of the minutes. Councilor Malik accepted the amendment. Vice President Loeb accepted the amendment. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved.

### **Report of Police & Street Departments**

*Violation Report:* CT Hundt presented the following appeals:

*11974/Henault:* Councilor Malik motioned to deny appeal. Councilor Blackburn seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved

*12303/Minkis:* Councilor Malik motioned to deny appeal. Councilor Weber seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved

*Police Report* – Marshal Clapp gave report.

*Street Report* – Marshal Clapp gave report. Speed humps will be installed in the next few weeks. They will be removed in the winter for snow plowing. Clapp requested permission to purchase a propane hammer and adapter. This will assist in installing signposts throughout town with more ease. There was discussion about how many signs get installed in town. Councilor Malik motioned to approve this purchase up to \$3,000 to be paid out of the General: Other Services Appropriation. Councilor Weber seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved. Clapp also reported the new radar speed sign arrived and will be installed in the upcoming weeks.

### **Ordinances & Resolutions**

*None.*

### **Clerk-Treasurer's Report**

*Consideration of Claims* –CT Hundt presented APV registers, noting items that were not in monthly expenses. Vice President Loeb motioned to approve the APVs as presented. Councilor Malik seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, Garbage reports, 4 bank reconciliations, and payroll reports. Council Blackburn will sign off on reports.

*Consideration of Claims for Bonds, 2020 Series* – Vice President Loeb motioned to approve. Councilor Weber seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved. RDA to approve claims at next meeting.

#### **Public Comment**

There was no public comment.

#### **Reports from Committees/Liaisons:**

**ADA progress:** Nothing to report.

**Greenspace Committee:** Vice President Loeb gave report.

**Park Board:** Councilor Malik gave report.

**Building & Building Site Committee:** Vice President Loeb gave report.

**Board of Zoning Appeals:** Vice President Loeb gave report.

**Capital Planning Committee:** There was no meeting.

**Fire & Emergency Management:** Councilor Weber reported the new contract has been submitted to Attorney Nolan.

**Indiana Dunes National Park:** Councilor Blackburn reported he and Councilor Weber will be meeting the NPS on October 20, 2021, to discuss the Calumet Trail.

**Plan Commission:** Councilor Blackburn gave report.

**NIRPC:** President Benson gave report.

**Depot Museum and Gallery:** Councilor Blackburn gave report.

**Marshal Clapp** reported the tree removal and snow removal contracts are up for bids. Councilor Malik motioned for the Marshal to go out for bids for tree removal and snow removal. Vice President Loeb seconded. There was a roll call vote. Benson = yea. Loeb = yea. Blackburn = yea. Malik = yea. Weber = yea. Unanimously approved.

#### **Unfinished Business:**

*AV equipment purchase and installation:* No update.

*Report on re-vegetation project on shoreline:* Councilor Weber reported that CARDNO will lay new mats after revetment repair is complete.

*Garbage can/recycling task force:* Councilor Blackburn reported 125 people have the code and it is going well.

*Smith Group progress and tasks:* Vice President Loeb reported Smith Group will meet with steering group consisting of Town Council members, Porter County, and NPS stakeholders. Loeb reported the quarterly filing is complete.

#### **New Business**

**ARPA Plan.** CT Hundt supplied Council with sample plan and power point explaining steps in creating a plan. CT Hundt explained a plan must be created before any of the funds can be spent. The Town has until the end of 2024 to spend the money and until the end of 2026 to finish any projects. There was no reduction in revenue in 2020.



**Written Communications**

President Benson reported receiving written communication from Mary Corrigan regarding the delays in progress of the revetment repair at Lake View. President Benson reported on causes of delay and waiting for the NPS approval. The NPS reported today, October 19, 2021, that the work has been approved. Bracken to use Derby to gain access to beach for repair.

**Town Council Comment**

Councilor Malik reported she pushed NPS to have a face-to-face meeting.

Vice President Loeb wanted to remind everyone of the celebration taking place on October 23, 2021, to celebrate Ed Bracken and the volunteers.

**Adjourn:**

Motion to Adjourn by Councilor Weber.

Seconded by Vice President Loeb.

Unanimously approved.

Time: 9:31 p.m.



Town Council President:

Attest:



Clerk-Treasurer

Ellen Hundt