

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

TUESDAY OCTOBER 10, 2017

**MUSTANG SUD ADMINISTRATIVE OFFICES
7985 FM 2931
AUBREY, TEXAS**

Members Present: Allen Knight, Joe Helmberger, Philip Sanders, Thomas Smith, Ronny Young, and Chris Boyd

Members Absent: Evan Groeschel, Ron Sellman

Staff: Drew Satterwhite, Paul Sigel, Allen Burks, Velma Starks, Theda Anderson, and Carolyn Bennett

Visitors: James Beach and Brant Konetchy, LBG Guyton
Kristen Fancher, Fancher Law Firm
Peter M. Schulmeyer, Collier Consulting
Neal Welch, City of Sanger

1. Pledge of Allegiance and Invocation

President Ronny Young led the group in the Pledge of Allegiance and provided the invocation.

2. Call to order, establish quorum; declare meeting open to the public

President Young called the meeting to order at 10:03 am, established a quorum was present, and declared the meeting open to the public.

3. Administer Oath of Office

Carolyn Bennett administered the Oath of Office to Ronny Young.

4. Public Comment

There were no citizens present requesting to appear before the Board of Director for public comment.

5. Consider and act upon approval of the minutes from the August 16, 2017 board meeting.

Motion was by Allen Knight to approve the minutes of the August 16, 2017 meeting. The motion was seconded by Chris Boyd, and passed unanimously.

6. Consider and act upon approval of invoices and reimbursements

After review and brief discussion Joseph Helmberger moved to approve Resolution No. 2017-10-10-01. The motion was seconded by Allen Knight, and passed unanimously.

7. Consider and act upon revisions to District Bylaws

Kristen Fancher, the District's legal counsel, reviewed the proposed changes to the District's bylaws. Changes were suggested to the bylaws to assist staff with getting new members appointed, clarifying signatures required for District payments, purchasing authority granted to the General Manager, construction projects being based on state procurement laws, and other minor revisions. Philip Sanders moved to approve the revisions to the District's bylaws. The motion was seconded by Allen Knight, abstained by Thomas Smith. Motion passed.

8. Consider and act upon confirming execution of Engagement Letter for Audit Services for Fiscal Year ending December 31, 2017

The Board discussed the Engagement Letter for Audit Services. Motion was made by Chris Boyd to engage Hankins, Eastup, Deaton, Tonn & Seay for the December 2017 audit. Philip Sanders seconded the motion and the motion passed unanimously.

9. Receive reports from the following Committees*:

a. Budget and Finance Committee

1) Receive Monthly Financial Information

General Manager Drew Satterwhite reviewed the financial information with the Board.

b. Investment Committee

1) Receive Quarterly Investment Report

General Manager Drew Satterwhite reviewed the quarterly investment report with the Board. The Investment Committee proposed that the Board implement a plan for the staff to follow for investments. The District should aim to keep checking account at a minimum of \$50,000, with \$285,000 minimum in the index fund. The District should then invest the difference laddered in certificates of deposit at 6 and 12 month intervals until directed otherwise. It was the consensus of the Board that the staff follows the plan as presented.

c. Groundwater Monitoring and Database Committee

General Manager Drew Satterwhite provided update on the groundwater database project.

d. Management Plan Committee

1) Receive Quarterly Report

General Manager Drew Satterwhite reviewed quarterly report with board.

10. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs)

General Manager Satterwhite updated the board regarding the DFCs. The TWDB has indicated the model for the GMA8 will be run soon.

11. Consider and act upon compliance and enforcement activities for violations of District's Rules.

a. Strittmatter Irrigation & Supply, Inc. Lawsuit

b. Double D Drilling

c. Action Water Well

Pursuant to Texas Open Meetings Act, Chapter 551, Government Code, President Young stated

