

PUBLICATIONS

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20 BOOKS

- 2014 *The Guru Guide to Time Management*
AMAZON CreateSpace
- 2013 *The Science of Leadership: Findings from a Quarter Century of Peer-Reviewed Research*
AMAZON CreateSpace
- 2011 *Getting Things Done in Washington*
ASJA PRESS
- 2008 *Won't Get Fooled Again*
AMACOM
- 2004 *The Skill-Based Pay Design Manual*
ASJA Press
Co-author: Jimmie T. Boyett
- 2004 *The Gainsharing Design Manual*
ASJA Press
Co-author: Jimmie T. Boyett
- 2003 *The Guru Guide™ to Money Management*
John Wiley & Sons
Co-author: Jimmie T. Boyett
- 2002 *The Guru Guide to Marketing*
A Concise Guide to the Best Ideas from Today's Top Marketers
John Wiley & Sons
Co-author: Jimmie T. Boyett
- 2001 *The Guru Guide to the Knowledge Economy*
The Best Ideas for Operating Profitably in a Hyper-Competitive World

- John Wiley & Sons
Co-author: Jimmie T. Boyett
- 2000 *The Guru Guide to Entrepreneurship*
A Concise Guide to the Best Ideas from the World's Top Entrepreneurs
John Wiley & Sons
Co-author: Jimmie T. Boyett
- 1999 *Team Tools Handbook*
Boyett & Associates
Co-author: Jimmie T. Boyett
- 1998 *The Guru Guide:*
The Best Ideas of the Top Management Thinkers
John Wiley & Sons
Co-author: Jimmie T. Boyett
- 1995 *Beyond Workplace 2000:*
Essential Strategies for the New American Corporation
Penguin Group/Dutton
Co-author: Jimmie T. Boyett
- 1993 *The Quality Journey:*
How Winning the Baldrige Sparked the Remaking of IBM
Penguin Group/Dutton
Co-authors: Stephen Schwartz, Laurence Osterwise, and Roy Bauer
- 1991 *Workplace 2000: The Revolution Reshaping American Business*
Penguin Group/Dutton
Co-author: Henry P. Conn
- 1991 *The Competitive Edge: Essential Business Skills for Entrepreneurs*
Penguin Group/Plume
Co-author: Fran Tarkenton
- 1988 *Maximum Performance Management:*
How to Manage and Compensate People to Meet World Competition.
Glenbridge Publishing Ltd.
Co-author: Henry P. Conn
- 1974 *Handbook for Georgia Mayors and Councilmen*
Institute of Government, University of Georgia
Co-author: J. Devereux Weeks
- 1972 *Judicial Administration in Georgia*
Institute of Government, University of Georgia

Co-author: J. Devereux Weeks

1970 *Guidebook to Georgia County Government*
Institute of Government, University of Georgia
Co-author: Paul Hirsch, et. al.

MONOGRAPHS, MANUALS and CASE STUDIES

- 2001 *HR in the New Economy*
Trends and Leading Practices in Human Resources Management
PeopleSoft White Paper Series, March 2001
PeopleSoft, Inc.
Co-author: Jimmie T. Boyett
- 1999 *Human Resources Most Effective Practices across Best Companies*
PeopleSoft White Paper Series, May 1999
PeopleSoft, Inc.
Co-author: Jimmie T. Boyett
- 1992 *A.T. Kearney's Approach to Total Quality Management*
A.T. Kearney, Inc
Five Volumes containing the following monographs/manuals
- History of Quality*
 - Why TQM is Needed*
 - The Meaning of TQM*
 - Implementing TQM - The 12 Steps*
 - Alternative Approaches to TQM*
 - Common & Best TQM Practices*
 - Success Factors & Pitfalls to Avoid in Implementing TQM*
 - The Malcolm Baldrige Award*
 - ISO 9000*
 - The European Quality Award*
 - The Quality Audit*
 - Implementing Quality Improvement Teams*
 - Strategic Quality Planning*
 - Top Management Roles*
 - Gaining Top Management Commitment*
 - Calculating Quality Costs*
 - Organizing for TQM*
 - The TQM Workplace*
 - Quality Function Deployment*
 - Quality Measurement*
 - Business Process Reengineering*
 - Quality Tools & Techniques*
 - Managing Change*
 - Gaining Middle Management Commitment*
 - Gaining Employee Commitment*
- 1991 *Creating the Environment for Total Quality Management*
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- 1991 *Implementing Total Quality Management*
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- 1991 *Tools and Techniques of Total Quality Management*
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- 1991 *Baldrige Award Assessment Workbook*
A.T. Kearney, Inc.
- 1991 *ISO 9000: Overview of U.S. ANSI/ASQC Q90 Through Q94 Standards*
A.T. Kearney, Inc.
- 1989 *Gainsharing Design Notebook*
Tarkenton Conn & Company
- 1989 *Pay for Knowledge Design Workbook*
Tarkenton Conn & Company
- 1988 *From Traditional American Plant to World Class Competitor:
How Sara Lee Knit Products' Sparta, North Carolina Plant Made the Transition*
Tarkenton Conn & Company
- 1988 *Will They Work Without An Individual Incentive:
How L'Eggs Made the Transition from Individual Incentives
to Gainsharing and Pay-for-Knowledge*
Tarkenton Conn & Company
- 1987 *The Impact of Gainsharing on Performance:
Experience at the L'Eggs Marion, South Carolina Plant*
Tarkenton Conn & Company
- 1984 *A Process for Developing Performance Measures*
Tarkenton Productivity Group Co-authors Jane Porter & Shirl Handly
Also published as:
Total Quality Excellence: Goals and Measures
Ford Motor Company, 1985
- 1975 *Model Manual of Policies and Procedures for Consumer Protection Divisions
of Attorney Generals' Offices*
The National Association of Attorneys General
- 1975 *Exchange of Personnel Among Attorney Generals' Offices*
The National Association of Attorneys General
- 1974 *Planning in the Office of Attorney General*
The National Association of Attorneys General

- 1974 *Evaluating the Performance of Attorneys in the Office of Attorney General*
The National Association of Attorneys General
- 1974 *Recruitment and Selection of Attorneys in the Office of Attorney General*
The National Association of Attorneys General
- 1974 *Use of Paralegals*
The National Association of Attorneys General

Principal Researcher and/or Contributing Author

- 2003 *Heads Count: An Anthology for the Competitive Enterprise*
Row Henson, Editor
PeopleSoft, Inc., Pleasanton, CA
Chapter Four: Leading and Managing People in a Networked World
“Building a High-Performance Culture: Timeless Lessons from the World’s
Greatest Entrepreneurs”, pp. 181-215
Co-author: Jimmie T. Boyett
- 1997 *Organizational Transformation Through Business Process Reengineering:
Applying Lessons Learned, 1/e*
Prentice Hall Business Publishing
Reading 31: “What’s Wrong with Total Quality Management? Joseph H. Boyett,
Henry P. Conn
- 1971 *Governmental Data Book of Georgia Municipalities*
The Institute of Government, University of Georgia
- 1971 *Strengthening Georgia's Rural County Government*
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- 1970 *A Study of Local Government in the City of Augusta and Richmond County*
The Institute of Government, University of Georgia
- 1969 *Alma-Bacon County, Georgia Governmental Self-Study Project*
The Institute of Government, University of Georgia
- 1968 *Cleveland, Georgia:
A Study of Government, Organization, and Administrative Practices*
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- 1968 *City of Forest Park, Georgia:
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- 1968 *A Survey of Personnel Practices in Gwinnett County, Georgia*
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- 1967 *Research Memorandums for the Athens-Clarke County
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The Structure and Function of Local Government
Tax Digests and Revenue Sources of Athens and Clarke County
Tax and Other Expenses for Specific House Values
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*Water and Sewer Services
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- 1967 *A Survey of Salaries and Benefits of Georgia County Officials*
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- 1967 *A Survey of Purchasing Attitudes of Georgia Municipal Officials*
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Co-author: Jimmie T. Boyett
- 1999, May "Five More Trends Shaping Our Lives"
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Co-author: Jimmie T. Boyett
- 1998, Dec. "What's Next: Five Trends Shaping Our Lives"
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- 1998, Nov/Dec "Leading a Knowledge Organization: Three Keys to Success"
On the Horizon, pp. 1-6
Co-author: Jimmie T. Boyett
- 1998, Mar/April "Twenty-First Century Workplace Trends"
On the Horizon, pp. 1-9
Co-author: David Pearce Snyder
- 1991, Mar. "Pep Rally" - employee communication, rewards & recognition
Entrepreneur, pp. 20-21
- 1991, Feb. "Iron Hand or Kid Gloves?" - Theory X and Theory Y
Entrepreneur, pp. 20-21.
- 1991, Jan. "Review Board" - modern methods of performance appraisal
Entrepreneur, pp. 20-21.
- 1990, Dec. "Time to Review" - more problems with performance appraisals
Entrepreneur, pp. 18-19.
- 1990, Nov. "Do You Rate?" - problems with performance appraisals
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- 1990, Oct. "The Big 10" - keys to business success
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- 1990, Sept. "Taking the Lead" - assessing leadership effectiveness
Entrepreneur, pp. 20-21.

- 1990, Aug. "Quality First" - keys to improving product quality
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- 1990, July "Command Performance" - keys to superior customer service
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- 1990, June "How to Increase Corporate Creativity"
Boardroom Reports, p. 2
- 1990, June, "It Pays to be Flexible" - alternative work arrangements
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- 1990, May "Thank-You Notes" - recognition and reinforcement
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- 1990, April "Thank Goodness" - reinforcing good performance
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- 1990, Feb. "Taking Care of Business" - assessing business practices
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- 1990, Jan. "After the Flack... Win Them Back" - handling customer complaints
Entrepreneur, pp. 18-21.
- 1989, Dec. "Sizing Up Your Shopper" - assessing customer needs and expectations
Entrepreneur, pp. 14-17.
- 1989, Nov. "Developing Your Mission Statement"
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- 1989, Oct. "Making Your Game Plan Count" - developing a business strategy
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- 1989, Sept. "Go With The Flow" - overcoming resistance to change
Entrepreneur, pp. 16-23.
- 1989, Aug. "Paying for Performance" - incentive compensation systems
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- 1989, July "A Team Effort" - employee involvement and empowerment
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- 1989, July "The Creative Force" - encouraging innovation and creativity
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- 1989, Summer "Assembling Your Team" - hiring practices
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- 1989, June "How Does Your Staff Measure Up?" - myths about measurement
Working Woman, pp. 26-27.
- 1989, June "Put Time on Your Side" - time management
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- 1989, Mar "The Communication Connection"
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- 1989, Feb. "Counseling the Problem Employee"
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- 1989, Jan. "Do You Have a Problem Employee?"
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- 1988, Dec. "Motivating Your Employees"
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- 1988, Nov. "Training Employees"
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- 1988, Nov. "Pay-for-Knowledge: How to Increase Employee Flexibility"
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- 1988, Oct. "Motivating for Productivity"
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- 1988, Oct. "Hiring Smarts"
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1975, Spring "The Collection and Analysis of Performance Statistics on Trial Courts of
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