

TITUSVILLE – COCOA AIRPORT AUTHORITY

The Regular Meeting of the Titusville - Cocoa Airport Authority was held on September 15, 2016 at 4:00 p.m. at the Titusville - Cocoa Airport Authority Office at 355 Golden Knights Boulevard, Titusville, FL. The following members were present: Mr. Jerry Sansom, Chairman; Mr. Jay Stalrit, Vice Chairman; Mr. Harry Carswell, Secretary; Mr. Milo Zonka, Treasurer; Dr. Wasim Niazi; Dr. David Hosley; Mr. Michael D. Powell, C.M., ACE, CEO; Mr. Timothy Pickles, Esq., Airport Attorney. Dr. John Leavitt was in attendance via teleconference.

Call to Order

Mr. Sansom called the meeting to order and determined that a quorum was present.

Approval of the Agenda

Mr. Sansom asked if there were any changes or additions to the Agenda. Seeing none, Mr. Sansom asked for a motion. Mr. Stalrit made a motion to approve the Agenda as amended. Mr. Zonka seconded. Mr. Sansom called the question. There were no objections. Motion Passed.

Appearances – None**Presentations – None****Consent Agenda****Item A – Approval of the Titusville-Cocoa Airport Authority Minutes:**

- 1. August 18, 2016 – Regular Meeting**
- 2. August 18, 2016 – First Public Budget Meeting**

Mr. Sansom asked for a motion to approve the Consent Agenda. Mr. Zonka made a motion to approve the Consent Agenda as presented. Dr. Hosley seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Old Business – None**New Business****Item A – Discussion & Consideration of a Lease for North American Surveillance Systems at Space Coast Regional Airport**

Mr. Powell gave a brief overview of the item, stating that NASS was expanding and wanted to rent another wing in the Administration Building at Space Coast Regional Airport. Discussion continued.

Mr. Zonka made a motion to approve the lease for NASS to occupy the wing in the Administration Building. Dr. Hosley seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item B – Discussion & Consideration of an Extension to the Short Term Lease for Building 51 at Space Coast Regional Airport

Mr. Powell gave a brief overview of the item, stating that Global Aviation had requested to remain in Building 51 for another six months. Discussion continued.

Mr. Carswell made a motion to extend the lease for another six months. Mr. Stalrit seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Item C –Discussion by Mr. Aaron McDaniel of Recent Invoiced Costs by Michael Baker International & Contractors Regarding Current Projects

Mr. Powell gave an overview of the item and turned the floor over to Mr. McDaniel.

Mr. McDaniel presented Pay Request Number 16 in the amount of \$15,686.66 from Michael Baker, which was for the RSA Compliance & Shoreline Stabilization Project at the Merritt Island Airport.

Mr. McDaniel presented Pay Request Number 16 in the amount of \$10,340.74 from Michael Baker, which was for the East Hangar Project at Space Coast Regional Airport.

Mr. McDaniel presented Pay Request Number 5 in the amount of \$3,365.36 from Michael Baker, which was for the Building 26 Demolition Project at Space Coast Regional Airport.

Mr. McDaniel presented Pay Request Number 18 – Final in the amount of \$2,030.57 from Michael Baker and Pay Request Number 13 – Final in the amount of \$181,758.04 from Sterling Enterprises, which were for the East Hangar Project at Space Coast Regional Airport. Discussion continued.

Dr. Hosley made a motion to approve the invoices. Mr. Zonka seconded. Mr. Sansom called the question. There were no objections. Motion passed.

Information Section

CEO Report

Mr. Powell reported that Staff had been meeting with several groups who were looking to expand at the airports, in addition to other groups wanting to relocate to the area and operate at Space Coast Regional Airport.

Mr. Powell concluded his report.

Attorney Report

Mr. Pickles reported that there was still a small claims action brought against the Airport Authority by an Airport Storage tenant for \$5,000 worth of damage to exercise equipment which was stored in one of the units. Mr. Pickles recommended waiting it out until the other party figured out what they wanted to do.

Mr. Pickles reported that he had not heard anything from Welsh in regards to the RSA issue, but that they did cash the checks which the Airport Authority sent, even though that wasn't conclusive.

Mr. Pickles concluded his report.

Check Register & Budget to Actual

Mr. Powell stated that the reports had been provided and would answer any questions.

Administration & Project Reports

Mr. Powell stated that there was not a lot of activity. Discussion continued.

Mr. McDaniel updated that Board on the plant growth at the end of the runway at Merritt Island Airport, stating that the contractor needed to plant more. Mr. McDaniel stated that his understanding was that it would happen in October. Discussion continued.

Authority Members Report

Dr. Hosley asked if there was any way of looking at the stats for the Airport Authority website. Ms. Kimberly Paschke, Administrative Manager, stated that she could look at the stats and report back to the Board.

Dr. Hosley asked if the Spaceport License was still due to be finalized in January. Mr. Powell stated that it was and gave a brief explanation of the progress. Discussion continued.

Mr. Stalrit stated that regarding the C17 Operations at Space Coast Regional Airport, the utilities infrastructure issue had been taken care of, but would continue to work on a better way to stay on top of those things in the future. Mr. Stalrit suggested maybe putting it in the leases that tenants should notify the Airport Authority if they were having anything installed. Mr. Powell stated that he believed it was already in the leases, but possibly the utility companies could work with representatives to make sure folks were notified. Discussion continued.

Mr. Sansom discussed the outcome of the elections. Mr. Sansom stated that there was projection that there would be a \$2 billion less in the budget at the state level.

Public & Tenants Report – None

Adjournment

Mr. Sansom adjourned the meeting at 4:40 p.m.

JERRY SANSOM, CHAIRMAN

HARRY CARSWELL, SECRETARY